

CITY OF SANDY OAKS, TX

SPECIAL CITY COUNCIL MEETING MINUTES

June 15, 2017

Agenda Item 1 Call to Order and Quorum Call. The meeting was called to order by Mayor Tanguma at 6:30 p.m. at the Braunig Lake RV Park. Present for the meeting were Mayor Tanguma, Aldermen Anthony Garcia, Doug Tomasini Charles Fillinger, Brandon Smith and Tom Repino. Also, in attendance were City Clerk Charlotte Rabe.

Agenda Item 2 Mayor Tanguma led the Pledge of Allegiance.

Agenda Item 3. Discuss, consider and/or possible action on a resolution approving a contract with Marcus Jahns & Associates to provide administrative consulting services. Mr. Jahns spoke on his proposals to develop a business plan and help with the budget. He presented a list of tasks to be accomplished. He feels that the city does not need a full time City Administrator at this time. He is proposing starting June 15 thru the end of the fiscal year (3 ½ months). He will present monthly status reports and submit invoices payable on the 15th of each month. Monthly fee would be \$3000 plus mileage of 53.5 cents per mile and expenses approved by council. Mayor Tanguma called the City Attorney about paying a retainer from the budget. Mr. Jahns said he could wait to be paid until he sends an invoice. The city attorney will prepare new paperwork with the items discussed tonight. Mayor Tanguma started reading the Agreement for Consultant Services. Alderman Fillinger stopped the mayor requesting a change be made to what she had read. He requested that the line under Service Delivery Plan “citizen input derived from listening sessions with residents” be changed to “conduct a city council workshop open to the public to obtain input on city priorities and concerns regarding the city’s service delivery for the next fiscal year”. Mayor Tanguma continued reading up until Section III Consultant’s Approach. Alderman Fillinger again stopped her and requested that we strike the wording of Task 2 and change to read “Conduct a city council workshop open to the public to obtain input on city priorities and concerns regarding the city’s service delivery for the next fiscal year” Next change was a typo on section V should read Duty to Inform City. Under VI Term, Fees and Expenses. The term was agreed at 3 ½ months beginning June 19, 2017 through the end of the fiscal year with the agreement effective until completion of the Scope of Service or end of fiscal year 2017, whichever is earlier. The City shall pay a monthly fee of \$3,000 per month plus mileage (at Federal reimbursement rate of 53.5 cents per mile as well as other out-of-pocket expenses submitted and approved by council. Mayor Tanguma continued. Under VIII Miscellaneous, Alderman Fillinger asked that include addressing any emails between consultant and mayor, also be sent to the mayor pro-tem and “cc” the city clerk. Mayor Tanguma read the resolution. Alderman Fillinger made a motion to strike the last sentence under Section 2 Approval and Authorizations be deleted. Seconded by Alderman Repino. Motion passed. Alderman Fillinger made a motion to approve the resolution approving the agreement with Marcus Jahns & Associates for consulting services. Seconded by Alderman Garcia. Motion passed.

Agenda Item 4 Adjourn Alderman Garcia a motion to adjourn at 7:36 p.m.

PASSED AND APPROVED ON THIS 14th Day of September, 2017

Attest

*Charlotte Rabe*_____

*Karen Tanguma*_____

City Clerk

Mayor

Charlotte Rabe

Karen M. Tanguma