

CITY OF SANDY OAKS, TEXAS

ORDINANCE NO: 2020-156

AN ORDINANCE AMENDING MASTER FEE SCHEDULE FOR ASSESSING FEES AND PROVIDING FOR ANNUAL REVIEW; AUTHORIZING THE CITY CLERK TO MAINTAIN THE MASTER FEE SCHEDULE AND MAKE ADJUSTMENTS AS NECESSARY IN THE INTERIM; REPEALING ANY CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Sandy Oaks, Texas ("City") seeks to provide for reasonable fees and charges for municipal services in order to recoup the cost of conducting municipal business on the public's behalf without unduly relying on taxes; and

WHEREAS, the City Council finds that by Ordinance 2015-14 and amended by Ordinance No. 2019-121, a Master Fee Schedule was established to consolidate all City fees to provide a single and convenient location for a list of all fees charged by the City; and

WHEREAS, the City Council has determined that it would be expedient for Council to review and evaluate all such fees on an annual basis, and provide authorization to the City Clerk to adjust such fees as determined appropriate in the interim until such annual review by City Council takes place; and

WHEREAS, the City Council has performed its annual review of the Master Fee Schedule and determined that the public welfare would be best served by establishing the Master Fee Schedule by this ordinance;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS:

SECTION 1. FEES. The City Council of the City hereby adopts the following fees, which shall be reviewed and evaluated on an annual basis:

Miscellaneous City Fees:

Copies:		
Each page		\$1.00
E-mailed Copy (each page not previously imaged)		\$1.00
E-mailed Copy (already image per page)		\$0.25

Request for Public Information: per Texas Administrative Code

Fax Fees:

In State	\$1.00
Out of State	\$2.00

Notary Services: per Notary Chart

**Returned Check Fee:**

\$30.00

**SECTION 2. CITY CLERK AUTHORIZED TO MAINTAIN AND ADJUST IN INTERIM.** The City Clerk or his or her designee is hereby authorized to maintain the Master Fee Schedule and make adjustments to the Master Fee Schedule as may be necessary until City Council's annual review of the Master Fee Schedule.

**SECTION 3. REPEAL OF CONFLICTING ORDINANCES.** City ordinances or parts of ordinances inconsistent or in conflict herewith, specifically Ordinance No. 2015-14 and Ordinance No. 2019-121, are, to the extent of such inconsistency or conflict, hereby repealed.

**SECTION 4. SEVERABILITY.** If any section, subsection, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distance than independent provision and such holdings shall not affect the validity of the remaining portions thereof.


**SECTION 5. EFFECTIVE DATE.** That the City of Sandy Oaks City Clerk is hereby ordered and directed to cause this ordinance to be published in every issue of the official newspaper for two days; or one issue of the newspaper if the official newspaper is a weekly paper. This ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect when the publication requirement is satisfied.

**PASSED AND APPROVED** the 23<sup>rd</sup> day of January, 2020.

**CITY OF SANDY OAKS, TEXAS**

  
Micki Ball, Mayor

**ATTEST:**

  
Katherine Yelton, City Secretary