

CITY OF SANDY OAKS, TX
REGULAR CITY COUNCIL MEETING MINUTES

February 22, 2018

Agenda Item 1 Call to Order and Quorum Call. The meeting was called to order by Mayor Tanguma at 6:33 p.m. at the Braunig Lake RV Park Creekside Center. Present for the meeting were Aldermen Charles Fillinger, Thomas Repino, Doug Tomasini and Anthony Garcia Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Charlotte Rabe. Alderman Brandon Smith was not present due to his no longer being able to perform his Alderman duties.

Agenda Item 2 Mayor Tanguma led the Pledge of Allegiance.

Agenda Item 3 Citizens to Be Heard: Two citizens signed up to speak.

Agenda Item 4 Financial Report for January given by City Clerk Charlotte Rabe: She reported the beginning balance of \$550,025.41, checks \$4,696.89, and deposits \$51,475.63, uncleared checks \$4,897.10 leaving a balance at the end of January of \$591,765.82.

Agenda Item 5 Updates: Municipal Court ILA, "Deputy Contract Program", Park. Mayor Tanguma spoke on working with Judge Tejeda about searching for a interlocal agreement we can use as a model. Dwayne Robinson, Constituent Services Director for Bexar County, along with our Marshal are also working on this. Alderman Tomasini spoke on the "Deputy Contract" program.

Agenda Item 6 Consent Agenda a) Approval of the minutes from the Regular City Council Meeting, January 25, 2018. (b) Discuss, consider and/or possible action on approval for payment of invoice no. 1151 from Kassahn & Ortiz, P.C. for city attorney services (not to exceed \$3,630.00). c) Discuss, consider and/or possible action on approval for payment of invoice no. 1153 from Kassahn & Ortiz, P.C. for city attorney services (not to exceed \$2,685.00). Alderman Tomasini asked that items b) and c) be removed for questions. Alderman Fillinger agreed. Alderman Fillinger made a motion to approve the minutes from the Regular City Council Meeting, January 25, 2018. Seconded by Alderman Tomasini. Motion passed. Alderman Tomasini had a question on how the PIA's (Public Information Act) request were processed. As he noted there were quite a few charges for this subject. Attorney Ortiz said she thought it would be fine if the City Clerk handled all the requests and could consult with her if necessary. Alderman Tomasini made a motion to approve for payment invoice no. 1151 and invoice no. 1153 from Kassahn & Ortiz, P.C. Seconded by Alderman Repino. Motion passed.

Agenda Item 7 Introduction by Mark Gonzalez Community/Neighborhood Engagement Coordinator for Southside First Economic Development Council and possible discussion. Mr Gonzalez spoke on what the Council is working on for Economic Development on the Southside of Bexar County. They will work with the city to improve our economic development

Under Unfinished Business:

Agenda Item 8 Discuss and/or possible action on the contract agreement for the purchase of SAWS property. Mayor Tanguma spoke on the status. Alderman Fillinger made a motion to approve the purchase agreement as written and also approve the \$500.00 for the independent consideration money and accepting the 45-day

period. Alderman Fillinger also said we need to move the \$41,500.00 back into the budget for the purchase price. The \$2000.00 earnest money was already approved. Alderman Garcia seconded. Motion passed

Agenda Item 9 Discuss and/or possible action approving another request for proposals (“RFP”) for city street repairs and instructing the City Clerk to publish the RFP in the newspaper and/or other online sources, if council does not have an available contract estimate for possible approval. Mayor Tanguma pulled **Agenda Item 9**

Agenda Item 10 Discuss, consider, and/or possible action approving another (“RFP”) for a ramp onto Municipal Building for such services and instructing the City Clerk to publish the RFP in the newspaper and/or other online sources. Alderman Tomasini spoke on what he was working on with a contractor and the problems he is having. Alderman Fillinger spoke on our need to ask for quotes instead of proposals. Mayor Tanguma had citizen B.J. Gillespie removed from the meeting for her disruptive behavior. Mayor Tanguma pulled **Agenda Item 10**.

Agenda Item 11 Discuss, consider, and/or possible action approving another (“RFP”) for an additional door onto Municipal Building for such services and instructing the City Clerk to publish the RFP in the newspaper and/or other online sources. Mayor Tanguma pulled **Agenda Item 11**.

