

City of Sandy Oaks

Budget Details

for October 2019

Type	Date	Name	Memo	Amount
Ordinary Income/Expense				
Income				
General Fund Revenues				
Ad Valorem Taxes				
Deposit	10/02/2019	Bexar County Tax Assessor	Deposit	3,426.13
Total Ad Valorem Taxes				3,426.13
Fines and Fees				
Deposit	10/11/2019	NetData	ACH Court Payment	270.00
Deposit	10/17/2019	NetData	ACH Court Payments	1,058.10
Deposit	10/17/2019		Cash Deposit from Court Fines	1,025.00
Deposit	10/23/2019	NetData	ACH Court Payment	255.00
Deposit	10/29/2019		Cash Deposit from Court Fines	899.00
Deposit	10/31/2019	NetData	ACH Court Payments	109.10
Total Fines and Fees				3,616.20
Petty Cash				
Deposit	10/08/2019		Adoption Fee for Max	50.00
Total Petty Cash				50.00
Sales Tax				
Deposit	10/11/2019	Texas State Comptroller	Deposit	8,830.02
Total Sales Tax				8,830.02
Total General Fund Revenues				15,922.35
Total Income				15,922.35
Gross Profit				15,922.35
Expense				
City Council & Mayor Expense				
Administrative Training & Educ				
Credit Card Charge	10/08/2019	Eventbrite	PIA Training for City Clerk	75.00
Credit Card Charge	10/24/2019	La Quinta Inn	Two Nights for Records Management Training in Austin	391.10
Credit Card Charge	10/26/2019	Texas Municipal League	Post Election Webinar	60.00
Total Administrative Training & Educ				526.10
Community Programs				
Credit Card Charge	10/01/2019	SAMS Club	NNO Supplies	177.48
Credit Card Charge	10/01/2019	Walmart	NNO Supplies	53.23
Total Community Programs				230.71

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Type	Date	Name	Memo	Amount
Travel				
Credit Card Charge	10/22/2019	Pilot Travel Center	13.920 gallons @ \$2.299 (Records Management Training)	32.00
Total Travel				32.00
Total City Council & Mayor Expense				788.81
Municipal Building				
Building, Maintenance				
Check	10/14/2019	Remigio Mendoza	Install Holding Cell Door and Lock	275.00
Check	10/29/2019	Light Lackers Window Tint	Four Windows @ \$60 Each	240.00
Total Building, Maintenance				515.00
Municipal Building-Other				
Check	10/01/2019	Dominguez Electric	Invoice 0022 Data Room	600.00
Check	10/01/2019	Dominguez Electric	Invoice 0023 Holding Room	200.00
Credit Card Charge	10/15/2019	Home Depot	Holding Cell Lock	37.06
Credit Card Charge	10/24/2019	SafteySign.com	Marshal Signs for Building	162.89
Total Municipal Building-Other				999.95
Total Municipal Building				1,514.95
Operating Expenses				
Bank Service Charges				
Check	10/01/2019	Bank Service Charge	Price of mobile card reader	95.00
Check	10/01/2019	Bank Service Charge	Taxes on mobile card reader (to be credited)	7.84
Check	10/03/2019	Bank Service Charge		25.00
Total Bank Service Charges				127.84
City Clerk Salary				
Check	10/11/2019	ADP Wage Pay	K. Yelton	1,217.85
Check	10/24/2019	ADP Wage Pay	K Yelton	1,264.72
Total City Clerk Salary				2,482.57
City Marshal				
Animal Control Officer				
Animal Control Donations				
Deposit	10/30/2019	Charles Fillinger, Alderman	Donation from Citizen for Animal Control	-50.00
Total Animal Control Donations				-50.00
Containment/Facilities				
Credit Card Charge	10/15/2019	Derksen Portable Building	Animal Control Supplies Building	1,885.00
Total Containment/Facilities				1,885.00

