

City of Sandy Oaks
Budget Details
 January 2020

| | <u>Date</u> | <u>Name</u> | <u>Memo</u> | <u>Amount</u> |
|--------------------------------------|-------------|-----------------------------|-------------------------------|------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| General Fund Revenues | | | | |
| Ad Valorem Taxes | | | | |
| | 01/03/2020 | Bexar County Tax Assessor | Deposit | 18,571.59 |
| | 01/10/2020 | Bexar County Tax Assessor | Deposit | 10,737.60 |
| | 01/15/2020 | Bexar County Tax Assessor | Deposit | 11,312.56 |
| | 01/24/2020 | Bexar County Tax Assessor | Deposit | 14,464.57 |
| | 01/30/2020 | Bexar County Tax Assessor | Deposit | <u>12,994.27</u> |
| Total Ad Valorem Taxes | | | | 68,080.59 |
| Animal Control Donations/Fees | | | | |
| | 01/13/2020 | Charles Fillinger, Alderman | Donation to Animal Control | <u>50.00</u> |
| Total Animal Control Donations/Fees | | | | 50.00 |
| Court Fines/Fees | | | | |
| | 01/03/2020 | | Cash Deposit from Court Fines | 876.77 |
| | 01/06/2020 | | ACH Court Payment(s) | 255.00 |
| | 01/07/2020 | | ACH Court Payment(s) | 361.00 |
| | 01/10/2020 | | ACH Court Payment(s) | 129.00 |
| | 01/13/2020 | | ACH Court Payment(s) | 116.00 |
| | 01/14/2020 | | ACH Court Payment(s) | 32.34 |
| | 01/14/2020 | | ACH Court Payment(s) | 433.00 |
| | 01/15/2020 | | ACH Court Payment(s) | 1,919.00 |
| | 01/17/2020 | | ACH Court Payment(s) | 34.00 |
| | 01/17/2020 | | Cash Deposit from Court Fines | 4,153.20 |
| | 01/21/2020 | | ACH Court Payment(s) | 383.00 |
| | 01/23/2020 | | ACH Court Payment(s) | 399.00 |
| | 01/24/2020 | | ACH Court Payment(s) | 9.00 |
| | 01/28/2020 | | ACH Court Payment(s) | 255.00 |
| | 01/28/2020 | | ACH Court Payment(s) | 270.00 |
| | 01/30/2020 | | ACH Court Payment(s) | <u>229.00</u> |
| Total Court Fines/Fees | | | | 9,854.31 |
| Park Donations | | | | |
| | 01/04/2020 | Charles Fillinger, Alderman | Donation for Park Projects | <u>50.00</u> |
| Total Park Donations | | | | 50.00 |

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| Sales Tax | | | | |
| | 01/10/2020 | Texas State Comptroller | Deposit | 9,187.23 |
| Total Sales Tax | | | | <u>9,187.23</u> |
| Total General Fund Revenues | | | | <u>87,222.13</u> |
| Total Income | | | | <u>87,222.13</u> |
| Gross Profit | | | | 87,222.13 |
| Expense | | | | |
| City Council & Mayor Expense | | | | |
| Community Programs | | | | |
| | 01/08/2020 | NATW | Invoice 11794 Membership Fee | 35.00 |
| | 01/20/2020 | The Prestigious Mark | Invoice 41811-1 300 Fiesta Medals | 885.00 |
| Total Community Programs | | | | <u>920.00</u> |
| Total City Council & Mayor Expense | | | | 920.00 |
| Municipal Building | | | | |
| Building, Maintenance | | | | |
| | 01/08/2020 | Dollar General | Office Supplies | 18.50 |
| Total Building, Maintenance | | | | <u>18.50</u> |
| Total Municipal Building | | | | 18.50 |
| Operating Expenses | | | | |
| Bank Service Charges | | | | |
| | 01/06/2020 | Bank Service Charge | | 25.00 |
| Total Bank Service Charges | | | | <u>25.00</u> |
| City Clerk Salary | | | | |
| | 01/02/2020 | ADP Wage Pay | K. Yelton | 1,118.47 |
| | 01/17/2020 | ADP Wage Pay | K. Yelton | 1,320.97 |
| | 01/30/2020 | ADP Wage Pay | K. Yelton | 1,194.46 |
| Total City Clerk Salary | | | | <u>3,633.90</u> |
| City Marshal | | | | |
| Animal Control Officer | | | | |
| Equipment and Supplies | | | | |
| | 01/10/2020 | Home Depot | Toolboxes for ACO Truck | 306.90 |
| | 01/21/2020 | Amazon | Hard Drive & Flash Drives for Marshal | 194.93 |
| | 01/29/2020 | Home Depot | Squeegees for Animal Control facility | 65.94 |
| Total Equipment and Supplies | | | | <u>567.77</u> |

