

**City of Sandy Oaks
Budget Details
for October 2019**

Date	Name	Memo	Amount
Ordinary Income/Expense			
Income			
Carryover Funds from Prior Year			
10/01/2019			332,600.05
	Total Carryover Funds from Prior Year		332,600.05
General Fund Revenues			
Ad Valorem Taxes			
10/02/2019	Bexar County Tax Assessor	Deposit	3,426.13
	Total Ad Valorem Taxes		3,426.13
Animal Control Donations/Fees			
10/30/2019	Charles Fillinger, Alderman	Donation for Animal Control	50.00
	Total Animal Control Donations/Fees		50.00
Court Fines/Fees			
10/11/2019		ACH Court Payment	270.00
10/17/2019		ACH Court Payments	1,058.10
10/17/2019		Cash Deposit from Court Fines	1,025.00
10/23/2019		ACH Court Payment	255.00
10/29/2019		Cash Deposit from Court Fines	899.00
10/30/2019		ACH Court Payment	255.00
10/31/2019		ACH Court Payments	109.10
	Total Court Fines/Fees		3,871.20
Petty Cash			
10/08/2019		Adoption Fee for Max	50.00
	Total Petty Cash		50.00
Sales Tax			
10/11/2019	Texas State Comptroller	Deposit	8,830.02
	Total Sales Tax		8,830.02
	Total General Fund Revenues		16,227.35
	Total Income		348,827.40
	Gross Profit		348,827.40

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Date	Name	Memo	Amount
Expense			
City Council & Mayor Expense			
Administrative Training & Educ			
10/08/2019	Eventbrite	PIA Training for City Clerk	75.00
10/24/2019	La Quinta Inn	Two Nights for Records Management Training in Austin	391.10
10/26/2019	Texas Municipal League	Post Election Webinar	60.00
	Total Administrative Training & Educ		526.10
Community Programs			
10/01/2019	SAMS Club	NNO Supplies	177.48
10/01/2019	Walmart	NNO Supplies	53.23
	Total Community Programs		230.71
Travel			
10/22/2019	Pilot Travel Center	13.920 gallons @ \$2.299 (Records Management Training)	32.00
	Total Travel		32.00
	Total City Council & Mayor Expense		788.81
Municipal Building			
Building, Maintenance			
10/14/2019	Remigio Mendoza	Install Holding Cell Door and Lock	275.00
10/29/2019	Light Lackers Window Tint	Four Windows @ \$60 Each	240.00
10/31/2019	Light Lackers Window Tint	One Window Tint & Darken One Other	90.00
	Total Building, Maintenance		605.00
Municipal Building-Other			
10/01/2019	Dominguez Electric	Invoice 0022 Data Room	600.00
10/01/2019	Dominguez Electric	Invoice 0023 Holding Room	200.00
10/15/2019	Home Depot	Holding Cell Lock	37.06
10/24/2019	SafteySign.com	Marshal Signs for Building	162.89
	Total Municipal Building-Other		999.95
	Total Municipal Building		1,604.95
Operating Expenses			
Bank Service Charges			
10/01/2019	Bank Service Charge	Price of mobile card reader	95.00
10/01/2019	Bank Service Charge	Taxes on mobile card reader (to be credited)	7.84
10/03/2019	Bank Service Charge		25.00
	Total Bank Service Charges		127.84

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Date	Name	Memo	Amount
City Clerk Salary			
10/11/2019	ADP Wage Pay	K. Yelton	1,217.85
10/24/2019	ADP Wage Pay	K Yelton	1,264.72
	Total City Clerk Salary		2,482.57
City Marshal			
Animal Control Officer			
Containment/Facilities			
10/15/2019	Derksen Portable Building	Animal Control Supplies Building	1,885.00
	Total Containment/Facilities		1,885.00
Equipment and Supplies			
10/01/2019	Walmart	A/C Canopy	40.00
10/02/2019	Dollar General	Cat Food	0.90
10/03/2019	Chewy.com	Cat Food and Litter	53.58
10/14/2019	Pethealth Services (USA) Inc	Invoice SIUN13353176	635.00
10/30/2019	Nardis Public Safety	Invoice 0178477-IN Chris's baton scabbard	42.99
	Total Equipment and Supplies		772.47
Veterinarian Services			
10/04/2019	Brooks Spay/Neuter Clinic	Four feral cats	80.00
10/08/2019	Brooks Spay/Neuter Clinic	One TNR	20.00
10/15/2019	Oak Hills Animal Hospital	Four Dogs & One Cat	814.60
10/19/2019	Brooks Spay/Neuter Clinic	One TNR	20.00
10/24/2019	Brooks Spay/Neuter Clinic	Two TNRs	40.00
10/25/2019	Brooks Spay/Neuter Clinic	One TNR with Antibiotic	38.00
	Total Veterinarian Services		1,012.60
	Total Animal Control Officer		3,670.07
Equipment - Marshal			
10/10/2019	Nardis Public Safety	Taclite Shirt	54.99
10/15/2019	Nardis Public Safety	SO No. 0262193	22.99
10/21/2019	Computer Express Solutions	Two Monitors for Cameras	469.94
	Total Equipment - Marshal		547.92

