

City of Sandy Oaks
Budget Details
March 2020

Date	Name	Memo	Amount
Ordinary Income/Expense			
Income			
General Fund Revenues			
Ad Valorem Taxes			
03/03/2020	Bexar County Tax Assessor	Deposit	5,044.03
03/17/2020	Bexar County Tax Assessor	Deposit	10,194.50
	Total Ad Valorem Taxes		15,238.53
Animal Control Donations/Fees			
03/31/2020		Dog Adoption Fee	50.00
	Total Animal Control Donations/Fees		50.00
Court Fines/Fees			
03/02/2020		ACH Court Payment(s)	279.50
03/03/2020		ACH Court Payment(s)	180.25
03/04/2020		ACH Court Payment(s)	75.00
03/05/2020		ACH Court Payment(s)	80.00
03/06/2020		ACH Court Payment(s)	110.00
03/09/2020		ACH Court Payment(s)	550.00
03/10/2020		ACH Court Payment(s)	60.00
03/16/2020		ACH Court Payment(s)	550.00
03/17/2020		ACH Court Payment(s)	270.00
03/18/2020		ACH Court Payment(s)	559.00
03/19/2020		Court Cash Deposit	2,043.00
03/20/2020		ACH Court Payment(s)	245.00
03/23/2020		ACH Court Payment(s)	194.00
03/25/2020		ACH Court Payment(s)	285.00
03/26/2020		ACH Court Payment(s)	285.00
03/31/2020		ACH Court Payment(s)	265.00
	Total Court Fines/Fees		6,030.75
Sales Tax			
03/13/2020	Texas State Comptroller	Deposit	9,270.80
	Total Sales Tax		9,270.80
	Total General Fund Revenues		30,590.08
	Total Income		30,590.08
	Gross Profit		30,590.08

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Expense			
City Council & Mayor Expense			
Travel			
03/25/2020	Holiday Inn Express	Two Night Stay M. Maldonado ACO Class	192.00
	Total Travel		192.00
	Total City Council & Mayor Expense		192.00
Municipal Building			
Building, Maintenance			
03/03/2020	Silver Reef Transport	Roof Sealant Invoice 1103	1,750.00
03/20/2020	Air By Hahn	Invoice 9794 (2.2 lbs freon & diagnostic fee)	272.50
03/22/2020	Amazon	Shop Vac	111.49
	Total Building, Maintenance		2,133.99
Municipal Building-Other			
03/16/2020	David Tremblay	Reimburse for fiberglass stairs	60.00
03/16/2020	Amazon	Ring Doorbell	474.05
	Total Municipal Building-Other		534.05
Municipal Building - Other			
03/06/2020	Bexar County Clerks Office	Application Fee for KnoxBox Locks	30.00
	Total Municipal Building - Other		30.00
	Total Municipal Building		2,698.04
Operating Expenses			
Bank Service Charges			
03/04/2020	Bank Service Charge		25.00
	Total Bank Service Charges		25.00
City Clerk Salary			
03/12/2020	ADP Wage Pay	K. Yelton	1,131.06
03/26/2020	ADP Wage Pay	K. Yelton	1,179.50
	Total City Clerk Salary		2,310.56

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City Marshal			
Animal Control Officer			
Equipment and Supplies			
03/10/2020	SAMS Club	Dog Food	41.96
03/19/2020	SAMS Club	Dog Food	18.78
03/22/2020	Amazon	Scale & Net	51.67
Total Equipment and Supplies			112.41
Veterinarian Services			
03/02/2020	SAHumane Society	Three Intakes, Two Parvo Tests	67.50
03/04/2020	Brooks Spay/Neuter Clinic	Three Ferals	60.00
03/10/2020	Brooks Spay/Neuter Clinic	Three TNRs	60.00
03/12/2020	Brooks Spay/Neuter Clinic	Two TNRs	40.00
03/12/2020	SAHumane Society	Intake Fee for Two Dogs	50.00
03/12/2020	Oak Hills Animal Hospital	Milky Way Exam & Parvo Test	124.96
03/12/2020	Oak Hills Animal Hospital	Tyson Rabies Quarantine & Euthanize	416.76
03/12/2020	Oak Hills Animal Hospital	Snickers Exam & Parvo Test	99.76
03/13/2020	Deason Animal Hospital	"Debra" Euthanize	75.00
03/14/2020	Brooks Spay/Neuter Clinic	Two TNRs	40.00
03/17/2020	Deason Animal Hospital	1 Rabies Test & Euthanize \$425.00 & 1 Euthanize \$50.00	475.00
Total Veterinarian Services			1,508.98
Total Animal Control Officer			1,621.39
Equipment - Marshal			
03/20/2020	Nardis Gun Club	SO No. 0264612 Marshal Patches	375.00
03/31/2020	Peacemaker Technologies	Invoice 1058 Thermal Printers	1,925.00
Total Equipment - Marshal			2,300.00
Fuel - Marshal			
03/02/2020	Pilot Travel Center	13.825 gallons @ \$2.099	29.02
03/03/2020	Pilot Travel Center	20.967 gallons @ \$2.099	44.01
03/09/2020	Pilot Travel Center	19.013 gallons @ \$1.999	38.01
03/13/2020	Pilot Travel Center	23.026 gallons @ \$1.999	46.03
03/17/2020	Pilot Travel Center	19.398 gallons @ \$1.959	38.00
03/23/2020	Pilot Travel Center	19.483 gallons @ \$1.899	37.00
03/26/2020	Pilot Travel Center	19.576 gallons @ \$1.839	36.00
03/26/2020	Pilot Travel Center	19.576 gallons @ \$1.839	36.00
03/28/2020	Pilot Travel Center	12.660 gallons @ \$1.659	21.00
03/30/2020	Pilot Travel Center	16.158 gallons @ \$1.659	26.81
Total Fuel - Marshal			351.88

