

CITY OF SANDY OAKS, TX
CITY COUNCIL MEETING MINUTES
March 10, 2016

Agenda Item 1 Call to Order and Quorum Call. The meeting was called to order by Mayor Ball at 6:32 p.m. at the Lakeside Lodge Braunig RV Park. Present for the meeting were Alderwomen B.J Gillespie, Karen Tanguma, and Melissa Matehuala along with Aldermen David Tremblay and Doug Tomasini. Also, in attendance were City Attorney Cassandra Ortiz, City Clerk Charlotte Rabe and City Marshal Jesse Gutierrez.

Agenda Item 2 Mayor Ball led the Pledge of Allegiance.

Agenda Item 3 Mayors comment: Mayor Ball spoke about the bulk pickup on March 19th with Tiger Sanitation is for their customers only. The call that was referenced by Mayor Ball at the last meeting concerning Tiger Sanitation and a citizen was clarified in emails from them to Mayor Ball, which she read.

Agenda Item 4 Citizens to be Heard: 8 citizens signed up to speak on animal control, a noise ordinance and city permits among other things.

Agenda Item 5 Financial Report: The income and expenses will be reported by City Clerk, Charlotte Rabe. Mrs. Rabe reported that the beginning balance for January was \$200,227.032 with expenses for the month of January at \$12,555.05 and income was \$61,906.63. Leaving an ending balance of \$249,578.61.

Agenda Item 6 Consent Agenda:

1. Discuss and consider approval of the minutes from the February 11, 2016 Regular City Council meeting
2. Approve for payment invoice 1102 from Kassahn & Ortiz in the amount of \$4,066.03.
3. Approve reimbursement to Mayor Ball for printing services in the amount of \$143.67.

Alderman Tremblay made a motion to accept the consent agenda. Alderwoman Gillespie seconded. Motion passed.

Agenda Item 7 Discuss, consider and approve a resolution selection a newspaper of record for fiscal year 2016. We have to renew our newspaper of record yearly. Alderman Tremblay made a motion to renew Wilson County News as our newspaper of record for the fiscal year 2016. Alderwoman Tanguma seconded. Motion passed.

Agenda Item 8 Discuss, consider and approve an inter-local agreement with San Antonio Metropolitan Health. It has been brought to the attention of Mayor Ball that we have not entered into an inter-local agreement with San Antonio Metropolitan Health District. Mayor Ball explained the need for the agreement. Alderman Tremblay made a motion to accept the ordinance approving an inter-local agreement for designation of health authority between Bexar County, The City of San Antonio, and The City of Sandy Oaks and authorizing the mayor to execute such agreement on behalf of the city. Alderwoman Tanguma seconded. Motion passed.

Agenda Item 9 Discuss, consider and approve a franchise agreement with CenterPoint Energy. There is limited service out here for gas. Alderman Tomasini made a motion to give the city attorney authority to pursue looking into the franchise agreement before entering into a contract with them. Alderwoman Matehuala seconded. Motion passed.

Agenda Item 10 Discuss, consider and approve a noise ordinance for the City. Alderwoman Tanguma explained the ordinance which follows state law and guidelines. The ordinance was discussed between the council.

Alderwoman Tanguma made a motion to approve the ordinance providing rules and regulations concerning noise control with a fine of not more than \$500 for each offense. Alderwoman Matehuala seconded. Motion passed.

Agenda Item 11 Discuss, consider and approve an ordinance establishing authority to place traffic control signs in the City. An ordinance must be in place giving the city authority to place the signs. Locations of the signs must be in the ordinance. A list needs to be made of signs needed. Alderman Tremblay made a motion to postpone this item until the April meeting. Alderwoman Gillespie seconded. No action taken.

Agenda Item 12 Discuss, consider and approve the purchase of animal control traps and a catch pole to assist with capturing dogs for removal from the City. In order for Elmendorf to pick up reported animals they must be contained. The mayor would like the city to purchase at least one cage. Alderwoman Gillespie said she had some traps for cats. Alderman Tremblay made a motion to authorize the expenditure for two animal traps for the capture of dogs not to exceed \$600.00. Seconded by Alderwoman Gillespie. Motion passed.