Agenda Item 12 Discuss, consider, and/or possible action approving a job description and salary for the position of Public Works Director and instructing the City’s Clerk to re-post or re-publish the job description in the newspaper and/or other online sources. This position would also be doing Animal Control. Alderman Tomasini made a motion to approve the job description and salary for the position of Public Works Director and instructing the City’s Clerk to re-post or re-publish the job description in the newspaper and/or other online sources. Seconded by Alderman Garcia. Alderman Fillinger made a motion to amend Alderman Tomasini’s motion and replace required certification with preferred certification, acquiring the certification within one year of employment. Seconded by Alderman Repino. Motion passed. Aldermen Fillinger, Garcia, Repino voted for with Alderman Tomasini against. The council then voted on Alderman Tomasini’s motion. Motion passed.

Agenda Item 13 Discuss and/or possible action approving telephone and Internet services and their cost to service the municipal building. City Clerk Rabe forgot to bring the quotes. Mayor Tanguma pulled **Agenda Item 13**.

Mayor Tanguma then announced she was pulling **Agenda Items 14** (Discuss and/or possible action on completed inventory on city property.) **and 16** (Discuss and/or possible action approving the historical documents to be included in the City of Sandy Oak’s Bibliotech Digital Anthology related to the Tri-centennial.

Agenda Item 15 Discuss and/or possible action concerning the pool at the city park. Alderman Fillinger voiced his opinion on why the pool needs to be filled. He then made a motion to call Two Ponies to get a bid to demolish the pool. Seconded by Alderman Repino. Motion passed.

New Business:

Mayor Tanguma called a 10-minute break at 7:30.

Mayor Tanguma brought the meeting back to order at 7:42.

Agenda Item 17 Discuss and/or possible action approving M&S Engineering's task order to provide general engineering services related to the City of Sandy Oaks and fee proposal. Alderman Fillinger asked what would fall under the general engineering services. Mayor Tanguma got the City Engineer on the phone to answer questions. Alderman Fillinger questioned what would be covered under this task order. Alderman Tomasini made a motion to approve M&S Engineering's task order to provide general engineering services related to the City of Sandy Oaks and fee proposal. Seconded by Alderman Repino. Motion passed. Vote was Aldermen Tomasini and Repino for and Aldermen Fillinger and Garcia against. Mayor broke the tie with a vote for.

Mayor Tanguma pulled **Agenda Item 18** Discuss and/or possible action approving M&S Engineering's task order to provide engineering services related to Citywide Street Pothole Repair for Sandy Oaks and fee proposal.

Agenda Item 19 Discuss and/or possible action approving M&S Engineering's task order to prepare a Master Plan for the City of Sandy Oaks and fee proposal. Alderman Fillinger moved that we seek a separate engineering firm to develop our master plan and use the city engineer to enact the master plan. Seconded by Alderman Repino. Motion passed.

Mayor Tanguma pulled **Agenda Item 20** Discuss and/or possible action approving M&S Engineering's task order for Master Plan Public Involvement Meetings to provide and attend meetings related to the development of the Master Plan for the City of Sandy Oaks and fee proposal.

Agenda Item 21 Discuss and/or possible action approving M&S Engineering's task order to provide engineering services related to the SAWS feasibility study for the City of Sandy Oaks and fee proposal. Alderman Repino made a motion to approve M&S Engineering's task order to provide engineering services related to the SAWS feasibility study for the City of Sandy Oaks and fee proposal with no evasive testing. Seconded by Alderman Fillinger. Motion passed.

Agenda Item 22 Discuss and/or possible action approving the cost to upgrade marshal's vehicle. A proposal was presented to the council provided by our marshal, Jesse Gutierrez totaling \$16,142.61. Mayor Tanguma pulled this item for more research.

Agenda Item 23 Discuss and/or possible action approving a roll-off from Tiger Sanitation for city "Right of Way" clean up. Cost and placement was discussed. 20 yard-\$409.20, 30 yd-\$418.28, 40 yard-\$436.26 quoted by Alderman Tomasini. Alderman Fillinger moved that after the next bulk pick-up we place the 30-yard dumpster in the maintenance yard not to exceed \$550.00 and publish the need for volunteers for a city-wide cleanup for three consecutive weekends. Seconded by Alderman Garcia. Motion passed

Agenda Item 24 Discuss and/or possible action on an ordinance making changes to the 2017-2018 Fiscal Year Budget for SAWS' \$2,000 Earnest Money and feasibility study costs. Alderman Fillinger moved that we add a budget line item-Land Acquisition and move \$3,000.00 from Animal Control Officer to the new budget line item-Land Acquisition. Seconded by Alderman Tomasini. Motion passed.

Alderman Fillinger made a motion to adjourn at 8:20 p.m. Seconded by Alderman Repino.

PASSED AN APPROVED ON THIS 22nd DAY OF March, 2018.

Attest

Charlotte Rabe

City Clerk

Charlotte Rabe

Karen Tanguma

Mayor

Karen Tanguma