

CITY OF SANDY OAKS, TX
CITY COUNCIL MEETING MINUTES

June 9, 2016

Agenda Item 1 Call to Order and Quorum Call. The meeting was called to order by Mayor Ball at 6:31 p.m. at the Braunig Lake RV Park. Present for the meeting were Mayor Micki Ball, Alderwomen B.J. Gillespie, Karen Tanguma, Melissa Matehuala and Aldermen David Tremblay. Also, in attendance were City Attorney Cassandra Ortiz, City Clerk Charlotte Rabe, City Marshal Jesse Gutierrez.

Agenda Item 2 Mayor Ball led the Pledge of Allegiance.

Agenda Item 3. Citizens to Be Heard. Catherine Rehndal happy to see Unfinished Business back on the agenda. And she would like an update on the City Marshal and the Municipal Court. Raymond Chavez asked to let the next speaker have his time. Tony Garcia spoke on Crime and the need for a municipal office.

Agenda Item 4 Financial Report. City Clerk Charlotte Rabe reported a beginning balance of \$256,327.66 with expenses of \$9,567.96 and income of \$30,898.91, leaving an ending balance of \$277,658.61.

Agenda Item 5 Consent Agenda:

(a) Discussion/Possible Action on the approval of the Minutes from the May 12, 2016 Regular Monthly Council Meeting.

(b) Discussion/Possible Action of the approval of the Minutes of the May 26, 2016 Special City Council Meeting

(c) Discussion/Possible Action on payment to Mr. Alex Ramirez of \$140.00 for security services.

Alderman Tremblay made a motion to approve the consent agenda Items (a) (b) and (c). Seconded by Alderwoman Gillespie. Motion passed.

Agenda Item 6 Presentation by GrantWorks, Incorporated: On Texas Community Development Block Grant, Texas Capital Fund, CDBG Disaster Recovery, Texas HOME Program, TxDOT local grants, Texas Parks & Wildlife recreational programs and CDBG Comprehensive Planning and how they may be available for the City of Sandy Oaks; discussion/possible action. Representatives from GrantWorks, Donna Johnson and Shirleen Bonacci spoke on their grant consulting company and explained how they could help our city with applications for grants available to us.

Agenda Item 7 Discussion/Possible Action on Resolution Number 2016-32: To apply for TDHCA HOME Reservation Agreement. TDHCA stands for Texas Department of Housing and Community Affairs. The agreement was explained to the Council. There are certain requirements that need to be met, these were explained. The City Administer was chosen to administer and manage the grant. The council then went to Agenda Item 8 before voting on Agenda Item 7.

Agenda Item 8 Discussion/Possible Action on Resolution Number 2016-33: Designating GrantWorks, Inc. as the City's Grant Advisor and grant application preparer, including but not limited to all Community Development Block Grants. Alderman Tremblay made a motion to approve the resolution 2016-33 designating GrantWorks as the City's Grant Advisor and grant application preparer, including but not limited to all Community Development Block Grants. Seconded by Alderwoman Matehuala. Motion passed.

Agenda Item 16 Mayor Ball's comment on TCEQ investigation. Phase I assessment has been completed. Phase II has not yet been authorized, the mayor is negotiating some pricing. The recommendation was to bore 5 core samples. That would take 2-3 months to complete. The plan is to authorize Phase II in the next week or so.

Agenda Item 17 Mayor Ball's comments on current financial audit project. Mayor Ball, City Administrator Ken Roberts and City Clerk Charlotte Rabe spent Monday June 6 at the auditors to begin the 2015 audit. She talked about the process. It should take approximately 3 months.

Agenda Item 18 Mayor Ball's comment on the municipal office project. The clubhouse has been removed. We have received the delivery order for the new building. And transportation is being arranged. Should be delivered in the next couple of weeks.

Agenda Item 19 Mayor Ball's comment on elections for November. We will have 3 positions on the ballot for the November Election: Mayor, Alderman Place 2 (Matehuala) and Place 4(Tomasini).

Agenda Item 20 Motion to Adjourn. Alderwoman Matehuala made a motion to adjourn at 8:45 p.m. Seconded by Alderwoman Gillespie.

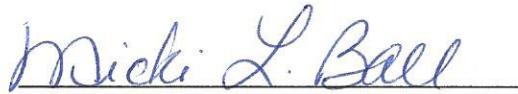
PASSED AND APPROVED ON THIS 14th Day of July, 2016

Attest



City Clerk

Charlotte Rabe



Mayor

Micki L. Ball

Attch Financial Report

Back to Agenda Item 7 for Resolution 2016-32. The resolution was read by the mayor. The resolution will be amended to read the City Manager designated as the authorized representative for all purposes under the grant. Alderwoman Matehuala made a motion to approve Resolution 2016-32, with the amendments discussed. Seconded by Alderman Tremblay. Motion passed 3-1 with Alderwoman Tanguma against.

Agenda Item 9 UNFINISHED BUSINESS: Discuss, consider and approve an ordinance requiring a building permit for any new residential or commercial structure within the city limits. The mayor pulled this item to be addressed at a future meeting.

Agenda Item 10 UNFINISHED BUSINESS: Discussion/Possible Action on Ordinance Number 2016-58. An Ordinance adopting the 2015 Edition of the International Building Code and repealing all Ordinances adopting prior editions of the International Building Code. We need to purchase the edition to avoid copyright laws writing the code for the city and also have it available for the citizens. Alderman Tremblay made a motion to approve the ordinance and instruct the city clerk to purchase the 2015 Edition of the International Building Code. After some discussion, Alderman Tremblay amended his motion to authorize the city clerk to purchase the 2015 Edition of the International Building Code. Seconded by Alderwoman Gillespie. Motion passed.

Alderwoman Tanguma was not feeling well; and she left the meeting at 8:15 p.m.

Agenda Item 11 UNFINISHED BUSINESS: Discussion /Possible Action on a proposed contract by Two Ponies Excavation Corporation for reclamation of the putt-putt golf course in Waterwood Park. The mayor thanked Mr. Crickmer for picking up the carpet at the putt-putt. The area needs to be addressed to minimize the insurance liability. Mr. DeBold spoke on his proposal. Alderwoman Gillespie has been working with him. They could start on the 19th of June with the job taking 3 days. Total bid was \$3,750.00. A discussion was held on where the money would come from. It needs to be added to the budget. Alderman Tremblay made a motion to postpone until the next meeting. Seconded by Alderwoman Matehuala. Motion passed.

Agenda Item 12 Discussion/Possible Action on an Inter Local Agreement between City of Sandy Oaks and the Texas Municipal League Intergovernmental Risk Pool for Workman's Compensation Insurance Coverage. At this time, we have no employees that would be covered. Alderman Tremblay made a motion to table until a later date. Seconded by Alderwoman Matehuala. Motion passed.

Agenda Item 13 Discussion/Possible Action to approve the additional general Liability Insurance coverage for the "park area" and new Municipal Building. The mayor pulled this item because the building has not been placed yet.

Agenda Item 14 Discussion/Possible Action on Ordinance Number 2016-59: An Ordinance Amending/adding budget line items for auditor expenses, Municipal Marshal's Office, (TCEQ) Texas Commission on Environmental Quality investigation/compliance, and putt-putt golf course reclamation project. Alderman Tremblay made a motion to postpone Item 14 until the July meeting. Seconded by Alderwoman Matehuala. Motion passed.

Agenda Item 15 Mayor Ball's comment on current road repair project. The mayor reported that the project is underway, the crews are currently working and should be finished by the end of the week.