

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
SPECIAL MEETING MINUTES
May 22, 2019 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Ball called the meeting to order at 6:30 PM. In attendance were Aldermen Tremblay, Repino, Tomasini, Walker, City Administrator Ken Roberts, City Attorney Casandra Ortiz, and City Clerk Katherine Yelton. Alderman Garcia was absent due to illness.
2. **Pledge of Allegiance.** Led by Mayor Ball

At 6:31 PM, Mayor Ball called for an executive assistant session pursuant to Texas Government Code 551.071; Consultation with City Attorney. The executive session ended at 6:40 PM and Mayor Ball called the meeting back in session at 6:41 PM, at which time Alderman Tomasini made a motion to reconsider agenda item 3a from the May 9, 2019 regular council meeting, which was seconded by Alderman Repino and passed unanimously. Alderman Tomasini then made a motion, with a second from Alderman Repino, to resend the preliminary selection of Mendez Engineering for the City's Master Plan. This, too, passed unanimously.

3. **Guests**

- a) Discuss and/or possible action on responses to requests for qualifications for master plan and authorizing Interim City Administrator to negotiate a contract with selected engineer. Mayor Ball stated the reason for the motion to reconsider was that Overland Partners had submitted their proposal in a timely manner but was not received by the city due to technical issues. Because the City must consider the most qualified firm for the position, it was decided to bring this back to Council to start the process over. Each firm was given ten minutes for their presentation. Alderman Tremblay made a motion to authorize Ken Roberts to engage in negotiations with Mendez Engineering, which was seconded by Alderman Tomasini and passed unanimously.

4. **City Marshal**

- a) Discuss and/or possible action on position for City Marshal and posting an advertisement for the job position. Mayor Ball mentioned that the City may have an opportunity for an interim position until a permanent marshal is hired. Alderman Tremblay made a motion to authorize Ken Roberts to fill the position in an interim capacity, as well as authorizing Katherine Yelton to advertise the open position in Wilson County News, TML, TCOLE, and the City website for thirty days. This motion was seconded by Alderman Repino and passed unanimously.

5. **Municipal Court**

- a) Discuss and/or possible action on a License Agreement with Graves Humphries Stahl, Limited for municipal court software system. Alderman Tremblay made a motion to approve the license agreement as presented with Ken Roberts as signatory. This motion was seconded by Alderman Repino and passed unanimously.
- b) Discuss and/or possible action on Contract for Court Collection Services with Graves Humphries Stahl, Limited. Alderman Tremblay made a motion to approve the contract as

presented with Ken Roberts as signatory, which was seconded by Alderman Repino and passed unanimously.

- c) Discuss and/or possible action on Interlocal Agreement with Sulphur Springs Police Department for access to a hosted Secure Facility with Information Technology Resources and NET Data System/s and Government Software. Alderman Repino made a motion to approve the ILA as presented with Ken Roberts as signatory, which was seconded by Alderman Walker and passed unanimously.

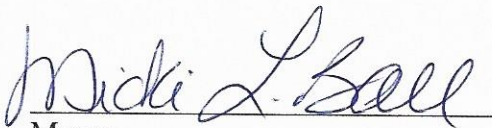
6. Public Works/Animal Control

- a) Discuss and/or possible action on position for Public Works Employee and posting an advertisement for the job position. Alderman Tremblay made a motion to authorize Ken Roberts to advertise, interview, and hire a public works employee in a full-time position. This was seconded by Alderman Repino and passed unanimously.
- b) Discuss and/or possible action on a controlled burn including approving the cost for site preparation for a controlled burn. Alderman Tremblay made a motion to select Roger Maldonado to prepare the site for a controlled burn. This was seconded by Alderman Repino and passed unanimously.
- c) Discuss and/or possible action on the City of Sandy Oaks animal control holding facility. Alderman Tomasini began to make a motion to amend the existing Alderman Tremblay made a motion to authorize Ken Roberts to gather bids for a facility that accommodates eight dogs that meets state standards that includes a septic system. This was seconded by Alderman Repino and passed unanimously.

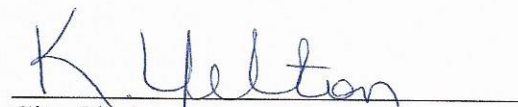
7. **Adjourn** Alderman Tremblay made a motion to adjourn at 8:20 p.m.

PASSED AND APPROVED ON THIS 27th DAY OF JUNE 2019.

ATTEST:



Mayor
Micki L. Ball



City Clerk
Katherine Yelton