Agenda Item 13 Discuss, consider and approve an ordinance establishing procedures for vacant/burned /abandoned buildings. Several properties have been identified that need to be taken care of and we need the ordinance to proceed with resolving this issue. The ordinance was discussed. Alderman Tremblay made a motion to approve the ordinance establishing standards for vacant/burned/abandoned buildings and providing for procedures as addressed in the ordinance. Alderwoman Matehuala seconded. Alderwoman Gillespie abstained from the vote as she was out of the room during the discussion. Motion passed.

Agenda Item 14 Discuss, consider, and approve the selection of a city engineer to assess drainage on Mathis Road and Copper Canyon near Lost Hills. The mayor and Alderwoman Gillespie both witnessed flowing water at Copper Canyon near Lost Hills. Two companies supplied quotes. One from Gonzales de la Garza, whose representative attended a recent meeting and River City Engineering, represented by Gary Montgomery at tonight's meeting. The city has already approved the hiring of an engineer. Mr. Montgomery spoke about his business and their history working with cities. These two items would be the project. Alderman Tomasini made a motion to select River City Engineering for the two items addressed. Alderwoman Gillespie seconded. Motion passed.

Agenda Item 15 Discuss, consider and approve an ordinance regulating travel trailers, recreational vehicle, campers and tents in the City. A rewording of the ordinance was discussed. Alderman Tomasini explained how he came up with the ordinance. Alderman Tremblay made a motion to approve the ordinance with the following changes: Sec 1, Part C include the RV must be licensed; change Sec 2 Part B to not more than 14 consecutive days and add part D that only one RV allowed per lot within the city limits. Alderman Tomasini seconded. Motion passed.

Agenda Item 16 Discuss and consider operation of municipal court, establish a municipal court, an establish a method of selection of a municipal court presiding judge and an alternate judge, court clerk and prosecutor; possible action. Mayor Ball asked that Item 16 be skipped and moved to another meeting as she believes it would be a lengthy discussion.

Agenda Item 17 Discuss, consider and approve the finalization of transfer of assets from Waterwood Park Property Owners' Association(WPPOA). The city needs to resolve the matter of the assets offered by the (WPPOA). The TCEQ issue was discussed. Concern about taking on the TCEQ problem of the maintenance yard in the park was voiced by the council as it only effects the Waterwood citizens and not all of Sandy Oaks citizens.

Mayor Ball stated that at some time it will affect the city and she feels it's better to go ahead and take care of it now. There is no way of knowing if there is a problem. She has been in contact with TCEQ about dealing with this problem and as a city we could get help with solving the problem.

At 9:06 p.m. Mayor Ball called for an Executive Session to discuss Item 19 on the agenda, the finalization of transfer of assets from WPPOA pursuant to section 551.072 of the Government Code, Deliberations about Real Property and Item 20, discuss City Attorney consultation relating to purchase of property for municipal offices pursuant to section 551.074, Personnel Matters and section 551.072 of the Government Code, Deliberations about Real Property.

At 10:02 p.m. Mayor Ball resumed the open session of the meeting with Item 17 as the discussion. Alderwoman Gillespie made a motion to approve the finalization of transfer of assets from Waterwood Park Property Owners' Association(WPPOA) to the city of Sandy Oaks. Alderwoman Matchuala seconded. Motion passed.

Agenda Item 18 Discuss, consider and approve the hiring of outside counsel to handle real estate matters on behalf of the City. Alderwoman Tanguma made a motion to approve the hiring of outside counsel to handle real estate matters on behalf of the City and submitted the name of Devin "Buck" Benson. Alderman Tremblay seconded. Motion passed.

Motion to adjourn at 10:05 p.m. made by Alderman Tanguma. Seconded by Alderwoman Gillespie.

PASSED AND APPROVED ON THIS 13th Day of April, 2016

Attest



City Clerk

Charlotte Rabe



Mayor

Micki L. Ball

1 Attach- March Financial Report