

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINTUES

August 27, 2020 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Ball called the meeting to order at 6:30 p.m. In attendance were Aldermen Yelton, Repino, Walker, Fillinger, and Tremblay, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Citizens to be heard.** No citizens signed up to speak.
3. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a) Approve the minutes from the July 23, 2020 Regular Council Meeting.
 - b) Approve the minutes from the August 13, 2020 Regular Council Meeting.
 - Mayor Ball pulled item (b). Alderman Fillinger made a motion to approve item (a) of the consent agenda, which was seconded by Alderman Walker and passed unanimously.
4. **Administration**
 - a) Presentation from M&S Engineering on proposal to finish out the construction phase of the services needed for the Sandy Oaks Animal Control Facility Project and possible discussion/action. Presentation by Jerod Mott with M&S Engineering.
 - b) Discuss and/or possible action on Task Order TA015 from M&S Engineering. Alderman Tremblay made a motion to approve the task order at a cost not to exceed \$2,100.00, which was seconded by Alderman Fillinger and passed unanimously.
 - c) Presentation from GrantWorks on grant opportunities for the community and possible discussion/action. Presentation by Natalie with GrantWorks.
 - d) Discuss and/or possible action on issuing requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA). Alderman Repino made a motion to approve issuing requests for RFPs and RFQs, which was seconded by Alderman Fillinger and passed unanimously.
 - e) Discuss and/or possible action on Resolution 2020-118 authorizing the acceptance of donation of two vehicles declared as surplus property from Bexar County and designating use. Alderman Fillinger made a motion to approve Resolution 2020-118, which was seconded by Alderman Repino and passed unanimously.
 - f) Discuss and/or possible action on Resolution 2020-119 declaring Public Works vehicle as surplus and authorizing representative for the City to execute sale or disposal of vehicle. Alderman Fillinger made a motion to approve Resolution 2020-119 and naming City Clerk Katherine Yelton as the Mayor's designee, which was seconded by Alderman Repino and passed unanimously.
 - g) Discuss and/or possible action on property owner's failure to comply with the July 9, 2020 *Order of the City Council of the City of Sandy Oaks, Texas Ordering Demolition of*

Substandard Building Due to Infeasibility of Repair of 23102 Shady Forest. Alderman Tremblay mentioned he had gone by the property yesterday and noticed little to no improvements or any clean up completed. It was mentioned that neighbors adjacent to the property have called to complain of a work crew who had been there and appeared to be burying parts of the house. Mayor Ball said she received a quote from H. Tex Co. for \$6,500 and they will start clearing the lot over the on Monday. No action needed to be taken.


5. Municipal Court

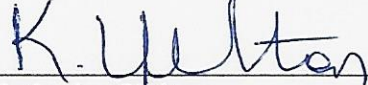
- a) Discuss and/or possible action on resignation of Municipal Court Clerk and procedures for hiring Municipal Court Clerk. Alderman Tremblay made a motion to accept the Municipal Clerk's resignation, which was seconded by Alderman Repino and passed unanimously. Alderman Fillingner made a motion to post the opening on the City's website, TML and TMCCA websites as soon as possible with a closure date of September 9 and to bring candidates before Council during the September 10 Council meeting, to appoint City Secretary Katherine Yelton as interim Court Clerk with approval for overtime pay. The motion was seconded by Alderman Repino and passed unanimously. It was identified and acknowledged during the vote that Alderman Yelton was no longer on the Zoom meeting. A text had been received from Alderman Yelton that he needed to leave the meeting at 7:39 p.m.

6. Adjourn The meeting adjourned at 8:26 p.m.

PASSED AND APPROVED ON THIS 10th DAY OF SEPTEMBER 2020.

ATTEST:


Micki L. Ball
Mayor


Katherine Yelton
City Secretary