



City of Sandy Oaks
is seeking candidates for
Deputy Marshal

Opening Date: August 7, 2019
Closing Date: September 6, 2019

Duties performed under the supervision of the City Marshal.

Essential Job Functions:

- Patrols public streets enforcing traffic laws and city ordinances, issuing warnings or citations, as required
- Detects violations
- Investigates circumstances and causes of accidents
- Prepares reports on activities and submits to supervisor
- Assists Animal Control Officer in capture and control of various domestic and wild animals
- Maintains equipment in proper working order
- Utilizes communication equipment effectively
- Secures crime and accident scenes
- Provides assistance and information to the public
- Reports traffic hazards to proper departments (i.e. traffic lights out, stop signs missing, etc.)
- Performs other duties as assigned

Minimum Job Requirements:

- Must be TCOLE certified
- Have a high school diploma or GED
- Be 21 years of age
- Be in good physical and mental health
- Have no history of criminal or improper personal conduct
- Be a United States citizen
- Pass a pre-employment drug screening, physical agility test, background check, and oral interview
- Have a valid Class C Texas driver's license
- Be able to work various shifts including nights, weekends, and holidays

Resumes will be accepted through the end of business Friday, September 6, 2019 by emailing marshal@cityofsandyoaks.com or by mail to Felipe R. Lopez, City Marshal, City of Sandy Oaks, P.O. Box 828, Elmendorf, TX 78112.

The City of Sandy Oaks is an Equal Opportunity Employer.