

City of Sandy Oaks
Details
February 2019

Date	Name	Memo	Amount
Ordinary Income/Expense			
Income			
General Fund Revenues			
Ad Valorem Taxes			
02/01/2019	Bexar County Tax Assessor	Deposit	17,742.39
02/04/2019	Bexar County Tax Assessor	Deposit	3,876.46
02/20/2019	Bexar County Tax Assessor	Deposit	10,178.44
	Total Ad Valorem Taxes		31,797.29
Franchise Fee			
02/15/2019	CPS Energy - Franchise	Deposit	26,161.55
	Total Franchise Fee		26,161.55
Sales Tax			
02/08/2019	Texas State Comptroller	Deposit	9,099.54
	Total Sales Tax		9,099.54
	Total General Fund Revenues		67,058.38
	Total Income		67,058.38
	Gross Profit		67,058.38
Expense			
City Council & Mayor Expense			
Community Programs			
02/19/2019	NATW	1st Annual Registration Fee for NNO TX490	35.00
	Total Community Programs		35.00
Conference, Convention, Meeting			
02/11/2019	Angelica's Mexican Restaurant	Working lunch during audit (Ken, Micki, Katherine)	36.83
	Total Conference, Convention, Meeting		36.83
	Total City Council & Mayor Expense		71.83
Municipal Building			
Building, Maintenance			
02/15/2019	Home Depot	Light Bulb	7.62
	Total Building, Maintenance		7.62
Municipal Building-Other			
02/15/2019	Amazon	Metal Folding Chair Leg Caps	54.95
02/19/2019	Robbins Safe & Lock	Extra Polaris Key & Lock for Donated Safe	23.84
	Total Municipal Building-Other		78.79
	Total Municipal Building		86.41
Operating Expenses			
Bank Service Charges			
02/05/2019	Bank Service Charge		25.00
	Total Bank Service Charges		25.00
City Clerk Salary			
02/01/2019	ADP Wage Pay	K. Yelton 1/13/19-1/26/19	1,131.97
02/15/2019	ADP Wage Pay	K. Yelton 1/27/19-2/9/19	1,139.85
	Total City Clerk Salary		2,271.82
City Marshal			
Animal Control Officer			
Equipment and Supplies			
02/14/2019	Christopher Maldonado	Mileage to Temple for ACO Test	186.39
02/15/2019	Amazon	Multiple Clipboards with Secure Storage	54.21
02/28/2019	SAMS Club	Dog Food	19.48
	Total Equipment and Supplies		260.08

