

**CITY OF SANDY OAKS, TX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**January 12, 2017**

**Agenda Item 1** Call to Order and Quorum Call. The meeting was called to order by Mayor Tanguma at 6:30 p.m. at the Braunig Lake RV Park Lakeside Lodge. Present for the meeting were Alderwoman B.J. Gillespie and Aldermen David Tremblay, Charles Fillinger, and Anthony Garcia. Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Charlotte Rabe.

**Agenda Item 2** Mayor Tanguma led the Pledge of Allegiance.

**Agenda Item 3** Citizens to Be Heard. One citizen signed up to speak.

**Agenda Item 4** Financial Report: for January given by City Clerk Charlotte Rabe: November beginning balance \$204,455.55, checks \$32,701.37, deposits \$51,908.87 leaving a balance at the end of November \$223,663.05. Beginning December balance \$223,663.05, checks \$3,799.82, deposits \$42,928.04 leaving a balance at the end of December of \$261,630.83

**Agenda Item 5** Marshal Report: Marshal Report: Mayor Tanguma has been in contact with Mr. Grissom at the Texas Commission on Law Enforcement(TCOLE) providing him with an updated application and is waiting to receive a date for the on-site walk- thru.

**Agenda Item 6** Audit Report: We have received our audit report and Mr. Wayne Beyer will be at our next meeting to present the report to the council.

**Agenda Item 7** Building Report: Mayor Tanguma has been in contact with the fire marshal concerning the inspection of the municipal building. Waiting for a date to be set.

**Agenda Item 8** TCEQ Report: Mayor Tanguma was told by our case contact that we would be notified by mail of the final report.

**Agenda Item 9** Consent Agenda

- (a) Discuss and consider approval of the minutes from the October 13, 2016 City Council Regular Meeting.
- (b) Discuss and consider approval of the minutes from the November 17, 2016 City Council Special Meeting.
- (c) Approve for payment Invoice 1126 in the amount of \$2,403.20 and Invoice 1129 in the amount of \$1,560.00 from Kassahn and Ortiz, P.C.
- (d) Approve for payment to Mayor Karen Tanguma for fax fees \$14.11
- (e) Approve payment to Alderman Charles Fillinger for road repair tools, material and cutting keys \$347.05.
- (f) Approval for payment to Alex Ramirez for Regular Meeting security on January 12, 2017 in the amount of \$140.00.

Alderman Tremblay made a motion to approve the consent agenda. Seconded by Alderman Garcia. Motion passed unanimously. Alderwoman Gillespie voiced her opinion about moving the important items on the agenda.

Mayor Tanguma then brought **Agenda Item 17** Discuss, consider and possible action on a resolution electing a Mayor Pro . Mayor Tanguma has chosen to consider Alderman Charles Fillinger as Mayor Pro Tem. Alderman Garcia made a motion to approve a resolution selecting Alderman Charles Fillinger as Mayor Pro Tem for a period of one year. Seconded by Alderwoman Gillespie. Motion passed with Alderman Fillinger abstaining.

**Agenda Item 13** Discuss, consider and possible action on a resolution ordering a special election to fill vacancies on City Council in the positions of Alderman Places 1,3, and 5, if necessary. Alderman Fillinger made a motion to approve a resolution ordering a special election to fill vacancies on City Council in the positions of Alderman Places 1,3, and 5 and that we hold the drawing for position on the ballot at 6:30 p.m. on March 6, 2017 in the parking lot of the park. Seconded by Alderwoman Gillespie. Motion passed unanimously. Election day will be May 6, 2017.

**Agenda Item 14** Discuss, consider and possible action on a resolution approving a contract with Bexar County Elections Administrator to conduct a special election for the purpose of filling vacancies on City Council in the positions of Alderman Places 1, 3, and 5 and authorizing execution of a contract on behalf of the City. Alderman Tremblay made a motion to approve a resolution approving a contract with Bexar County Elections Administrator to conduct a special election for the purpose of filling vacancies on City Council in the positions of Alderman Places 1, 3, and 5 and authorizing execution of a contract on behalf of the City. Seconded by Alderman Fillinger. Motion passed unanimously.

**Agenda Item 15** Discuss, consider and possible action on an ordinance amending the 2016-2017 Fiscal Year Budget to appropriate funds for a special election and declare an emergency, if necessary. A discussion was held on this item. Alderman Fillinger made a motion to move \$1000.00 from the general fund to the election fund. Seconded by Alderman Garcia. Motion passed unanimously.

At 7:09 Alderwoman Gillespie left the meeting.

**Agenda Item 10** Discuss, consider and possible action related to the creation of position, employment and duties of Public Works Director. Discussion was held. Alderman Fillinger made a motion to create the position of Public Works Director. Seconded by Alderman Garcia. Motion passed 2-1 with Alderman Tremblay voting no.

**Agenda Item 11** Discuss, consider and possible action on contract with ADT Security for Waterwood Park and authorize execution of same. There is a problem with vandalism in the park. Alderman Garcia spoke on the information he received from ADT Security for \$366.50 per month. Mayor Tanguma suggested we table this item to look into other companies. Alderman Fillinger made a motion to table this item. Seconded by Alderman Garcia. Motion passed.

**Agenda Item 12** Discuss, consider and possible action on contract with Hector Guajardo at H. Tex Co. to demolish single wide trailer located in the city park. Alderman Fillinger made a motion to approve the contract with H. Tex Co. Seconded by Alderman Garcia. Motion passed.

**Agenda Item 16** Discuss, consider and possible action on expanding/limiting powers and duties of Mayor for a limited time. Alderman Fillinger made a motion to table this item. Seconded by Aldermen Tremblay. Motion passed.

**Agenda Item 18** Discuss, consider and possible action on a resolution establishing social media accounts for the City, policies for such accounts and administration of such accounts. As the paperwork for this item was unavailable, Mayor Tanguma suggested we table this item. Alderman Fillinger made a motion to table this item. Seconded by Alderman Tremblay. Motion passed.

Alderman Garcia made a motion to adjourn at 7:45 p.m.

PASSED AN APPROVED ON THIS 9th DAY OF February 2017.

Attest

Charlotte L. Rabe

Karen M. Tanguma

City Clerk

Mayor

Charlotte Rabe

Karen M. Tanguma