

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING MINUTES**

**April 9, 2020 at 6:30 p.m.**

1. **Call to order and quorum call.** Mayor Ball called the meeting to order at 6:32 p.m. In attendance were Aldermen Repino, Fillinger, Yelton, Walker, and Tremblay, City Administrator Lou Fox, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Citizens to be heard.** No citizens signed up to speak.
3. **Mayoral, Administrator, and/or Council Member Updates/Announcements.**
  - a) COVID-19 Updates  
Mayor Ball provided the following information:
    - The City's website is the City's official location for all important announcements, notices, and updates.
    - The evening's updates on zip codes will now include cases in 78264 (across the highway) and as of today, 78112 is still at two cases.
    - Number of positive results has remained consistent at 10%
  - b) Established Guidelines for Dollar General  
Mayor Ball stated she had to put some guidelines in place in order to allow the store to remain open. Manager & employees were following their guidelines, but customers were being rude and informing the employees that they couldn't tell them what to do when it came to keeping social distancing. There is now a sign on the door that does not allow more than ten people in the store including workers. Expectation is that only one person shops and not the family or children.
  - c) Fiesta Medal Scholarship  
Alderman Walker, as the scholarship administrator, stated the scholarship program will be postponed and money raised this year will be saved for next year's program. She has been unable to meet with the high school counselor, sales of the medals are down, and committed donations have not been able to be picked up because of the Stay Home orders. Alderman Walker asked that a line item be included on the budget to reflect that amount collected to date. Mayor Ball stated the budget will need to be tweaked in the next four to six weeks, and that request will be included in the proposed amendments.
4. **Quarterly Investment Report.** Receive brief from Alderman Repino on Quarterly Investment Report and possible discussion and action. Alderman Repino presented his report then made a motion to accept the second quarter investment report, as presented, which was seconded by Alderman Tremblay and passed unanimously.
5. **Financial/Budget Report.** The income and expenses will be reported by City Secretary Katherine Yelton and possible discussion and action. The city secretary reported the following: the beginning balance as of March 1, 2020 of \$455,540.79, Checks & Payments of \$90,631.01, Deposits & Credit of \$30,590.08, with an ending balance as of March 31, 2020 of \$395,499.86. Alderman Tremblay made a motion to accept the finance & budget reports, as presented, which was seconded by Alderman Repino and passed unanimously.
6. **Consent Agenda.**
  - a) Approve February 2020 City Attorney Invoice No. 1240 from Kassahn & Ortiz not to exceed \$2,340.00.
  - b) Approve minutes from the February 13, 2020 Regular City Council Meeting.



- e) ~~Approve minutes from the March 12, 2020 Regular City Council Meeting.~~
- d) Approve minutes from the March 26, 2020 Regular City Council Meeting.

Mayor Ball pulled item (c) as the minutes were not ready for approval. Alderman Tremblay made a motion to approve the remaining items, as presented, which was seconded by Alderman Fillinger and passed unanimously.

Mayor Ball then chose to begin with agenda item 7(b) and discuss item 7(a) as the last agenda item.

## **7. Administration**

- b) Discuss and/or possible action on an additional hourly rate-of-pay for actual hours worked for public-facing employees effective from date approved and to expire when the public health emergency is lifted by Governor Abbott. Alderman Tremblay made a motion to approve an hourly increase of \$2.00/hour for the Marshal, Deputy, Animal Control, Public Works, Court Clerk, and City Secretary for the hours actually worked effective at this time until Governor Abbott lifts the statewide Stay Home mandate. This motion was seconded by Alderman Repino and passed unanimously with Alderman Yelton abstaining from voting.

## **8. Municipal Court**

- a) Discuss and/or possible action on the purchase of a security mailbox. Alderman Walker made a motion to approve the purchase of the Large Outdoor Secure Payment Locking Drop Box (Item #PVPRO500RGMLg) not to exceed \$400.00, which was seconded by Alderman Repino and passed unanimously.

## **9. Marshal**

- a) Presentation of monthly report by Marshal Lopez with possible discussion and/or action. Marshal Lopez reported that 130 court cases that were scheduled for March have been rescheduled for May and/or June. There has been a rise in domestic issues by about 25% with the Stay Home orders. Deputy Castillo is still in training through the end of the month. Mayor Ball asked that future monthly reports be submitted in writing, which would then be included in the meeting packets for Council.

## **10. Animal Control**

- a) Presentation of monthly report by ACO Chris Maldonado with possible discussion and/or action. ACO Chris Maldonado reported twenty-three cases for March, which included ten warnings and four citations. Twenty-five intakes, which included feral cat TNRs, bite quarantines, DOAs, and strays that were seized due to citizen complaints. ACO Maldonado mentioned his department if trying to not make contact with citizens and are only addressing complaints of vicious dogs, stray nuisances, or illegal animals.

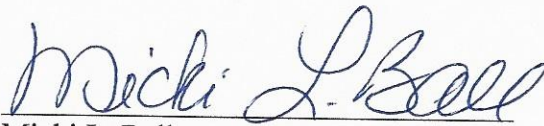
## **7. Administration**

- a) Discuss and/or possible action on an Ordinance 2020-160 adopting a juvenile curfew. Mayor Ball requested some input on this proposed ordinance from Marshal Lopez who stated all other cities he has worked for had a juvenile curfew and he would welcome this ordinance. Alderman Fillinger made a motion to add the words "or right-of-way" to Section 4(c) after the word "sidewalk". This was seconded by Alderman Walker and passed unanimously. He also wanted to confirm the reference of "peace officer" in Section 5(a) would include BCSO, school district police, and truancy officers. Casandra stated it would and that any warning or citations issued outside of the City Marshal's office would

to forwarded or transferred to said office. Alderman Fillinger also wanted confirmation that once a minor's truancy case goes before the municipal court it would be confidential after the minor becomes an adult. Casandra said it would remain confidential. Alderman Walker questioned the definition of a minor being no less than ten years of age. Alderman Tremblay made a motion to change the definition to eight years of age, which was seconded by Alderman Repino and passed unanimously. This concluded any amendments. Casandra confirmed that since this ordinance automatically falls under the two-reading rule, at this time, no further action from Council is needed. Katherine will post the proposed ordinance on the City's website for citizens to review and provide feedback. The proposed ordinance, as amended, will come back to Council at the next scheduled meeting with citizen comments, if any, for Council to approve.

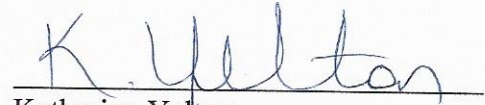
**11. Adjourn** The meeting adjourned at 7:39 p.m.

PASSED AND APPROVED ON THIS 23<sup>rd</sup> DAY OF APRIL, 2020.



Micki L. Ball  
Mayor

ATTEST:



Katherine Yelton  
City Secretary