

CITY OF SANDY OAKS, TX
REGULAR CITY COUNCIL MEETING MINUTES
January 11, 2018

Agenda Item 1 Call to Order and Quorum Call. The meeting was called to order by Mayor Tanguma at 6:32 p.m. at the Braunig Lake RV Park Lakeside Lodge. Present for the meeting were Aldermen Thomas Repino, Doug Tomasini and Brandon Smith. Alderman Tony Garcia and Aldermen Charles Fillinger were out sick. Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Charlotte Rabe.

Agenda Item 2 Mayor Tanguma led the Pledge of Allegiance.

Agenda Item 3 Citizens to be Heard. Several citizens voiced their opinions on several topics.

Agenda Item 4 Financial Report for December given by City Clerk Charlotte Rabe: December beginning balance \$475,081.52, checks \$18,580.24, deposits \$93,524.13 leaving a balance at the end of December \$549,902.59.

Agenda Item 5 Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. a) Approval of the minutes from the Regular City Council Meeting, December 14, 2017. b) Approval for payment of invoice no. 1150 from Kassahn & Ortiz, P.C. for City Attorney services (not to exceed \$4,706.10). Alderman Tomasini made a motion to approve the consent agenda. Seconded by Alderman Smith. Motion passed.

Unfinished Business:

Agenda Item 6 Discuss and/or possible action on an Ordinance of the City Council of the City of Sandy Oaks, Texas Appointing a Municipal Engineer and Approving a Contract with M&S Engineering and Administer Oath of Office. Withdrawn by Mayor

Agenda Item 7 Discuss and/or possible action approving a contract with Wayne Beyer of Beyer and Company to complete the needed city audits. The city received an engagement letter from Beyer & Company. The City Attorney stated that an addendum needed to be signed by Beyer concerning statutory language that must be addressed. The Attorney will draw up the addendum. A discussion was held on which years would be audited. Alderman Tomasini made a motion to approve a contract Beyer & Co. to do our required audit with the Attorney addressing the required language in the contract. Seconded by Alderman Repino. Motion passed.

Agenda Item 8 Review of Investment Policy and discuss and/or possible action on a resolution adopting the City's Investment Policy pursuant to Chapter 2256 of the Government Code. By law we need a financial officer. The policy was presented to the council. Our current policy lists the City Administrator as the financial officer, but we no longer have one. The Mayor would fall next in line. Classes are available on TML. Alderman Repino volunteered to take the classes. The current policy will need to be revised, due to the years of experience being removed, for now. Alderman Repino made a motion to adopt the resolution with the changes discussed and designating himself as the Investment Officer. Seconded by Alderman Smith. Motion passed.

Agenda Item 9 Discuss and/or possible action on re-setting a time and place for the first annual meeting of the City of Sandy Oaks Building Standards Commission (IAW Ordinance 2016-46, Section 2B) for selecting officers, establishing rules and procedures and holding a public workshop to discuss Chapter 214 of the Texas Local Government Code. Mayor Tanguma withdrew this item. And Agenda Item 12 is a duplicate and was removed.

Agenda Item 10 Discuss and/or possible action on an ordinance amending the Budget for Fiscal Year 2017-2018 to make changes for ADA Compliance (ramp), Municipal Building - Other, Audit Services, Rental, Parking, and Storage Fees, Prosecutor Line item (adding), and Newspaper Publishing. After a discussion, Alderman Tomasini made a motion to approve the ordinance and move \$6,732.50 from Outside Contract services to ADA Compliance, move \$500.00 from Building, Maintenance to Municipal Building-other, move \$10,00.00 from Marshal Salary to Audit Services, move \$1,000.00 from Public Works Employees to Rental, Parking, Storage Fees, add Prosecutor line item with no money, mover \$600.00 from Municipal Court Equipment to Newspaper, Publishing. Seconded by Alderman Repino. Motion passed.

Agenda Item 11 Discuss and/or possible action on proceeding with the Marshal's office, considering but not limited to the hiring process, securing a potential contract and/or determining salary and benefits for the Marshal and/or deputies. The mayor has been in contact with our Marshal, Jesse Gutierrez. He has been working on getting the vehicle ready. And has been in contact with the liaison officer. He will be available Saturday, Sunday and Monday and hire a deputy marshal and reserve officers. We are waiting on the building to be opened. Alderman Tomasini has arranged a meeting with two people from the Sheriff's office and will report back his findings.

New Business

Agenda Item 13 Discuss and/or possible action on having an inventory done on all city property and which should be done before any new purchases are made. Alderman Smith voiced his opinion on the necessity of this. Aldermen Smith and Garcia volunteered to do this. Alderman Repino made a motion to approve the alderman doing the inventory. Seconded by Alderman Tomasini. Motion passed.

Agenda Item 14 Discuss and/or possible action approving the purchase of a new dog trap for city use. Alderman Smith told the council his thoughts about needing another trap. the city only has one right now. Alderman Repino made a motion to approve ordering a second trap at a cost of no more than \$450.00. Seconded by Alderman Smith.

Agenda Item 15 Discuss and/or possible action approving an ordinance for the designation of speed limits, location of speed limit signs, the replacement of speed limit signs and related expenditures. The ordinance is just for established signs. The budgeted amount for this is \$2,500.00. Need to change the authorized person to City Engineer or Alderman Tomasini. Alderman Tomasini made a motion to approve the ordinance as amended. Seconded by Alderman Smith. Motion passed.

Agenda Item 16 Discuss and/or possible action approving an ordinance for the designation of warning signs for snakes, the location of the snake warning signs and related expenditures. Alderman Tomasini spoke on what he had found out. The sign, by itself, would be about \$40.00. Placement was discussed. It was decided to place it at the entrance to the park. Not to exceed \$200.00. Alderman Smith made a motion approve the ordinance. Seconded by Alderman Repino. Motion passed.

Agenda Item 17 Discuss and/or possible action approving the following work, expenditures and potential contractors to perform such work: Fix and repair chain link fence around children's playground. Put in removable cables to stop unwanted cars and/or trucks from entering back park areas. Weed control on track. Fix back gate in park. Fix and replace boards on picnic tables. Add a baby changing station in at least one restroom. Have restrooms to be made ADA compliant. Alderman Tomasini spoke about what he found out. A discussion followed. Alderman Smith made a motion to approve fixing the listed items and get a contractor for work done, not to exceed \$1,000.00, Seconded by Alderman Repino.

Motion to adjourn by Alderman Smith at 8;15 p.m. Seconded by Alderman Repino.

PASSED AN APPROVED ON THIS 25th DAY OF January, 2018.

Attest

Charlotte Rabe

Karen Tanguma

City Clerk

Mayor

Charlotte Rabe

Karen Tanguma