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Type	Date	Name	Memo	Amount
Equipment and Supplies				
Credit Card Charge	10/01/2019	Walmart	A/C Canopy	40.00
Credit Card Charge	10/02/2019	Dollar General	Cat Food	0.90
Credit Card Charge	10/03/2019	Chewy.com	Cat Food and Litter	53.58
Check	10/14/2019	Pethealth Services (USA) Inc	Invoice SIUN13353176	635.00
Check	10/30/2019	Nardis Public Safety	Invoice 0178477-IN Chris's baton scabbard	42.99
Total Equipment and Supplies				772.47
Veterinarian Services				
Credit Card Charge	10/04/2019	Brooks Spay/Neuter Clinic	Four feral cats	80.00
Credit Card Charge	10/08/2019	Brooks Spay/Neuter Clinic	One TNR	20.00
Credit Card Charge	10/15/2019	Oak Hills Animal Hospital	Four Dogs & One Cat	814.60
Credit Card Charge	10/19/2019	Brooks Spay/Neuter Clinic	One TNR	20.00
Credit Card Charge	10/24/2019	Brooks Spay/Neuter Clinic	Two TNRs	40.00
Credit Card Charge	10/25/2019	Brooks Spay/Neuter Clinic	One TNR with Antibiotic	38.00
Total Veterinarian Services				1,012.60
Total Animal Control Officer				3,620.07
Equipment - Marshal				
Check	10/10/2019	Nardis Public Safety	Taclite Shirt	54.99
Check	10/15/2019	Nardis Public Safety	SO No. 0262193	22.99
Check	10/21/2019	Computer Express Solutions	Two Monitors for Cameras	469.94
Total Equipment - Marshal				547.92
Fuel - Marshal				
Credit Card Charge	10/02/2019	Pilot Travel Center	20.445 gallons @ \$2.299	47.00
Credit Card Charge	10/08/2019	Pilot Travel Center	16.096 gallons @ \$2.299	37.00
Credit Card Charge	10/14/2019	Pilot Travel Center	13.484 gallons @ \$2.299	31.00
Credit Card Charge	10/17/2019	Pilot Travel Center	14.224 gallons @ \$2.299	32.70
Credit Card Charge	10/24/2019	Pilot Travel Center	20.464 gallons @ \$2.199	45.00
Credit Card Charge	10/30/2019	Pilot Travel Center	17.595 gallons @ \$2.199	38.69
Total Fuel - Marshal				231.39
Other - Marshal				
Credit Card Charge	10/11/2019	SAPD Off-Duty Emplymnt	Marshal SWAT Training	400.00
Total Other - Marshal				400.00
Salary - Marshal				
Check	10/11/2019	ADP Wage Pay	F. Lopez	2,000.00
Check	10/24/2019	ADP Wage Pay	F Lopez	2,000.00
Total Salary - Marshal				4,000.00

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Type	Date	Name	Memo	Amount
Supplies - Marshal				
Credit Card Charge	10/08/2019	National Embroiders LLC	Marshal Patch Embroidery	65.00
Credit Card Charge	10/15/2019	Academy Sports	Ammunition	217.93
Credit Card Charge	10/15/2019	Paul's Trophy & Engraving	Door Plates	41.83
Credit Card Charge	10/23/2019	Northern Safety Co	Marshal Supplies	328.91
Total Supplies - Marshal				653.67
Vehicle Maintenance-Marshal				
Check	10/08/2019	Screen Impressions	No. 0624-19	250.00
Check	10/08/2019		Expedition Wash and Vacuum	11.00
Total Vehicle Maintenance-Marshal				261.00
Total City Marshal				9,714.05
Contract Services				
City Administrator				
Check	10/10/2019	Louis J Fox	09/30-10/11/2019	1,259.20
Total City Administrator				1,259.20
Legal Fees				
Check	10/24/2019	Kassahn & Ortiz, P.C.	Invoice 1220 for Aug 2019	5,281.70
Total Legal Fees				5,281.70
Total Contract Services				6,540.90
Municipal Court				
Court Clerk				
Check	10/11/2019	ADP Wage Pay	K. Plate	956.25
Check	10/24/2019	ADP Wage Pay	K Plate	1,000.00
Total Court Clerk				1,956.25
Court Supplies				
Check	10/14/2019	Thompson Printing	Court Forms	285.00
Total Court Supplies				285.00
Equipment				
Check	10/14/2019	NetData	Invoice ND-000959	1,000.00
Deposit	10/30/2019	NetData	ACH Court Payment	-255.00
Total Equipment				745.00
Municipal Judge				
Check	10/07/2019	Linda Molina		225.00
Check	10/21/2019	Linda Molina	For Oct Court 8:45-12:00	487.50
Total Municipal Judge				712.50