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	Other - Marshal		
03/05/2020	OSS Academy	Castillo Body Cam Training	30.00
	Total Other - Marshal		30.00
	Salary - Marshal		
03/12/2020	ADP Wage Pay	A. Castillo	1,713.49
03/12/2020	ADP Wage Pay	F. Lopez	2,242.90
03/26/2020	ADP Wage Pay	A. Castillo	1,554.55
03/26/2020	ADP Wage Pay	F. Lopez	2,242.90
	Total Salary - Marshal		7,753.84
	Vehicle Maintenance-Marshal		
03/20/2020	Chuck's Auto	Impala Oil Change	71.95
03/20/2020	Chuck's Auto	Expedition Oil Change	60.45
	Total Vehicle Maintenance-Marshal		132.40
	Total City Marshal		12,189.51
	Contract Services		
	Audit Services		
03/18/2020	Armstrong, Vaughan & Assoc, P.A.	Invoice 47545 YE 2018 Audit	8,000.00
03/18/2020	Armstrong, Vaughan & Assoc, P.A.	Invoice 47548 YE 2019 Audit	7,000.00
	Total Audit Services		15,000.00
	City Administrator		
03/12/2020	ADP Wage Pay	L. Fox	1,544.00
03/26/2020	ADP Wage Pay	L. Fox	1,227.20
	Total City Administrator		2,771.20
	Engineering Services		
03/18/2020	M & S Engineering	Invoice 42882 (Animal Control Facility)	4,328.38
	Total Engineering Services		4,328.38
	Fees-BCAD		
03/09/2020	Bexar County Appraisal District	Invoice 00012325 2nd Quarter 2020	348.00
	Total Fees-BCAD		348.00
	Legal Fees		
03/23/2020	Kassahn & Ortiz, P.C.	Jan 2020 Invoice 1237	2,385.00
	Total Legal Fees		2,385.00

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	Outside Contract Services		
03/18/2020	BB Inspection Services, LLC	Invoice 031820	300.00
	Total Outside Contract Services		300.00
	Total Contract Services		25,132.58
	Internal Auditor		
03/26/2020	ADP Wage Pay	J. Godoy	60.00
	Total Internal Auditor		60.00
	Municipal Court		
	Court Clerk		
03/12/2020	ADP Wage Pay	K. Plate	1,072.50
03/26/2020	ADP Wage Pay	K. Plate	1,098.75
	Total Court Clerk		2,171.25
	Court Supplies		
03/22/2020	Amazon	Labels, Ink, & Folders	193.87
03/22/2020	Amazon	Labels	19.99
	Total Court Supplies		213.86
	Equipment		
03/10/2020	NetData	Credit/Debit Card Terminal	245.00
	Total Equipment		245.00
	Municipal Judge		
03/04/2020	Linda Molina	01/13-02/10/2020	1,275.00
03/25/2020	Linda Molina	03/02/20 - 03/18/20	375.00
	Total Municipal Judge		1,650.00
	Prosecutor		
03/02/2020	Kassahn & Ortiz, P.C.	Invoice 1238 Prosecutor Services	1,350.00
	Total Prosecutor		1,350.00
	Total Municipal Court		5,630.11
	Operations		
	IT Services		
03/18/2020	JDL Solutions	Invoice 20200318rou New Router and Labor	1,014.00
03/24/2020	JDL Solutions	Invoice 20200323Ring (Install Ring Door Bell)	300.00
03/27/2020	JDL Solutions	Invoice 20200327CAM	2,575.94
	Total IT Services		3,889.94