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|------------------------------|-------------|---------------------------|---|------------------|
| Veterinarian Services | | | | |
| | 01/04/2020 | Deason Animal Hospital | Heartworm Test & Rabies Vaccine | 51.00 |
| | 01/13/2020 | SAHumane Society | Four Ferals off Lee Way | 80.00 |
| | 01/15/2020 | Oak Hills Animal Hospital | | 275.96 |
| | 01/15/2020 | Oak Hills Animal Hospital | | 475.96 |
| | 01/15/2020 | Oak Hills Animal Hospital | | 329.96 |
| | 01/15/2020 | Oak Hills Animal Hospital | | 863.40 |
| | 01/22/2020 | Deason Animal Hospital | Euthanasia turned Rescue. Now have \$75.00 credit | 75.00 |
| Total Veterinarian Services | | | | <u>2,151.28</u> |
| Total Animal Control Officer | | | | 2,719.05 |
| Contracted Labor | | | | |
| | 01/09/2020 | Ruben Rodriguez | Jan 2020 Meeting Security | 140.00 |
| Total Contracted Labor | | | | 140.00 |
| Equipment - Marshal | | | | |
| | 01/25/2020 | Amazon | Deputy's Monitor | 165.99 |
| | 01/27/2020 | Amazon | Deputy's Monitor Mount | 28.99 |
| | 01/27/2020 | Watch Guard | Two Body Cameras | 2,770.00 |
| Total Equipment - Marshal | | | | <u>2,964.98</u> |
| Fuel - Marshal | | | | |
| | 01/07/2020 | Pilot Travel Center | 14.442 gallons @ \$2.259 | 32.62 |
| | 01/24/2020 | Pilot Travel Center | 11.022 gallons @ \$2.199 | 24.24 |
| Total Fuel - Marshal | | | | <u>56.86</u> |
| Salary - Marshal | | | | |
| | 01/02/2020 | ADP Wage Pay | F. Lopez | 2,307.70 |
| | 01/17/2020 | ADP Wage Pay | F. Lopez | 2,307.70 |
| | 01/30/2020 | ADP Wage Pay | F. Lopez | 2,242.90 |
| Total Salary - Marshal | | | | <u>6,858.30</u> |
| Supplies - Marshal | | | | |
| | 01/01/2020 | Amazon | Marshal Name Plate | 14.49 |
| Total Supplies - Marshal | | | | <u>14.49</u> |
| Total City Marshal | | | | <u>12,753.68</u> |

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|-----------------------------|-------------|------------------------------------|---------------------------------------|-----------------|
| Contract Services | | | | |
| City Administrator | | | | |
| | 01/02/2020 | Louis J Fox | Dec 23-27, 2019 | 821.90 |
| | 01/17/2020 | ADP Wage Pay | L. Fox | 1,810.00 |
| | 01/30/2020 | ADP Wage Pay | L. Fox | <u>1,530.00</u> |
| Total City Administrator | | | | 4,161.90 |
| Engineering Services | | | | |
| | 01/13/2020 | M & S Engineering | Invoice 40589 | 9,250.00 |
| | 01/13/2020 | M & S Engineering | Invoice 40435 | 855.14 |
| | 01/13/2020 | M & S Engineering | Invoice 41328 | 1,500.00 |
| | 01/13/2020 | M & S Engineering | Invoice 41333 | 593.75 |
| | 01/20/2020 | M & S Engineering | Invoice 41403 | <u>3,362.50</u> |
| Total Engineering Services | | | | 15,561.39 |
| Legal Fees | | | | |
| | 01/14/2020 | Kassahn & Ortiz, P.C. | Oct 2019 Invoice 1228 (City Attorney) | 1,230.00 |
| | 01/28/2020 | Kassahn & Ortiz, P.C. | Nov 2019 Invoice 1232 (City Attorney) | 1,800.00 |
| | 01/28/2020 | Kassahn & Ortiz, P.C. | Dec 2019 Invoice 1236 (City Attorney) | <u>1,695.00</u> |
| Total Legal Fees | | | | <u>4,725.00</u> |
| Total Contract Services | | | | 24,448.29 |
| Municipal Court | | | | |
| Court Clerk | | | | |
| | 01/02/2020 | ADP Wage Pay | K. Plate | 1,000.00 |
| | 01/17/2020 | ADP Wage Pay | K. Plate | 1,368.75 |
| | 01/30/2020 | ADP Wage Pay | K. Plate | <u>1,087.50</u> |
| Total Court Clerk | | | | 3,456.25 |
| Court Supplies | | | | |
| | 01/08/2020 | Amazon | Prosecutor Name Plate | 23.99 |
| | 01/14/2020 | Amazon | Desk Calendar for Judge | 13.58 |
| | 01/15/2020 | Texas Municipal Clerks Association | 7th Edition TX Class C & Fines | <u>13.95</u> |
| Total Court Supplies | | | | 51.52 |
| OCA Fees | | | | |
| | 01/02/2020 | Texas State Comptroller | 1st Q State Criminal Cost & Fees | <u>5,082.72</u> |
| Total OCA Fees | | | | 5,082.72 |
| Prosecutor | | | | |
| | 01/04/2020 | Kassahn & Ortiz, P.C. | Oct 2019 Invoice 1226 (Prosecutor) | 1,125.00 |
| | 01/28/2020 | Kassahn & Ortiz, P.C. | Nov 2019 Invoice 1233 (Prosecutor) | 1,380.00 |
| | 01/28/2020 | Kassahn & Ortiz, P.C. | Dec 2019 Invoice 1234 (Prosecutor) | <u>1,095.00</u> |
| Total Prosecutor | | | | <u>3,600.00</u> |
| Total Municipal Court | | | | 12,190.49 |

