

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
June 25, 2020 at 6:30 p.m.

1. **Call to order and quorum call** – Mayor Ball called the meeting to order at 6:37 p.m. In attendance were Aldermen Repino, Fillinger, Yelton, Tremblay, and Walker, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Pledge of Allegiance** – Led by Mayor Ball
3. **Citizens to be heard** – No citizens signed up to speak.
4. **Administrative Updates/Announcements**
 - a) Public Hearing on the Master Plan 2020
A reminder this will be held Saturday, June 27, at 9:00 a.m. via teleconference with the Planning & Zoning Commission and Tony Saucedo with Mendez Engineering
 - b) COVID-19 Update (NW-10)
NW-11 had already been released just prior to the meeting and Mayor Ball had not had time to review the updates, so she did not provide any updates.
 - c) New Businesses (Pharmacy & Fruit Stand)
The pharmacy will be located at the shoppes where the meat market once was. It will have a drive through window and plans are to open mid-July. They also accept all major insurance plans. The fruit stand, Morales Produce, will be moving from a citizen's personal driveway to the property formally known as Jack's Corner Store. Plans are to open on Saturday, June 27.
 - d) Vandalism in the Park
The netting on the basketball hoops have been stolen, picnic tables have been graffitied, and the children's playground equipment vandalized with obscene paintings. Mayor Ball encourages citizens to have talks with their children and also speak up if they see any vandalism happening.
5. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a) Approve the minutes from the May 14, 2020 Regular Council meeting
Mayor Ball pulled this item as the minutes were not ready for consideration.

6. Administration

In the interest of the building inspector's time, Mayor Ball began with items (e) and (f).

- e) Briefing on building inspection for property located at 4819 Young Oak with possible discussion and/or action. The building inspector's recommendation is this dwelling be abated. Alderman Fillinger stated this dwelling is an immediate hazard to life and limb and the City's substandard building ordinance allows for an emergency declaration. Alderman Fillinger then made a motion to have the building inspector post a notice of emergency, which was seconded by Alderman Yelton and passed unanimously.

- f) Briefing on building inspection for property located at 23102 Shady Forest with possible discussion and/or action. A public hearing was scheduled for July 9th at 6:30 p.m.

Mayor Ball then moved to item 6(d)

- d) Discuss and/or possible action on Ordinance 2020-164 adopting regulations for manufactured homes. Mayor Ball read some definitions to point out the differences between a mobile home, a manufactured home, and a HUD home. Section 3 states that the installation of mobile homes will no longer be permitted, which is a home constructed before June 15, 1976, but does not apply to homes already in place and being occupied. Alderman Tremblay pointed out Section 6(a) that states “*Manufactured homes shall not exceed the minimum age requirements of 5 years from the date of application*”. Alderman Fillinger made a motion to add a clause to Section 5(e)2(g) that states “*Only a licensed installer may install, relevel, or modify any component of the manufactured home’s foundation in accordance with Texas Administrative Code Title 10 Part 1 Chapter 80 – Manufactured Housing*”. This motion was seconded by Alderman Walker and passed unanimously. Alderman Tremblay made a motion to approve the ordinance for the first reading, as amended, which was seconded by Alderman Yelton and passed unanimously. The second reading will occur during the next Council meeting on July 9.

Mayor Ball then continued to the following agenda items...

- a) Executive Session to deliberate the employment, compensation, hours, duties, benefits, and start date for the Public Works employee pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters). Council went into Executive Session at 7:42 p.m. and reconvened at 8:09 p.m.
- b) Discuss and/or possible action on the employment, compensation, hours, duties, benefits, and start date for the Public Works employee. Alderman Tremblay made a motion to set the compensation at \$13.00 but received no second. Alderman Fillinger made a motion to allow the interviewers more flexibility and set compensation at \$12.50 to \$14.00 based on experience and advertise it as an annual salary equivalent which was seconded by Alderman Yelton and passed unanimously. Alderman Tremblay made motion to advertise the position with the updated salary on the City website and TWC with a deadline of July 17 at 5:00 p.m.
- c) Discuss and/or possible action on Ordinance 2020-163 amending the annual budget for Fiscal Year 2019-2020 for municipal purposes. This item was pulled by Mayor Ball.

7. Animal Control

- a) Discuss and/or possible action on nominations received from the Animal Control Advisory Committee to fill vacancies. Alderman Walker nominated and made a motion to appoint the following as committee members: Julie Ramirez, Steven Gruver, Janet Vanderver, Lori Cherry, and Michele Hesler. This motion was seconded by Alderman Fillinger and passed unanimously.
- b) Discuss and/or possible action on the purchase of recommended supplies received from the Animal Control Advisory Committee. This item was pulled by Mayor Ball at the request of Alderman Walker.

8. Parks and Recreation

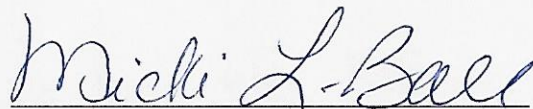
- a) Discuss and/or possible action on nominations received from the Parks Advisory Committee to fill a vacancy and appoint member to the Parks Advisory Committee. Alderman Repino nominated and made a motion to appoint Raylyn McDonald to fill the vacancy, which was seconded by Alderman Fillinger and passed unanimously.
- b) Discuss and/or possible action on nominations received from the Parks Advisory Committee to appoint a co-chairperson. Alderman Repino nominated and made a motion to appoint Anne Garza as co-chairperson, which was seconded by Alderman Fillinger and passed unanimously.
- c) Discuss and/or possible action on accepting donations to fund the establishment of a Monarch Butterfly site and to allow the City to match donations up to \$400.00. Alderman Fillinger made a motion to allow the City to match citizens' pledges of \$400.00, which was seconded by Alderman Repino and passed unanimously.

9. Planning and Zoning

- a) Discuss and/or possible action on nominations received to fill a vacancy on Planning and Zoning Commission and appoint member to Planning and Zoning Commission for an unexpired term. Alderman Tremblay nominated and made a motion to appoint Douglas Tomasini to fill the vacancy, which was seconded by Alderman Repino and passed unanimously.

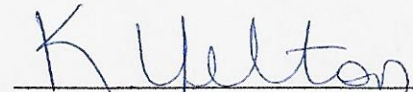
10. Adjourn The meeting adjourned at 8:33 p.m.

PASSED AND APPROVED ON THIS 23rd DAY OF JULY 2020.



Micki L. Ball
Mayor

ATTEST:



Katherine Yelton
City Secretary