

**CITY OF SANDY OAKS, TX**  
**REGULAR CITY COUNCIL MEETING MINUTES**

**December 14, 2017**

**Agenda Item 1** Call to Order and Quorum Call. The meeting was called to order by Mayor Tanguma at 6:32 p.m. at the Braunig Lake RV Park Lakeside Lodge. Present for the meeting were Aldermen Charles Fillinger, Thomas Repino, Brandon Smith, Anthony Garcia, and Doug Tomasini. Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Charlotte Rabe.

**Agenda Item 2** Mayor Tanguma led the Pledge of Allegiance.

**Agenda Item 3** Senator Zaffirini's encouraging message to citizens, Mayor, and City Council about self-governance. This item was pulled and **Agenda Item 4** is being moved by the mayor.

**Agenda Item 5** Financial Report for November given by City Clerk Charlotte Rabe: November beginning balance \$428,127.92, checks \$10,144.52, deposits \$57,098.12, uncleared items \$15,165.82, leaving a balance at the end of November of \$459,915.70.

**Agenda Item 6** Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. a) Approval of the minutes from the Regular City Council Meeting, November 9, 2017. Alderman Tomasini would like to see Wilson County News, the paper selected, inserted into Agenda Item 10 in the minutes. Alderman Tomasini made a motion to approve the minutes with the change on Item 10. Seconded by Alderman Fillinger. Motion passed unanimously.

Under Unfinished Business

**Agenda Item 7** Mayor Tanguma called the council into Executive session at 6:38 p.m. to conduct interviews and deliberate the appointment, employment, and duties of City Engineer pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters

Mayor Tanguma called the council back into regular session at 8:43 p.m.

**Agenda Item 8** Discuss and/or possible action on the discussion in executive session relating to City Engineer and/or approval of a Resolution of the City Council of the City of Sandy Oaks, Texas Selecting a Municipal Engineer and Authorizing Negotiation of a Contract. Alderman Tomasini made a motion to approve the resolution and authorize the mayor to negotiate a contract with M&S Engineering, if a contract cannot be negotiated with M & S Engineering, authorize the mayor to negotiate a contract with Mendez Engineering and the third choice being Big Red Dog Engineering and Consultants. Seconded by Alderman Repino. Motion passed unanimously.

Mayor Tanguma then went to **Agenda item 4** Citizens To be Heard. Several citizens signed up to speak on various subjects.

**Agenda Item 9** Discuss and/or possible action for selecting a contractor to do street repair, scope of work and contract price and authorize the negotiation and execution of a contract. Alderman Fillinger spoke about the efforts they had made to receive responses with no results. He also said he thought we should go with the one bid from Oldcastle Material Texas DBA Wheeler that we had received and he made a motion to do this. There was no second. Alderman Fillinger then made a motion to authorize and negotiate the Oldcastle Material Texas DBA Wheeler bid with the contractor and having he and Alderman Repino ride along with the contractor to identify specific potholes and details, not to exceed 25,000.00. Seconded by Alderman Repino Motion passed unanimously.

**Agenda Item 10** Discuss and/or possible action for selecting a contractor to build an additional door for Municipal Building, scope of work and contract price and authorize the negotiation and execution of a contract. Alderman Tomasini passed out the bids he had received for the additional door and the ramp. Mayor Tanguma then opened **Agenda Item 11** Discuss and/or possible action for selecting a contractor to build the Municipal Building ramp, scope of work and contract price and authorize the negotiation and execution of a contract. A discussion was held on the three bids. First one for the ramp is \$4,200.00 from Bexar Modifications, second for \$6500.00, both for wood and the third is for \$8,620.60 for aluminum. A discussion was held. Alderman Repino made a motion to accept the bid from Bexar Modifications for the ramp \$4200.00 and \$1500 for additional door contingent on negotiating the requirement for half down to start. Seconded by Alderman Smith. Motion passed unanimously. Alderman Tomasini will take on this project.

**Agenda Item 12** Discuss and/or possible action for selecting a contractor to mow the park property and city right of ways, scope of work and contract price and authorize the negotiation and execution of a contract. Alderman Smith said he had called for bids but had no response. He withdrew this item as he was a co-sponsor.

