

CITY OF SANDY OAKS, TX

REGULAR CITY COUNCIL MEETING MINUTES

October 13, 2016

Agenda Item 1 Call to Order and Quorum Call. The meeting was called to order by Mayor Ball at 6:30 p.m. at the Braunig Lake RV Park Lakeside Lodge. Present for the meeting were Alderwomen B.J. Gillespie, Karen Tanguma and Aldermen David Tremblay and Doug Tomasini. Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Charlotte Rabe Alderwoman Matehuala was not present.

Agenda Item 2 Mayor Ball led the Pledge of Allegiance.

Agenda Item 3 Citizens to Be Heard. Five people signed up to speak on various items on the agenda.

Agenda Item 4 Financial report for August and September given by City Clerk Charlotte Rabe was August beginning balance of 218,163.83, expenses of 34,189.56 deposits 44,723.96, leaving a balance of \$218,698.23. September beginning balance of \$218,698.23, expenses 41,916.17 deposits \$9,702.38, leaving a balance of \$219,384.44.

Agenda Item Consent Agenda

- (a) Discussion/Possible Action on the minutes of the Regular Council Meeting of August 11, 2016
- (b) Discussion/Possible Action on the minutes of the Special Council Meeting of September 29, 2016
- (c) Discussion/Possible Action on the minutes of the Public Hearing and Special Council Meeting of August 25, 2016
- (d) Discussion/Possible Action on payment to Mr. Alex Ramirez for \$280.00 for security services

Alderman Tremblay made a motion to approve the consent agenda. Seconded by Alderwoman Gillespie. Motion passed unanimously.

Agenda Item 6 Discussion/Possible Action to approve Ordinance 2016-65 to amend /adjust approve budget (exhibit A) for Fiscal Year 2016-2017 to account for additional carryover balance, appropriate funds for the purchase of San Antonio Water System property, ADA ramp, and pool demolition; decrease budget line items for utilities/septic, City Administrator, election expense, utilities, electric and street maintenance. After some discussion, Alderman Tremblay made a motion to approve Ordinance 2016-65. Seconded by Alderwoman Gillespie. Alderman Tremblay and Alderwoman Gillespie voted for and Aldermen Tomasini and Alderwoman Tanguma voted against. Mayor Ball broke the tie with a vote for. Motion passed.

Agenda Item 7 Discuss/Possible action on the purchase of property from San Antonio Water System for municipal use. During the March meeting the council approved looking into the purchase of this property. Mayor Ball explained that there was a need to have property available to house a permanent city hall and other city buildings, which should not be in the park. Alderman Tremblay made a motion to approve the purchase of the property. Seconded by Alderwoman Gillespie. Alderman Tremblay and Alderwoman Gillespie voted for and Aldermen Tomasini and Alderwoman Tanguma voted against. Mayor Ball broke the tie with a vote for. Motion passed.

Agenda Item 8 Possible Executive Session. The executive session was not needed.

Agenda Item 9 Discussion/Possible Action on Ordinance No. 2016-64 related to the City Park hours; rules and regulations. After much discussion, Alderman Tremblay made a motion to table this ordinance until the November meeting so that City Attorney Ortiz can make the changes discussed. Seconded by Alderwoman Tanguma. Motion passed.

Agenda Item 10 Discussion/Possible Action on Ordinance No. 2016-66 creating the position of Animal Control Officer. This is an ordinance creating the position. Alderman Tremblay motioned approval by intent and seconded by Alderwoman Gillespie. Motion passed.

Agenda Item 11 Discuss/Possible Action on Resolution 2016-37 adopting the City's Investment Policy. This is required by Texas Government Code. And is required by the Audit. Alderwoman Gillespie made a motion to approve Resolution 2016-37 adopting the City's Investment Policy. Seconded by Alderman Tomasini. Motion passed.

Agenda Item 12 Discussion/Possible Action authorizing the City Clerk to advertise for the positions of full-time Marshal, part-time Marshal, part-time public works employee's (2), Court Clerk and City Clerk. Where to post them was discussed. Mayor Ball said she would send the job descriptions to the council for approval and then to the City Clerk for posting to the organizations discussed for a minimum of three (3) weeks. Alderwoman Gillespie made a motion to authorize the City Clerk to advertise for the positions of full-time Marshal, part-time Marshal, part-time public works employee's (2), Court Clerk and City Clerk. Seconded by Alderman Tremblay. Motion passed.

Agenda Item 13 Discussion /Possible Action on procedures for Request for Qualifications (RFQ) for City's Master Plan and authorizing the City Clerk to publish an RFQ for City's Master Plan. City Administrator talked on this item. Alderman Tremblay made a motion to authorize the City Clerk to publish an RFQ for City's Master Plan after receiving it from the lawyer. Seconded by Alderman Tomasini. Motion passed.

Agenda Item 14 Discussion/Possible Action to approve Resolution 2016-39 naming a public newspaper to serve as the official newspaper of the City. This must be done annually. Alderman Tremblay made a motion to approve Resolution 2016-39 naming Wilson County News as our newspaper of record. Seconded by Alderwoman Gillespie. Alderman Tremblay, Tomasini and Alderwoman Gillespie voted for, with Alderwoman Tanguma voting against. Motion passed.

Agenda Item 15 Discussion/Possible Action to approve Resolution 2016-40 regarding procedures for eminent domain reporting and authorizing the City Clerk to submit annual report for Eminent Domain for 2017. This is a requirement to be done annually. Alderwoman Gillespie made a motion to approve Agenda Item 15. Seconded by Alderman Tremblay. Motion passed.

Agenda Item 16 Discussion/Possible Action on Resolution 2016-38 allowing members of the City Council to serve as a volunteer for an organization that protects the health, safety, or welfare of the city pursuant to section 21.003 of the Texas Local Government Code. Alderman Tomasini has "on his own dime and on his own time" taken the training for animal control and is scheduled to go on ride-along's with the Elmendorf Animal Control and after his term is expired has expressed an interest to continue to help with Animal Control in our City as a volunteer. This will require a resolution. After much discussion, Alderwoman Gillespie made a motion to table Agenda Item 16 indefinitely. Seconded by Alderman Tremblay. Motion passed.

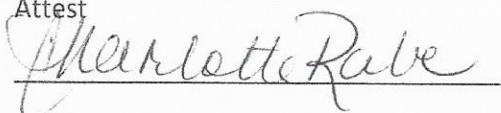
Agenda item 17 Discuss/Possible action on Ordinance No. 2016-69 related to funds donated to the City of Sandy Oaks, Texas to be used for park use, operation, maintenance, repairs, and renovations. This item was put on the agenda by Alderman Tomasini and Alderwoman Gillespie. Alderman Tomasini said he thought we needed some way for donations to be accepted by the City for the park. Alderman Tomasini made a motion to approve Agenda Item 17. Seconded by Alderwoman Gillespie. Motion passed.

Mayor Ball spoke on the TCEQ Investigation, \$895 spent to buy and install safe in Marshal's office. 2014/2015 Audit three months out.

Alderwoman Gillespie made a motion to adjourn at 8:35 p.m.

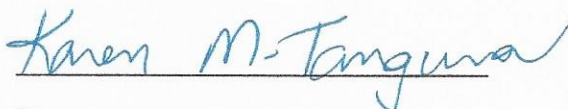
PASSED AND APPROVED ON THIS 12th DAY OF January 2017.

Attest



City Clerk

Charlotte Rabe



Mayor

Karen M. Tanguma