

CITY OF SANDY OAKS, TX
REGULAR CITY COUNCIL MEETING MINUTES
June 14 2018

Agenda Item 1 Call to Order and Quorum Call. The meeting was called to order by Mayor Tanguma at 6:30 p.m. at the Braunig Lake RV Park Creekside Center. Present for the meeting were Aldermen Thomas Repino, Doug Tomasini, Anthony Garcia Charles Fillinger and David Tremblay. Also, in attendance were City Attorney Cassandra Ortiz, City Clerk Charlotte Rabe, and City Marshal Jesse Gutierrez

Agenda Item 2 Mayor Tanguma led the Pledge of Allegiance.

Agenda Item 3 Mayor Tanguma congratulated our Sandy Oaks High School graduates and their families

Agenda Item 4 Citizens to Be Heard. One citizen signed up to speak.

Agenda Item 5 Financial/Budget Report: City Clerk Rabe reported the May beginning balance of \$609,100.55,576.10, Checks of \$27,756.42, deposits \$39,055.74, uncleared transactions \$1,655.27, leaving an ending balance of \$618,744.60.

Agenda Item 6 Update: Public Works/Animal Control/Code Enforcement Position. Mayor Tanguma announced that Mr. Perry has accepted our offer for the position of Public Works Director. He should be on board by end of July.

Agenda Item 7 Consent Agenda. a) Approval of the minutes from the Regular City Council Meeting, April 5, 2018. b) Approval of the minutes from the Regular City Council Meeting, May 10, 2018. c) Approval of the minutes from the Town Hall Meeting, May 31, 2018. d) Discuss, consider and/or possible action on approval for payment of March invoice no. 1163 from Kassahn & Ortiz for city attorney services (not to exceed \$2,941.60). Alderman Fillinger made a motion to approve the consent agenda. Seconded by Alderman Repino. Motion passed unanimously.

New Business

Agenda Item 8 Presentation by Commissioner Cavazos ESD6 on the ESD's plan to construct a Fire Station in the City of Sandy Oaks. And possible discussion. Commissioner Cavazos spoke on the 5-year plan recently approved by ESD6. Beginning the first quarter of 2020 the procurement process for a substation located in Sandy Oaks will start Phase III of their plan. A discussion was held.

Agenda Item 9 Presentation by Alamo Broadband regarding deployment of communication facilities and possible discussion. The owner of Alamo Broadband spoke on the creation of his business and their plans for expanding into Sandy Oaks by laying fiber networks. They will let the citizens know when they will start. They expect to have 25% done in three months.

Agenda Item 10 Discuss and or possible action considering and approving an environmental investigation of possible illegal dumping on the park property, related costs, and task order. Reports were made to the mayor about the illegal dumping and she asked the city engineer to check into it and provide a task order. A discussion was held on all the options available to handle this issue. order. The city engineer presented a map of the reported sites. The Phase II environment study would have a cost not exceed \$18,878.00. Short term to identify the problems. Should have results back and be able to have an answer by June 25th. An anonymous citizen went with the city engineer and identified the areas of illegal dumping that he witnessed taking place. Tires, paint and brush were buried. It was decided that the council would go into Executive Session for agenda items 10,11,20 & 21. Mayor Tanguma closed the meeting for Executive Session to discuss items 10,11,20 & 21 at 7:25 p.m.

Mayor Tanguma called the Council back into session at 8:21 p.m. Alderman Garcia left the meeting for personal emergency reasons. Alderman Fillinger made a motion on **Agenda item 10** to turn it over to TCEQ instead of approving the task order. Seconded by Repino. Motion passed.

Agenda Item 11 Discuss and/or possible action on temporarily leasing office space at the Shops at Sandy Oaks. Mayor Tanguma asked to table this item indefinitely. Alderman Tremblay made a motion to table

the item. Alderman Tomasini seconded. Motion passed.

Agenda Item 12 Discuss and/or possible action on the donated property by Gale Investments and possible future use of said property

-Donated July 20, 2016

CB 4126 P-1C ABS 1221

BCAD Property Identification Number: 176193

-Donated July 21, 2016

CB 5764 P-2A ABS 1235

BCAD Property Identification Number: 354269

-Donated August 23, 2016

CB 4131A BLK 134 LOT NW TRI 6.4 of 10

BCAD Property Identification Number: 176889

These properties were donated by Special Warranty Deed to the city by Waterwood Development Co. The city engineer looked into these properties and gave a report. The properties have not been accepted by the council as required. The properties include the Waterwood sign island, piece of property off the end of Waterwood Pass with Easement to Entex Gas Co. Alderman Fillinger made a motion to not accept the property donated July 21, 2016 BCAD # 354269. Seconded by Alderman Tremblay. Mayor Tanguma called for a record vote. Alderman Tomasini-yes, Alderman Repino-yes, Alderman Fillinger-yes, Alderman Tremblay-yes. Motion passed. Property donated July 20, 2016 is the island, Alderman Tremblay made a motion to accept the island. Alderman Repino seconded. Mayor Tanguma called for a record vote. Alderman Tremblay-yes, Alderman Repino-yes, Alderman Fillinger-yes, Alderman Tomasini-yes. Motion passed. Property donated August 23, 2016 a drainage ditch off Wild China. Alderman Fillinger made a motion to accept the property. Seconded by Alderman Repino. Mayor Tanguma called for a record vote. Alderman Fillinger-yes, Alderman Tomasini-yes, Alderman Repino-yes, Alderman Tremblay-ye. Motion passed.