Date	Name	Memo	Amount
Veterinarian Services			
02/13/2019	Deason Animal Hospital		75.00
02/15/2019	Oak Hills Animal Hospital	Shepherd at 22951 Shady Forest 190223-1	121.40
	Total Veterinarian Services		196.40
	Total Animal Control Officer		456.48
Equipment - Marshal			
02/26/2019	Dailey-Wells Communications	Reverse of GJE 23 -- For CHK 1914 voided on 02/...	-3,330.00
	Total Equipment - Marshal		-3,330.00
Fuel - Marshal			
02/05/2019	7-Eleven	Marshal 23.172 gallons @ \$1.959	45.39
02/12/2019	Valero	Marshal Fuel 24.015 gallons @ \$1.999	48.01
02/20/2019	Pilot Travel Center	Marshal 24.293 gallons @ \$2.059	50.02
02/26/2019	Valero	Marshal 19.535 gallons # @ \$2.099	41.00
	Total Fuel - Marshal		184.42
Salary - Marshal			
02/01/2019	ADP Wage Pay	A. Ibarra 1/13/19-1/26/19	2,443.21
02/15/2019	ADP Wage Pay	A. Ibarra 1/27/19-2/9/19	2,443.21
	Total Salary - Marshal		4,886.42
Supplies - Marshal			
02/01/2019	Thompson Printing	Marshal Business Cards, Incident & Supplemental ...	139.00
02/04/2019	Thompson Printing	Marshal Warning and Notice of Violation Books	200.00
02/14/2019	Thompson Printing	Citation Books	180.00
02/20/2019	Office Depot	Marshal Laptop, Insurance, Printer, & MS Office	1,159.96
02/20/2019	Office Depot	Ink and Desk Phone Ethernet Cable	69.98
	Total Supplies - Marshal		1,748.94
Vehicle Maintenance-Marshal			
02/07/2019	Discount Tire	Marshal Vehicle Two Rear Tires	245.00
02/19/2019	Discount Tire	Marshal Tires \$245 & Lifetime Warranty \$62.00	307.00
02/21/2019	Chuck's Auto	Marshal Vehicle Oil Change	59.95
	Total Vehicle Maintenance-Marshal		611.95
	Total City Marshal		4,558.21
Contract Services			
City Administrator			
02/12/2019	Texas First Group	CA 6 for 1/28-2/8 2019	536.61
02/22/2019	Texas First Group	CA7 for 2/11-2/22 2019	750.22
	Total City Administrator		1,286.83
Engineering Services			
02/12/2019	M & S Engineering	Invoice 33782 Dated Oct 4, 2018	1,345.00
02/12/2019	M & S Engineering	Invoice 34209 Dated Nov 5, 2018	3,272.50
02/12/2019	M & S Engineering	Invoice 34702 Dated Dec 5, 2018	253.75
02/12/2019	M & S Engineering	Invoice 35192 Dated Dec 5, 2018	72.50
02/26/2019	M & S Engineering	Invoice 35905	288.75
02/26/2019	M & S Engineering	Invoice 35906	713.75
	Total Engineering Services		5,946.25
Legal Fees			
02/11/2019	Kassahn & Ortiz, P.C.	Invoice 1176 Aug 2018	7,061.23
02/11/2019	Kassahn & Ortiz, P.C.	Invoice 1179 Sep 2018	4,050.00
02/14/2019	Kassahn & Ortiz, P.C.	Jan 2019	6,030.00
	Total Legal Fees		17,141.23
	Total Contract Services		24,374.31

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Municipal Court			
Court Supplies			
02/18/2019	Linda Molina	Seminar & Books Reimbursement	258.00
	Total Court Supplies		258.00
Municipal Judge			
02/18/2019	Linda Molina	Meeting with Mayor and Marshal 01/03/2019	150.00
	Total Municipal Judge		150.00
	Total Municipal Court		408.00
Operations			
Newspaper Publishing			
02/04/2019	Wilson County News	Ordinances and Bids	340.70
	Total Newspaper Publishing		340.70
Operating Supplies			
02/12/2019	Office Depot	Ink, Paper, Toilet Paper, Paper Towels, Tab Dividers	147.47
02/20/2019	Office Depot	KLY Ink	152.99
02/20/2019	Office Depot	Cash Box and Compressed Air	37.98
02/25/2019	Home Depot	Down Payment for Pallet (Returned & Received Cr...	0.00
	Total Operating Supplies		338.44
Postage & Mailing Service			
02/06/2019	USPS	Abatement Letters	27.40
02/13/2019	USPS	Certified Letter and Roll of Stamps	61.85
02/20/2019	USPS	Certified letter	6.85
	Total Postage & Mailing Service		96.10
Telephone, Telecommunications			
02/01/2019	Verizon	Invoice 9822918395	210.37
02/04/2019	Alamo Broadband		81.23
02/04/2019	Go Daddy		615.82
02/14/2019	ADT Security		59.95
	Total Telephone, Telecommunications		967.37
	Total Operations		1,742.61
Utilities - Electricity			
02/01/2019	CPS	Jan 03-24 \$26.25 WWP \$497.93 Hickory Haven	524.18
02/14/2019	CPS	Street Lights	1,116.29
	Total Utilities - Electricity		1,640.47
	Total Operating Expenses		35,020.42
Other Types of Expenses			
Employee Benefits/Healthcare			
02/21/2019	TML IEBP	For Mar 2019	1,024.73
	Total Employee Benefits/Healthcare		1,024.73
Insurance - Liability, D and O			
02/12/2019	TML Intergovernmental Risk Pool	Auto	47.50
	Total Insurance - Liability, D and O		47.50
Workers Comp Insurance			
02/12/2019	TML Intergovernmental Risk Pool	Workers' Comp	953.50
	Total Workers Comp Insurance		953.50
	Total Other Types of Expenses		2,025.73

