

CITY OF SANDY OAKS, TX
CITY COUNCIL MEETING MINUTES

July 14, 2016

Agenda Item 1 Call to Order and Quorum Call. The meeting was called to order by Mayor Ball at 6:32 p.m. at the Braunig Lake RV Park (Lakeside Lodge). Present for the meeting were Mayor Micki Ball, Alderwomen B.J. Gillespie and Karen Tanguma, Aldermen David Tremblay and Doug Tomasini. A quorum is present. Alderwoman Melissa Matehuala was absent. Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Charlotte Rabe.

Agenda Item 2 Mayor Ball led the Pledge of Allegiance.

Agenda Item 3. Citizens to Be Heard. Catherine Rehndal spoke about the municipal Court and the fact that there were no names on the agenda items. Donald Hormachea spoke about the contact with Tiger.

Agenda Item 4 Financial Report. City Clerk Charlotte Rabe reported a beginning balance of \$277,658.61 with expenses of \$84,276.50 and income of \$14,249.31, leaving an ending balance of \$207,631.42.

Agenda Item 5 Consent Agenda:

(a) Discussion/Possible Action on the approval of the Minutes from the June 9, 2016 Regular Monthly Council Meeting.

(b) Discussion/Possible Action on payment to Mr. Alex Ramirez of \$140.00 for security services.

Alderman Tremblay made a motion to approve the consent agenda Items (a) (b) Seconded by Alderwoman Gillespie. Motion passed unanimously.

Agenda Item 6 Dr. Tanguma-update on feral project, cost and options. Dr. Tanguma spoke on the feral cat project and what is needed. She also spoke on the spay and neuter program. She will continue to update the city. The information will be placed on our website.

Agenda Item 7 Discussion/Possible Action on Resolution Number 2016-36, An Ordinance by and for the City of Sandy Oaks, Texas regarding the treatment of Dangerous and Unsafe Buildings. Outlining procedures for declaration of dangerous buildings, definitive language and abatement procedures. (State Law Reference-Unsafe Buildings, V.T.C.A., Local Government Code 214.001-214.004). Mayor Ball turned the item over to City Administrator Roberts, who stated that there were many such buildings in our city. He explained the procedures per the Ordinance. This ordinance will repeal 2016-46. Alderwoman Tanguma made a motion to table Item 7 until all the council has a copy of the ordinance. Seconded by Alderman Tomasini. Motion passed unanimously.

Agenda Item 8 Discussion/Possible Action on Resolution Number 2016-34, A Resolution establishing the City Marshal's Office no later than August 1, 2016. This resolution establishes the Office and is required by the state to establish a date. City Administrator Roberts explained all the steps needed and what had already been done to establish the office. The date set is a target date. Alderman Tremblay made a motion to approve Resolution Number 2016-34. Seconded by Alderwoman Gillespie. Motion passed unanimously.

Agenda Item 9 Discussion/Possible Action on Resolution Number 2016-35, A Resolution of the City of Sandy Oaks, Texas approving the commitment of fund balances in accordance with GASB 54 Standards and Applications. City Administrator Roberts explained the resolution is needed for our Audit. Alderwoman Gillespie made a motion to approve the resolution 2016-35. Seconded by Alderman Tomasini. Motion passed unanimously.

Agenda Item 10 Discussion/Possible Action establishing an Animal Control Officer and training requirements/certifications required. Alderman Tomasini said he would look into contract labor for this position and to look into how Elmendorf could help us. Alderman Tremblay made a motion to authorize Alderman Tomasini to pursue other cities or individuals to act, in the interim, as Animal Control Officer to capture animals within the city. Seconded by Alderwoman Gillespie. Motion passed unanimously.

Agenda Item 11 Discussion/Possible Action on a contract with Bexar County for conducting the November General Election. The contract is not available at this time. Alderman Tremblay made a motion to authorize either the Mayor and/or the City Administrator to execute the contract when it is available. Seconded by Alderwoman Gillespie. Motion passed unanimously.

Agenda Item 12 Discussion/Possible Action on Budget Amendments for: (a) audit expenses, (b) putt-putt reclamation project (Two Ponies), (c) post office box rental, (d) SAWS property, (e) TCEQ for Stage Two Abatement, (f) ADA ramp for new City Building, (g) safe for the Marshal's Office. The Mayor provided the council with a copy of the last approved budget and all current transactions. She then explained the proposed changes. A discussion followed on moving monies to cover expenses. Alderman Tremblay made a motion to approve amending the budget to include (a) audit expenses of \$8,500.00, (b) putt-putt reclamation project (Two Ponies) \$3,750.00, (c) post office box rental \$125.00, (d) SAWS property \$41,500.00, e) TCEQ for Stage Two Abatement \$5,000.00, (f) ADA ramp for new City Building not to exceed \$10,000.00 and (g) safe for the Marshal's Office, \$800.00. Seconded by Alderwoman Gillespie. Vote was tied. The Mayor called for an individual vote: Alderman Tomasini and Alderwoman Tanguma voted against and Alderman Tremblay and Alderwoman Gillespie voted for. The Mayor broke the tie and the motion passed.

Agenda Item 13 Discussion/Possible Action on ownership and billing of the City website www.cityofsandyoaks.com. The Mayor provided the information about the website and cost. The renewal is due in August. The Mayor paid for this initially. It is a two-year agreement for \$811.86. Alderman Tremblay made a motion to have the city accept ownership and billing of the website. Seconded by Alderwoman Gillespie. Alderman Tomasini, Tremblay and Alderwoman Gillespie voted for with Alderwoman Tanguma against. Motion passed.

Agenda Item 14 Discussion/Possible Action to set dates for budget workshop and public hearing. September 29 is the deadline to adopt the budget. Notice has to be published in the paper.

Agenda Item 15 Discussion/Possible Action on dates for Budget Adoption. This item was pulled for the August agenda.

Agenda Item 16 Discussion/Possible Action on Liability Insurance for the Marshal's Office. The coverage we have was provided to the council for review.

Agenda Item 17 Discussion/Possible Action on Memorandum of Understanding (MOU) between the City of Sandy Oaks and the Bexar County Sheriff's Office for dispatch Services. This is a pre-requisite for the Marshal's

office. Alderman Tomasini made a motion to approve the Memorandum of Understanding (MOU) between the City of Sandy Oaks and the Bexar County Sheriff's Office for dispatch Services. Seconded by Alderwoman Gillespie. Motion passed unanimously.

Agenda Item 18 UNFINISHED BUSINESS: Discussion/Possible Action on a proposed contract by Two Ponies Excavation for reclamation of putt-putt golf course in Waterwood Park. This was included in the budget amendments. Alderman Tremblay made a motion to approve the proposed contract by Two Ponies Excavation for reclamation of putt-putt golf course in Waterwood Park. Seconded by Alderwoman Gillespie. Motion passed unanimously.

Alderwoman Gillespie made a motion to adjourn at 8:47 p.m.

PASSED AND APPROVED ON THIS 11th Day of August, 2016

Attest



City Clerk

Charlotte Rabe



Mayor

Micki L. Ball