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| Operations | | | | |
| Books, Subscriptions, Reference | | | | |
| | 01/04/2020 | AACOG | 2020 Membership Dues | 600.00 |
| | 01/09/2020 | Amazon | 2018 IFC Tabs | 17.95 |
| | 01/09/2020 | Amazon | 2018 IFC Paperback | 106.94 |
| Total Books, Subscriptions, Reference | | | | <u>724.89</u> |
| IT Services | | | | |
| | 01/06/2020 | Computer Express Solutions | Invoice 200102BCS | 1,500.00 |
| Total IT Services | | | | <u>1,500.00</u> |
| Operating Supplies | | | | |
| | 01/03/2020 | Home Depot | Misc Supplies for Office & P/W & A/C | 163.96 |
| | 01/10/2020 | Robbins Safe & Lock | Key & Battery for Chevy Tahoe | 124.99 |
| | 01/23/2020 | Amazon | Privacy Screens | 131.96 |
| Total Operating Supplies | | | | <u>420.91</u> |
| Postage & Mailing Service | | | | |
| | 01/15/2020 | Pitney Bowes | Postage Meter Refill | 100.00 |
| Total Postage & Mailing Service | | | | <u>100.00</u> |
| Printing and Copying | | | | |
| | 01/23/2020 | Thompson Printing | Invoice 0316645 Repino Business Cards | 39.00 |
| Total Printing and Copying | | | | <u>39.00</u> |
| Telephone, Telecommunications | | | | |
| | 01/04/2020 | Verizon | Invoice 9844940155 | 669.05 |
| | 01/06/2020 | Alamo Broadband | | 106.95 |
| | 01/14/2020 | ADT Security | | 59.95 |
| Total Telephone, Telecommunications | | | | <u>835.95</u> |
| Total Operations | | | | <u>3,620.75</u> |
| Utilities - Electricity | | | | |
| | 01/10/2020 | CPS | Street Lights Dec 19, 2019 - Jan 2, 2020 | 1,763.47 |
| | 01/29/2020 | CPS | \$9.37 WWP, \$302.20 Hickory Haven | 311.57 |
| Total Utilities - Electricity | | | | <u>2,075.04</u> |
| Utilities - Water | | | | |
| | 01/27/2020 | SAWS | | 96.41 |
| Total Utilities - Water | | | | <u>96.41</u> |
| Total Operating Expenses | | | | <u>58,843.56</u> |
| Other Types of Expenses | | | | |
| Employee Benefits/Healthcare | | | | |
| | 01/04/2020 | TML IEBP | D142001A for Jan 2020 | 1,357.86 |
| | 01/27/2020 | TML IEBP | Invoice D142002A | 1,363.94 |
| Total Employee Benefits/Healthcare | | | | <u>2,721.80</u> |