Date	Name	Memo	Amount
Payroll Expenses			
ER Tax			
02/01/2019	ADP Tax Withholding	26.82 GG, 265.25 AI, 103.65 CM, 126.45 KY	522.17
02/15/2019	ADP Tax Withholding	52.96 GG, 220.66 AI, 104.52 CM, 127.32 KY	505.46
	Total ER Tax		1,027.63
Payroll Processing - SAPays			
02/04/2019	SA Pays, LLC	Invoice 636 for period ending 1/12/19	177.28
	Total Payroll Processing - SAPays		177.28
	Total Payroll Expenses		1,204.91
Public Works			
Fuel - Public Works			
02/04/2019	Pilot Travel Center	20.418 gallons @ \$1.959	40.00
02/13/2019	Valero	Public Works (forgot receipt)	46.00
02/20/2019	Pilot Travel Center	Public Works 18.940 gallons @ \$2.059	39.00
02/28/2019	Pilot Travel Center	Public Works 21.913 gallons @ \$2.099	46.00
	Total Fuel - Public Works		171.00
Litter Removal			
02/14/2019	Tiger Sanitation	Roll Off	93.00
02/14/2019	Tiger Sanitation	2 Yard Dumpster	66.58
02/20/2019	Discount Tire	32 Tires from Maint Yard	80.00
	Total Litter Removal		239.58
Park & City Grounds Projects			
02/06/2019	Valero	Fuel for Pressure Washer (Basketball Court)	10.03
02/15/2019	Home Depot	Insect Granules	8.98
	Total Park & City Grounds Projects		19.01
Public Works Employees			
02/01/2019	ADP Wage Pay	G. Godoy 1/13/19-1/26/19	244.95
02/01/2019	ADP Wage Pay	C. Maldonado 1/13/19-1/26/19	927.08
02/15/2019	ADP Wage Pay	G. Godoy 1/27/19-2/9/19	483.75
02/15/2019	ADP Wage Pay	C. Maldonado 1/27/19-2/9/19	934.95
	Total Public Works Employees		2,590.73
Street Maintenance			
02/06/2019	Road Rescue/Blades Group	62 50-lb bags asphalt @ \$11.00 ea	682.00
02/20/2019	Road Rescue/Blades Group	62 50-lb bags asphalt @ \$11.00 ea	682.00
	Total Street Maintenance		1,364.00
Street Signs			
02/13/2019	Amazon	8 30-mile an hour speed signs	142.17
02/13/2019	Amazon	Six No Dumping Signs	97.02
02/18/2019	Screen Impressions	One (1) No Parking by Hydrant Sign	30.00
02/19/2019	Ashley Salvage Co, Inc.	30 10-foot poles for street signs	562.20
02/25/2019	Home Depot	Concrete for Street Signs	111.00
	Total Street Signs		942.39
Tools and Equipment			
02/15/2019	Amazon	Multiple Clipboards with Secure Storage	32.23
02/15/2019	Home Depot	Water Cooler, Pad Locks, & Spray Paint	63.91
02/19/2019	Amazon	XL Rain Coat (Gus)	16.63
02/19/2019	Amazon	Large Rain Coat (Chris)	19.94
02/25/2019	Home Depot	Bit Set	29.97
02/28/2019	Harbor Freight	Sledge Hammer, Bold Cutters, Angle Grinder	163.41
02/28/2019	Harbor Freight	Credited back the tax they charged	-10.46
02/28/2019	Harbor Freight	Credit for mini flashlight inadvertently charged	-1.99
	Total Tools and Equipment		313.64

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Date	Name	Memo	Amount
	Vehicle Maintenance - PW		
02/21/2019	Discount Tire	Public Works Truck Tires	552.00
	Total Vehicle Maintenance - PW		552.00
	Total Public Works		6,192.35
	Total Expense		44,601.65
	Net Ordinary Income		22,456.73
	Net Income		22,456.73