**Agenda Item 13** Discuss and/or possible action for selecting a contractor for guardrail repair, scope of work and contract price and authorize negotiation and execution of a contract. Alderman Tomasini presented the bids he received. JCW Construction LLC for \$2750.00 to just replace the damaged rails, and K-Bar Services for \$875.00 to do the same. Alderman Tomasini made a motion to contact K-Bar and ask them to negotiate the bid with him. Seconded by Alderman Smith. Motion passed unanimously.

Under New Business:

**Agenda Item 14** Discuss and/or possible action on a resolution electing a Mayor Pro Tem. Mayor Tanguma asked Alderman Tomasini if he would continue as Mayor Pro Tem and he agreed. Alderman Repino made a motion to approve the resolution naming Alderman Tomasini as Mayor Pro Tem. Seconded by Alderman Fillinger. Motion passed.

At 9:20 p.m. Alderman Fillinger asked that the council be allowed to take a 10-minute break. Mayor Tanguma broke for a 10-minute break, resuming at 9:30p.m.

**Agenda Item 15** Discuss and/or possible action on a resolution selecting an auditor to complete the needed two city audits. Mayor Tanguma stated that we had used Beyer and Company in the past. Alderman Fillinger made a motion to use Beyer and Company to again do our audits. Seconded by Alderman Garcia. Motion passed unanimously.

**Agenda Item 16** Discuss and/or possible action on a Resolution of the City Council of the City of Sandy Oaks, Texas Authorizing Alderman Anthony Garcia to Schedule Appointments with ADT Security for the Purpose of Learning How to Program ADT Keypad with Individual Personal Passcodes for Municipal Building. Mayor Tanguma has already had this done. Alderman Fillinger withdrew Agenda item 16.

**Agenda Item 17** Discuss and/or possible action on a resolution directing City Clerk to perform duties of Webmaster and increasing monthly salary of City Clerk from \$600.00/month to an amount not to exceed \$1000.00/month to accommodate the additional duties and responsibilities of being the Webmaster of the City of Sandy Oaks Website. Alderman Fillinger made a motion to approve the resolution and increase the monthly salary of City Clerk from \$600.00/month to an amount not to exceed \$1000.00/month to accommodate the additional duties and responsibilities of being the Webmaster of the City of Sandy Oaks Website. Seconded by Alderman Garcia. Motion passed unanimously.

**Agenda Item 18** Review of Investment Policy and discuss and/or possible action adopting the City's Investment Policy pursuant to Chapter 2256 of the Government Code. Mayor Tanguma withdrew this item.

**Agenda Item 19** Discuss and/or possible action approving the city's participation in the Bexar County Tricentennial Celebration, including their Digital Archives project, planning of city activities that coordinate with the event, and appointing a chairperson. Mayor Tanguma withdrew this item.

**Agenda Item 20** Discuss, consider and possibly take action on setting a time and place for the first annual meeting of the City of Sandy Oaks Building Standards Commission (IAW Ordinance 2016-46, Section 2B) for the purpose of selecting officers, establishing rules and procedures and holding a public workshop to discuss Chapter 241 of the Texas Local Government Code. Alderman Fillinger spoke on this item. He wants to get the Commission up and running. The Aldermen have been designated as the Commission. He would like to make a motion to meet December 30 at noon on Young Oak Drive to select officers, establish rules and procedures and plan a public workshop to discuss the substandard buildings and the actions to be taken to amend them. An agenda must be posted, which will be done by Alderman Fillinger. Seconded by Alderman Garcia. Motion passed unanimously.

**Agenda Item 21** Discuss and/or possible action amending Fiscal Budget for 2017-2018 to make changes for the pending purchase of the SAWS property and City Clerk's salary. Mayor Tanguma withdrew this item until more information is obtained.

**Agenda Item 22** Discuss and/or possible action on a resolution cancelling the December 28, 2017 regular City Council meeting. Alderman Fillinger made a motion to approve the resolution cancelling the December 28, 2017 regular City Council meeting. The vote was 4 for and Alderman Tomasini against. Motion passed.

Cancel the Alderman Fillinger made a motion to adjourn the meeting at 10:10 p.m. Seconded by Alderman Smith.

Attest

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City Clerk

Charlotte Rabe

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Mayor

Karen Tanguma

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