

Licensed Peace Officer - Marshal's Office

The City of Sandy Oaks is seeking candidates for a licensed Peace Officer for an opening within the City Marshal's Office. Duties are performed under the supervision of the City Administrator and City Marshal.

Essential Job Functions:

- Patrols public streets enforcing traffic laws and city ordinances, issuing warnings or citations as required
- Detects violations
- Investigates circumstances and causes of accidents
- Prepares reports on activities and submits to supervisor
- Assists Animal Control Officer in capture and control of various domestic and wild animals
- Maintains equipment in proper working order
- Utilizes communication equipment
- Secures crime and accident scenes
- Provides assistance and information to the public
- Reports traffic hazards to proper department (i.e. traffic lights out, stop signs missing, etc.)
- Performs other duties as assigned

Minimum Job Requirements:

- Must be TCOLE certified
- Have a high school diploma or general equivalency diploma (GED)
- Be 21 years of age
- Be in good physical and mental health
- Have no history of criminal or improper personal conduct
- Be a United States citizen
- Pass a pre-employment drug screening, physical agility test, background check, and oral interview
- Have a valid Class C Texas driver's license
- Be able to work various shifts including nights, weekends, and holidays.

Resumes will be accepted through the end of business May 17, 2019 by emailing kroberts@cityofsandyoaks.com or by mail to Ken Roberts CPM, City Administrator, City of Sandy Oaks, P.O. Box 828, Elmendorf, TX 78112. The City of Sandy Oaks is an Equal Opportunity Employer.