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OCA Fees				
Check	10/08/2019	Texas State Comptroller	3rd Q State Criminal Costs & Fees	445.48
Total OCA Fees				445.48
Prosecutor				
Check	10/24/2019	Kassahn & Ortiz, P.C.	Invoice 1220 for Aug 2019	315.00
Total Prosecutor				315.00
Total Municipal Court				4,459.23
Operations				
Books, Subscriptions, Reference				
Credit Card Charge	10/13/2019	Signs on the Cheap	Signs for Town Hall Meeting	289.37
Credit Card Credit	10/16/2019	Signs on the Cheap	Refund of taxes assessed	-22.05
Total Books, Subscriptions, Reference				267.32
IT Services				
Check	10/03/2019	Computer Express Solutions	Invoice 191003BCS	1,500.00
Total IT Services				1,500.00
Newspaper Publishing				
Check	10/14/2019	Wilson County News	Audit RFQ x 2, Notice of Adopting Tax Rate	48.80
Total Newspaper Publishing				48.80
Operating Supplies				
Credit Card Charge	10/15/2019	Amazon	Clipboards	16.49
Credit Card Charge	10/15/2019	Amazon	Monthly Calendar Planner	10.19
Total Operating Supplies				26.68
Postage & Mailing Service				
Credit Card Charge	10/28/2019	Pitney Bowes	Replenish Postage Meter Funds	100.00
Credit Card Charge	10/28/2019	USPS	Additional Key to PO Box	9.00
Total Postage & Mailing Service				109.00
Telephone, Telecommunications				
Check	10/02/2019	Alamo Broadband		189.08
Check	10/03/2019	Verizon	Invoice 9838776107	568.02
Check	10/15/2019	ADT Security		59.95
Total Telephone, Telecommunications				817.05
Total Operations				2,768.85

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Type	Date	Name	Memo	Amount
Utilities - Electricity				
Check	10/03/2019	CPS	\$9.03 WWP \$266.37 Hickory Haven	275.40
Check	10/14/2019	CPS	Street Lights 09/19/2019 - 10/03/2019	1,760.20
Total Utilities - Electricity				2,035.60
Utilities - Water				
Check	10/30/2019	SAWS		34.80
Total Utilities - Water				34.80
Total Operating Expenses				28,163.84
Other Types of Expenses				
Employee Benefits/Healthcare				
Check	10/03/2019	TML IEBP	Invoice D141910A Oct 2019	2,079.77
Check	10/21/2019	TML IEBP	Invoice #D141911A for Nov 2019	1,285.43
Total Employee Benefits/Healthcare				3,365.20
Insurance - Liability, D and O				
Check	10/14/2019	TML Intergovernmental Risk Pool		1,979.50
Check	10/18/2019	Texas Municipal League	Account C-69559 Annual Membership Fee 12/1/2019-11/30/2020	1,278.00
Total Insurance - Liability, D and O				3,257.50
Total Other Types of Expenses				6,622.70
Payroll Expenses				
ER Tax				
Check	10/11/2019	ADP Tax Withholding	165.15 FL, 93.48 CM, 98.98 KP, 93.17 KLY	450.78
Check	10/24/2019	ADP Tax Withholding	153.00 FL, 96.92 CM, 80.55 KP, 96.75 KLY	427.22
Total ER Tax				878.00
Payroll Processing - SAPays				
Check	10/02/2019	SA Pays, LLC	Invoice 883	256.27
Total Payroll Processing - SAPays				256.27
Total Payroll Expenses				1,134.27
Public Works				
Fuel - Public Works				
Credit Card Charge	10/03/2019	Pilot Travel Center	19.138 gallons @ \$2.299	44.00
Credit Card Charge	10/08/2019	Pilot Travel Center	21.750 gallons @ \$2.299	50.01
Credit Card Charge	10/14/2019	Pilot Travel Center	25.231 gallons @ \$2.299	58.01
Credit Card Charge	10/24/2019	Pilot Travel Center	22.737 gallons @ \$2.199	50.00
Credit Card Charge	10/28/2019	Pilot Travel Center	17.279 gallons @ \$2.199	38.00
Total Fuel - Public Works				240.02

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Type	Date	Name	Memo	Amount
Litter Removal				
Check	10/02/2019	Tiger Sanitation	Invoice 0002838381 2 yard dumpster	66.58
Check	10/18/2019	Tiger Sanitation	Invoice 0002834973 30 yard dumpster	90.00
Check	10/30/2019	Tiger Sanitation	30-yard haul off Invoice 0002868983	410.20
Total Litter Removal				566.78
Public Works Employees				
Check	10/07/2019	Sergio Gonzales	Contracted Labor to help Chris	70.00
Check	10/11/2019	ADP Wage Pay	C. Maldonado	1,221.98
Check	10/24/2019	ADP Wage Pay	C Maldonado	1,266.98
Check	10/25/2019	Sergio Gonzales	Contracted Labor to help Chris	250.00
Total Public Works Employees				2,808.96
Tools and Equipment				
Credit Card Charge	10/15/2019	Derksen Portable Building	Public Works Portable Office	3,035.00
Credit Card Charge	10/25/2019	Dollar General	Twine for Public Works	1.90
Total Tools and Equipment				3,036.90
Total Public Works				6,652.66
Total Expense				44,877.23
Net Ordinary Income				-28,954.88
Net Income				-28,954.88