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Newspaper Publishing			
03/09/2020	Wilson County News	Invoice 1416330219 O2020-156	27.30
	Total Newspaper Publishing		27.30
Operating Supplies			
03/10/2020	SAMS Club	Bottled Water	9.96
03/11/2020	Amazon	6 bottles Tecnu for Poison Oak/Ivy/Sumac	99.78
03/12/2020	Amazon	2 boxes IvyX pre-contact towlettes	48.36
03/16/2020	Amazon	Ink for Clerks' Printers	323.10
03/19/2020	SAMS Club	Water	3.98
03/24/2020	Amazon	Office Paper Shredder	40.99
	Total Operating Supplies		526.17
Post Office Box			
03/02/2020	USPS	Annual PO Box Fee	120.00
	Total Post Office Box		120.00
Printing and Copying			
03/18/2020	Toshiba	Invoice 35072309	179.29
03/18/2020	Thompson Printing	Invoice 0321184 Marshal's Forms	335.00
03/31/2020	Thompson Printing	Invoice 0322149 Junk Vehicle Warning Labels	60.00
	Total Printing and Copying		574.29
Telephone, Telecommunications			
03/04/2020	Verizon	Invoice 9849082992	855.03
03/04/2020	Alamo Broadband		106.95
03/16/2020	ADT Security		59.95
03/31/2020	Verizon	Invoice 9851182173	814.67
	Total Telephone, Telecommunications		1,836.60
	Total Operations		6,974.30
Utilities - Electricity			
03/02/2020	CPS	\$9.15 WWP \$238.45 Hickory Haven	247.60
03/18/2020	CPS	Street Lights 02/20/2020 - 03/05/2020	1,780.30
03/26/2020	CPS	\$18.39 WWP \$463.03 Hickory Haven	481.42
	Total Utilities - Electricity		2,509.32

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Utilities - Water			
03/02/2020	SAWS		112.65
03/26/2020	SAWS		98.14
	Total Utilities - Water		210.79
	Total Operating Expenses		55,042.17
Other Types of Expenses			
Employee Benefits/Healthcare			
03/02/2020	TML IEBP	Invoice D142003A Mar 2020	1,378.67
03/26/2020	TML IEBP	Invoice D142004A	1,368.85
	Total Employee Benefits/Healthcare		2,747.52
Insurance - Liability, D and O			
03/09/2020	TML Intergovernmental Risk Pool	Insurance for Kioti Tractor	22.00
	Total Insurance - Liability, D and O		22.00
	Total Other Types of Expenses		2,769.52
Payroll Expenses			
ER Tax			
03/12/2020	ADP Tax Withholding	187.63 AC 164.03 LF 171.58 FL 145.33 CM 109.95 MM 1...	1,021.12
03/26/2020	ADP Tax Withholding	170.22 AC 125.20 LF 171.58 FL 141.83 CM 93.52 MM 6.5...	947.46
	Total ER Tax		1,968.58
Payroll Processing - SAPays			
03/11/2020	SA Pays, LLC	Invoice 1057	205.55
	Total Payroll Processing - SAPays		205.55
	Total Payroll Expenses		2,174.13
Public Works			
Fuel - Public Works			
03/03/2020	Pilot Travel Center	4.274 gallons diesel @ \$2.559 Maint Equipment	10.94
03/03/2020	Pilot Travel Center	10.136 gallons diesel @ \$2.559 Kioti	25.94
03/06/2020	Pilot Travel Center	6.150 gallons \$1.999	12.29
03/09/2020	Pilot Travel Center	16.917 gallons @ \$1.999	33.82
03/10/2020	Pilot Travel Center	9.439 gallons @ \$2.459 (Kioti)	23.21
03/11/2020	Pilot Travel Center	32.514 gallons @ \$1.999	65.00
03/16/2020	Pilot Travel Center	27.441 gallons @ \$1.959	53.76
03/23/2020	Pilot Travel Center	20.183 gallons @ \$1.899	38.33

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03/26/2020	Pilot Travel Center	21.701 gallons @ \$1.839	39.91
03/31/2020	Pilot Travel Center	31.563 gallons @ \$1.659	52.36
	Total Fuel - Public Works		355.56
	Litter Removal		
03/18/2020	Tiger Sanitation	Invoice 0003009162 30-yard rolloff	69.00
03/18/2020	Tiger Sanitation	Invoice 0003012375 2-yard dumpster	67.33
	Total Litter Removal		136.33
	Park & City Grounds Projects		
03/13/2020	Diego Briseno	People's Choice Painting & Remodeling	1,485.00
	Total Park & City Grounds Projects		1,485.00
	Public Works Employees		
03/12/2020	ADP Wage Pay	C. Maldonado	1,343.00
03/12/2020	ADP Wage Pay	M. Maldonado	1,004.13
03/26/2020	ADP Wage Pay	C. Maldonado	1,551.57
03/26/2020	ADP Wage Pay	M. Maldonado	854.13
	Total Public Works Employees		4,752.83
	Tools and Equipment		
03/04/2020	Cintas	Invoice 4044424235	35.00
03/14/2020	Texas Facilities Federal Surplus	Invoice 1700696 3 KW Generator	250.00
03/17/2020	Cintas	Invoice 4045067392	35.00
03/18/2020	Cintas	Invoice 4045719455	35.00
	Total Tools and Equipment		355.00
	Total Public Works		7,084.72
	Reserve Funding		
	GASB54 - Assigned		
	Building Aquisition & Placement		
03/03/2020	Silver Reef Transport	Final Payment Invoice 1004	14,750.00
	Total Building Aquisition & Placement		14,750.00

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	Lost Hills Low Water		
03/18/2020	M & S Engineering	Invoice 42869 (Low Water Crossing)	3,165.56
	Total Lost Hills Low Water		3,165.56
	Total GASB54 - Assigned		17,915.56
	Total Reserve Funding		17,915.56
	Total Expense		87,876.14
	Net Ordinary Income		-57,286.06
	Net Income		-57,286.06