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Fuel - Marshal			
10/02/2019	Pilot Travel Center	20.445 gallons @ \$2.299	47.00
10/08/2019	Pilot Travel Center	16.096 gallons @ \$2.299	37.00
10/14/2019	Pilot Travel Center	13.484 gallons @ \$2.299	31.00
10/17/2019	Pilot Travel Center	14.224 gallons @ \$2.299	32.70
10/24/2019	Pilot Travel Center	20.464 gallons @ \$2.199	45.00
10/30/2019	Pilot Travel Center	17.595 gallons @ \$2.199	38.69
	Total Fuel - Marshal		231.39
Other - Marshal			
10/11/2019	SAPD Off-Duty Emplmnt	Marshal SWAT Training	400.00
	Total Other - Marshal		400.00
Salary - Marshal			
10/11/2019	ADP Wage Pay	F. Lopez	2,000.00
10/24/2019	ADP Wage Pay	F Lopez	2,000.00
	Total Salary - Marshal		4,000.00
Supplies - Marshal			
10/08/2019	National Embroiders LLC	Marshal Patch Embroidery	65.00
10/15/2019	Academy Sports	Ammunition	217.93
10/15/2019	Paul's Trophy & Engraving	Door Plates	41.83
10/23/2019	Northern Safety Co	Marshal Supplies	328.91
10/30/2019	Northern Safety Co	Nitrile Gloves	36.59
	Total Supplies - Marshal		690.26
Vehicle Maintenance-Marshal			
10/08/2019	Screen Impressions	No. 0624-19	250.00
10/08/2019		Expedition Wash and Vacuum	11.00
	Total Vehicle Maintenance-Marshal		261.00
	Total City Marshal		9,800.64
Contract Services			
City Administrator			
10/10/2019	Louis J Fox	09/30-10/11/2019	1,259.20
10/31/2019	Louis J Fox	Oct 14-25, 2019	1,725.50
	Total City Administrator		2,984.70

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	Legal Fees		
10/24/2019	Kassahn & Ortiz, P.C.	Invoice 1220 for Aug 2019	5,281.70
	Total Legal Fees		5,281.70
	Total Contract Services		8,266.40
	Municipal Court		
	Court Clerk		
10/11/2019	ADP Wage Pay	K. Plate	956.25
10/24/2019	ADP Wage Pay	K Plate	1,000.00
	Total Court Clerk		1,956.25
	Court Supplies		
10/14/2019	Thompson Printing	Court Forms	285.00
	Total Court Supplies		285.00
	Municipal Court-Other		
10/14/2019	NetData	Invoice ND-000959	1,000.00
	Total Municipal Court-Other		1,000.00
	Municipal Judge		
10/07/2019	Linda Molina		225.00
10/21/2019	Linda Molina	For Oct Court 8:45-12:00	487.50
	Total Municipal Judge		712.50
	OCA Fees		
10/08/2019	Texas State Comptroller	3rd Q State Criminal Costs & Fees	445.48
	Total OCA Fees		445.48
	Prosecutor		
10/24/2019	Kassahn & Ortiz, P.C.	Invoice 1220 for Aug 2019	315.00
	Total Prosecutor		315.00
	Total Municipal Court		4,714.23
	Operations		
	Books, Subscriptions, Reference		
10/13/2019	Signs on the Cheap	Signs for Town Hall Meeting	289.37
10/16/2019	Signs on the Cheap	Refund of taxes assessed	-22.05
	Total Books, Subscriptions, Reference		267.32

