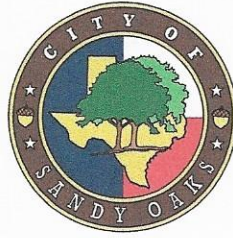


Micki L. Ball
Mayor
David Tremblay
Mayor Pro Tem
Alderman Place 1
Anthony Garcia
Alderman Place 2
Thomas Repino
Alderman Place 3



C. J. Walker
Alderman Place 4
Douglas Tomasini
Alderman Place 5
Ken Roberts
City Administrator
Casandra Ortiz
City Attorney
Katherine Yelton
City Clerk

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AGENDA**

April 11, 2019 at 6:30 p.m.

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, April 11, 2019 at 6:30 p.m. at Sandy Oaks City Hall located at 4451 Hickory Haven, Sandy Oaks, Texas 78112 for the purpose of considering the following agenda items. All agenda items are subject to action.

1. **Call to order and quorum call.** Mayor Ball called the meeting to order at 6:31 p.m. In attendance were Aldermen Repino, Walker, Tomasini and Garcia, City Attorney Casandra Ortiz, City Administrator Ken Roberts, and City Clerk Katherine Yelton. Alderman Tremblay was on vacation and absent.
2. **Pledge of Allegiance.** Mayor Ball led the Pledge of Allegiance.
3. **Citizens to be heard.** This item will be open for up to 30 minutes, with 3 minutes to each speaker. If there are more than 10 speakers, each will be given 2 minutes. Roland Montez with AT&T provided an update on the progress of laying fiber optic cable and scheduling appointments for installation. Sixteen other citizens signed up to speak, most of whom donated their time to Grace Alvarado to speak about the truck restriction ordinance. Irma Martinez voiced her displeasure over having neighbors call regarding her husband's commercial vehicle parked in the street and the fire department being called because of their contained fire.
4. **Income and Expenses.** This item will be reported by City Clerk Katherine Yelton and possible discussion. The following was reported with no further discussion: Beginning balance as of March 1, 2019 \$624,514.88, checks & payments \$27,507.47, deposits & credits \$34,172.20, uncleared checks & payments \$1,909.08, with an ending balance as of March 31, 2019 of \$629,270.53.
5. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a) Approve minutes from the March 14, 2019 Regular City Council Meeting. Alderman Tomasini made a motion to approve the consent agenda as written, which was seconded by Alderman Walker and passed unanimously.
6. **Guests**
 - a) Presentation from Shama Verma, purchaser of commercial property on Mathis Road for development. This guest was unable to attend.

- b) Presentation from Bexar County Appraisal District regarding property taxes. Mr. Michael Amezcua answered questions regarding the recent increase in property values.

7. Municipal Court

- a) Discuss and/or possible action on the purchase of software for the Municipal Court. Alderman Tomasini made a motion to approve the software from NetData for an initial set-up fee of \$4,600 and then \$4,000 annually after the first year. This was seconded by Alderman Repino and passed unanimously.
- b) Discuss and/or possible action on filling the position of Court Clerk. Mayor Ball nominated Kathy Plate who accepted the nomination. Alderman Repino made a motion to appoint Kathy Plate as Court Clerk, which was seconded by Alderman Tomasini and passed unanimously.

7:36-8:05 Mayor Ball called for a brief break.

8. Animal Control

- a) Discuss and/or possible action on de-wormer, flea/tick treatment. Alderman Tomasini made a motion to approve the on-going purchasing of de-wormer, flea/tick treatment, and other vaccinations that don't require a veterinarian to administer as budgeted, which was seconded by Alderman Garcia and passed unanimously.
- b) Discuss and/or possible action on purchase of kennels for dogs and cats. Alderman Garcia made a motion to approve a cost not to exceed \$600, which was seconded by Alderman Repino. Also in favor was Alderman Walker, Alderman Tomasini was against, motion passed.
- c) Discuss and/or possible action on a MOU with Brooks ACS for veterinary services. Alderman Tomasini made a motion to approve the MOU with the contact person being the City Clerk and the Animal Control Officer supplying the approximate number of animals the city anticipates taking in weekly. This was seconded by Alderman Repino and passed unanimously.
- d) Discuss and/or possible action on PetPoint Data Management System. With an amount of \$1,00.00 being previously approved for microchips and scanners, Alderman Tomasini made a motion to approve the software with the on-boarding cost not to exceed an additional \$600.00. This was seconded by Alderman Repino and passed unanimously.
- e) Discuss and/or possible action on purchasing signs prohibiting illegal dumping of animals in the city limits. Alderman Tomasini made a motion to approve the purchase of six signs not to exceed \$250.00 with the wording to be consistent with the ordinance (dumping vs abandoning). This was seconded by Alderman Repino. Also in favor was Alderman Garcia, against was Alderman Walker, motion passed.
- f) Discuss and/or possible action on creating monthly postcards for educational purposes related to animal education and care. Alderman Walker made a motion to pull this item, which was seconded by Alderman Repino and passed unanimously.

9. Public Works

- a) Discuss and/or possible action of purchase and installation of a pavilion in the city park. Alderman Repino made a motion to approve the purchase and installation not to exceed

\$7,000.00, which was seconded by Alderman Walker. Aldermen Tomasini and Garcia were against. The tie was broken by Mayor Ball in favor of the purchase. Motion passed.

10. Administration

- a) Alderman Repino's Investment and Pledge Reports, discussion and possible action. Alderman Tomasini made a motion to approve the reports as presented, which was seconded by Alderman Repino and passed unanimously.
- b) Discuss and/or possible action on a personnel policy manual. This item was pulled by Mayor Ball for a future special meeting or workshop.
- c) Discuss and/or possible action on electronic timesheet services through SAPAYS. Alderman Tomasini made a motion to approve this service as presented, which was seconded by Alderman Garcia and passed unanimously.
- d) Discuss and/or possible action on responses to request for qualifications for master plan. This item was pulled by Mayor Ball for a future special meeting.


11. City Marshal

- a) Presentation of Marshal's monthly activity report.
- b) Update on progress with ILA for dispatch services with Bexar County, discussion and possible action. Mayor Ball said there are no updates to provide, that this is something she is not pleased with, and that this restricts the Marshal from being able to perform the duties he is being paid for.
- c) Discuss and/or possible action on towing services. Mayor Ball announced that this is being taken over by Ken Roberts. Alderman Repino made a motion to have an RFP published in the Wilson County News for three consecutive weeks, which was seconded by Alderman Walker and passed unanimously.
- d) Discuss and/or possible action on hiring an additional paid deputy for the Marshal's Office. Alderman Repino made a motion to approving advertising in the Wilson County News for an additional paid deputy for four consecutive weeks.
- e) Discuss and/or possible action on adding two reserve officers to the Marshal's Office. Alderman Repino made a motion to have the salary dependent on experience, which was seconded by Alderman Garcia. Also in favor was Alderman Walker. Alderman Tomasini was against, motion passed. Alderman Repino then made a motion to publish for two reserve officers in the Wilson County News for four consecutive weeks, which was seconded by Alderman Garcia. Also in favor was Alderman Walker. Alderman Tomasini was against, motion passed.

12. Adjourn. Alderman Repino made a motion to adjourn at 9:56 p.m.

PASSED AND APPROVED ON THIS 9th DAY OF MAY 2019.


Micki L. Ball
Mayor

ATTEST: 
Katherine Yelton
City Clerk