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| Insurance - Liability, D and O | | | | |
| | 01/08/2020 | TML Intergovernmental Risk Pool | | 1,186.00 |
| Total Insurance - Liability, D and O | | | | 1,186.00 |
| Workers Comp Insurance | | | | |
| | 01/08/2020 | TML Intergovernmental Risk Pool | | 942.25 |
| Total Workers Comp Insurance | | | | 942.25 |
| Total Other Types of Expenses | | | | 4,850.05 |
| Payroll Expenses | | | | |
| ER Tax | | | | |
| | 01/02/2020 | ADP Tax Withholding | FL 252.70, CM 127.94, KP 109.50, KLY 124.98 | 615.12 |
| | 01/17/2020 | ADP Tax Withholding | 198.20 LF, 252.70 FL, 137.79 CM, 63.99 MM, 149.8 | 949.71 |
| | 01/30/2020 | ADP Tax Withholding | 167.54 LF, 247.35 FL, 137.59 CM, 117.20 MM, 119. | 922.45 |
| Total ER Tax | | | | 2,487.28 |
| Payroll Processing - SAPays | | | | |
| | 01/17/2020 | SA Pays, LLC | Invoice 985 | 377.60 |
| Total Payroll Processing - SAPays | | | | 377.60 |
| Total Payroll Expenses | | | | 2,864.88 |
| Public Works | | | | |
| Fuel - Public Works | | | | |
| | 01/02/2020 | Pilot Travel Center | 28.770 gallons @ \$2.259 | 65.00 |
| | 01/08/2020 | Pilot Travel Center | 27.445 gallons @ \$2.259 | 62.00 |
| | 01/15/2020 | Pilot Travel Center | 28.774 gallons @ \$2.259 | 65.00 |
| | 01/20/2020 | Pilot Travel Center | 27.446 gallons @ \$2.259 | 62.00 |
| | 01/23/2020 | Pilot Travel Center | 22.282 gallons @ \$2.199 for Tahoe | 49.00 |
| | 01/28/2020 | Pilot Travel Center | 28.671 gallons @ \$2.199 | 63.05 |
| | 01/29/2020 | Pilot Travel Center | 25.062 gallons @ \$2.199 | 55.12 |
| Total Fuel - Public Works | | | | 421.17 |
| Litter Removal | | | | |
| | 01/10/2020 | Tiger Sanitation | Invoice 0002942614 / 30 yard roll off | 93.00 |
| | 01/10/2020 | Tiger Sanitation | Invoice 0002945869 / 2 yard dumpster | 66.58 |
| Total Litter Removal | | | | 159.58 |
| Public Works Employees | | | | |
| | 01/02/2020 | ADP Wage Pay | C. Maldonado | 1,148.86 |
| | 01/06/2020 | Sergio Gonzales | Dec 23 - Jan 3 | 445.00 |
| | 01/10/2020 | Sergio Gonzales | Contracted Labor for Jan 6-10, 2020 | 150.00 |
| | 01/17/2020 | ADP Wage Pay | C. Maldonado | 1,238.86 |
| | 01/17/2020 | ADP Wage Pay | M. Maldonado | 584.38 |
| | 01/22/2020 | Sergio Gonzales | Six hrs on Jan 13 | 60.00 |
| | 01/30/2020 | ADP Wage Pay | C. Maldonado | 1,236.25 |
| | 01/30/2020 | ADP Wage Pay | M. Maldonado | 1,070.31 |
| Total Public Works Employees | | | | 5,933.66 |

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| Tools and Equipment | | | | |
| | 01/13/2020 | Christopher Maldonado | Straps & Chain from Home Depot | 70.86 |
| | 01/23/2020 | Amazon | Sump Pump | 46.49 |
| | 01/29/2020 | Home Depot | Oil for weedeater | 40.32 |
| | 01/29/2020 | Texas Facilities Federal Surplus | Invoice 1700495 (Ten Tarps) | 50.00 |
| Total Tools and Equipment | | | | <u>207.67</u> |
| Vehicle Maintenance - PW | | | | |
| | 01/08/2020 | Chuck's Auto | Battery for Public Works F150 | 79.99 |
| | 01/10/2020 | Robbins Safe & Lock | Key & Battery for Ford F150 | 149.44 |
| | 01/17/2020 | Hill Country Tractor | Oil & Filter | 32.30 |
| Total Vehicle Maintenance - PW | | | | <u>261.73</u> |
| Total Public Works | | | | 6,983.81 |
| Reserve Funding | | | | |
| GASB54 - Assigned | | | | |
| Building Aquisition & Placement | | | | |
| | 01/22/2020 | Texas Facilities Federal Surplus | Invoice 1700453 | 4,500.00 |
| | 01/23/2020 | Morillos Tree Service | Tree Removal on FSP | 600.00 |
| | 01/31/2020 | R & M Construction | 2 Loads of Base | 700.00 |
| | 01/31/2020 | R & M Construction | Bobcat Rental | 150.00 |
| Total Building Aquisition & Placement | | | | <u>5,950.00</u> |
| Total GASB54 - Assigned | | | | <u>5,950.00</u> |
| Total Reserve Funding | | | | <u>5,950.00</u> |
| Total Expense | | | | <u>80,430.80</u> |
| Net Ordinary Income | | | | <u>6,791.33</u> |
| Net Income | | | | <u>6,791.33</u> |