Mayor Tanguma would like to go to **Agenda Item 21** Discuss and/or possible action on the appointment, employment, evaluation, reassignment, duties work schedule, discipline or dismissal of City Marshal and/or submitting and application for the City Marshal to the Texas Commission on Law Enforcement and/or procedures for filling the position of City Marshal. Mayor Tanguma listed the terms being offered for the City marshal position as full time paid position, 40 hrs. per week, 8 consecutive hours a day between the hours of 5:30 a.m. and 10: 00 p.m. With 8 consecutive hours being worked Saturday or Sunday between the hours of noon and 10 p.m. Alderman Tremblay made a motion to approve the terms of the job offer. Seconded by Alderman Tomasini. Motion passed. Marshal Gutierrez asked for a little more detail to the job offer. Alderman Fillinger made a motion to send a letter detailing the job offer to Marshal Gutierrez. Seconded by Alderman Tomasini. Motion passed

Agenda Item 13 Discuss and/or possible action approving plat amendment requested by Gale Investments properties for CB 4132A, Blk 173, Lot 13 Waterwood Subd Unit 55, BCAD Property Identification Number: 178009, 4806 Young Oak, Elmendorf, Texas 78112. Donald Oroian, from ADA Consulting Group, described the property to the council. Alderman Fillinger made a motion to approve the plat amendment listed. Seconded by Alderman Tomasini. Motion passed.

Agenda Item 14 Discuss and/or possible action approving plat amendment requested by Gale Investment properties for CB 4131A Blk 205 Lot 1 Waterwood Subd Unit 66, BCAD Property Identification Number 177539, 4542 Lost Hills Dr., Elmendorf, Texas 78112. This property was also described to the council as it is requiring the same approval as the previous agenda item. Alderman Fillinger made a motion to approve Item 14. Seconded by Alderman Repino. Motion passed.

Agenda Item 15. Discuss and/or possible action approving a timeline for Zoning Implementation and task order for costs approval. M & S engineering gave their report with a flow chart timeline. We need a comprehensive plan with a layout vision. And how is our zoning going to be established. Their plan calls for a preliminary map, a public hearing to give citizens an opportunity to voice their opinions. Consideration and revision of presentation, final revision for council approval. Preliminary can be done in 1-2 months thru final 3-4 months. With a cost not to exceed \$14,500.00. Recommends at this time that the council be its own zoning commission. Alderman Tremblay made a motion to set a timeline of Nov 1, 2018 to start adopting ordinances and to approve the task order with a cost not to exceed \$14,500.00. Seconded by Alderman Repino. Motion passed

Agenda Item 16 Discuss and/or possible action approving an ordinance establishing and officially opening the City park. Mayor Tanguma withdrew this item.

Agenda Item 17 Discuss, consider and possibly action on bid(s) to improve existing municipal parking lot to meet ADA requirements, sealcoat existing parking lot, sealcoat existing drive, possibly expand parking lot. A map and quote from Oldcastle for the whole parking lot to be redone for \$37,866.00 with one handicap space being releveled. was presented to the council by Alderman Fillinger. He described what was needed to make it ADA compliant. Several options were discussed. Alderman Tremblay made a motion to approve the whole quote. Alderman Fillinger made an amendment to the motion to add two more handicapped spaces (for a total of three) if it could be done for \$40,000.00 or less. Alderman Repino seconded the amendment. Amendment passed. Alderman Fillinger seconded the motion, with amendment. Motion passed.

Agenda Item 18 Discuss and/or possible action on an Ordinance declaring the municipal building open. Mayor Tanguma withdrew this item.

Mayor Tanguma then went to **Agenda Item 22** Discuss and/or possible action on the drainage issues at the corner of Lowman Dr. and Hilltop Peaks Drive and ditch erosion at the culvert is between 23115 and 23119 Opportunity. M&S Engineering gave a presentation on the issues, first Opportunity Drive. Alderman Fillinger made a motion to task the city engineer to present a remediation plan to the council to address these issues on Opportunity Drive. Seconded by Aldermen Repino. Motion passed. Alderman Fillinger then spoken about his personal knowledge of the problems at Hilltop Peaks & Lowman Dr. He made a motion to approve a task order from the City Engineer requesting a remediation plan for this area. Seconded by Alderman Repino. Motion passed.

Agenda Item 19 Discuss and/or possible action approving vacation time, sick leave, and accrued time for employees. A discussion was held. Mayor Tanguma withdrew this item for further consideration.

Alderman Repino made a motion to adjourn at 9:45 p.m.

PASSED AN APPROVED ON THIS 12th DAY OF July, 2018.

ATTEST

Charlotte Rabe
City Clerk

Karen Tanguma
Mayor