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	IT Services		
10/03/2019	Computer Express Solutions	Invoice 191003BCS	1,500.00
	Total IT Services		1,500.00
	Newspaper Publishing		
10/14/2019	Wilson County News	Audit RFQ x 2, Notice of Adopting Tax Rate	48.80
	Total Newspaper Publishing		48.80
	Operating Supplies		
10/15/2019	Amazon	Clipboards	16.49
10/15/2019	Amazon	Monthly Calendar Planner	10.19
10/30/2019	Amazon	Prime Membership	179.00
	Total Operating Supplies		205.68
	Postage & Mailing Service		
10/28/2019	Pitney Bowes	Replenish Postage Meter Funds	100.00
10/28/2019	USPS	Additional Key to PO Box	9.00
	Total Postage & Mailing Service		109.00
	Telephone, Telecommunications		
10/02/2019	Alamo Broadband		189.08
10/03/2019	Verizon	Invoice 9838776107	568.02
10/15/2019	ADT Security		59.95
	Total Telephone, Telecommunications		817.05
	Total Operations		2,947.85
	Utilities - Electricity		
10/03/2019	CPS	\$9.03 WWP \$266.37 Hickory Haven	275.40
10/14/2019	CPS	Street Lights 09/19/2019 - 10/03/2019	1,760.20
	Total Utilities - Electricity		2,035.60
	Utilities - Water		
10/30/2019	SAWS		34.80
	Total Utilities - Water		34.80
	Total Operating Expenses		30,409.93

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Other Types of Expenses			
Employee Benefits/Healthcare			
10/03/2019	TML IEBP	Invoice D141910A Oct 2019	2,079.77
10/21/2019	TML IEBP	Invoice #D141911A for Nov 2019	1,285.43
	Total Employee Benefits/Healthcare		3,365.20
Insurance - Liability, D and O			
10/14/2019	TML Intergovernmental Risk Pool		1,026.00
10/18/2019	Texas Municipal League	Account C-69559 Annual Membership Fee 12/1/2019-11/30/2020	1,278.00
	Total Insurance - Liability, D and O		2,304.00
Workers Comp Insurance			
10/14/2019	TML Intergovernmental Risk Pool		953.50
	Total Workers Comp Insurance		953.50
	Total Other Types of Expenses		6,622.70
Payroll Expenses			
ER Tax			
10/11/2019	ADP Tax Withholding	165.15 FL, 93.48 CM, 98.98 KP, 93.17 KLY	450.78
10/24/2019	ADP Tax Withholding	153.00 FL, 96.92 CM, 80.55 KP, 96.75 KLY	427.22
	Total ER Tax		878.00
Payroll Processing - SAPays			
10/02/2019	SA Pays, LLC	Invoice 883	256.27
	Total Payroll Processing - SAPays		256.27
	Total Payroll Expenses		1,134.27
Public Works			
Fuel - Public Works			
10/03/2019	Pilot Travel Center	19.138 gallons @ \$2.299	44.00
10/08/2019	Pilot Travel Center	21.750 gallons @ \$2.299	50.01
10/14/2019	Pilot Travel Center	25.231 gallons @ \$2.299	58.01
10/24/2019	Pilot Travel Center	22.737 gallons @ \$2.199	50.00
10/28/2019	Pilot Travel Center	17.279 gallons @ \$2.199	38.00
10/30/2019	Pilot Travel Center	7.276 gallons @ \$2.199	16.00
	Total Fuel - Public Works		256.02

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Date	Name	Memo	Amount
Litter Removal			
10/02/2019	Tiger Sanitation	Invoice 0002838381 2 yard dumpster	66.58
10/18/2019	Tiger Sanitation	Invoice 0002834973 30 yard dumpster	90.00
10/30/2019	Tiger Sanitation	30-yard haul off Invoice 0002868983	410.20
Total Litter Removal			566.78
Public Works Employees			
10/07/2019	Sergio Gonzales	Contracted Labor to help Chris	70.00
10/11/2019	ADP Wage Pay	C. Maldonado	1,221.98
10/24/2019	ADP Wage Pay	C Maldonado	1,266.98
10/25/2019	Sergio Gonzales	Contracted Labor to help Chris	250.00
Total Public Works Employees			2,808.96
Tools and Equipment			
10/15/2019	Derksen Portable Building	Public Works Portable Office	3,035.00
10/25/2019	Dollar General	Twine for Public Works	1.90
Total Tools and Equipment			3,036.90
Total Public Works			6,668.66
Total Expense			47,229.32
Net Ordinary Income			301,598.08
Net Income			301,598.08