

**NOTICE OF A REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF SANDY OAKS, TEXAS  
July 13, 2017 at 6:30 p.m.**

Notice is hereby given that the Regular meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, July 13, 2017 at 6:30 P.M. The meeting will be held at the Braunig Lake RV Resort Lakeside Lodge meeting hall located at 13550 Donop Road, Elmendorf, Texas 78112. The following items may be discussed, to wit:

**CITY OF SANDY OAKS, TEXAS  
REGULAR COUNCIL MEETING AGENDA**

1. Call to order and quorum call.
2. Pledge of Allegiance.
3. Citizens to be heard. This item will be open for up to 30 minutes, with 3 minutes to each speaker. If there are more than 10 speakers, each will be given 2 minutes.
4. Financial Report: The income and expenses will be reported by City Clerk Rabe.
5. Updates:
  - a) Marshal Report: Update on the status of the Marshal Office.
  - b) Building Report: Update on the status of the Municipal Building Inspection.
  - c) TCEQ Report: Update on the status of TCEQ clearance.
  - d) Update from Marcus Jahns & Associates regarding status and initial findings pursuant to contract for administrative consulting services.
6. Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a) Discuss, consider and/or possible action on approval of the minutes from the May 16, 2017 Special City Council Meeting, June 1, 2017 Special City Council Meeting, June 8, 2017.
  - b) Discuss, consider and/or possible action on approval for payment of invoice nos. 1138, 1139 and 1141 from Kassahn & Ortiz, P.C. for city attorney services.
  - c) Discuss, consider and/or possible action on approval for payment for Alex Ramirez for \$140 for security for July Regular City Council meeting.
7. Discuss, consider and/or possible action on a Resolution of the City Council of the City of Sandy Oaks, Texas ordering a General Election to be held on November 7, 2017 for the purpose of electing Alderman Place 1, Alderman Place 3 and Alderman Place 5; designating location of polling place; ordering notice of election to be given as prescribed by law in connection with such election; authorizing execution of joint agreement; and providing for an effective date (*Una resolucio n de Consejo Municipal De la Ciudad de Sandy Oaks, Texas pide una eleccio n general que se celebrara r el 7 de noviembre de 2017 con el proposito de elegir el concejal de lugar 1, el concejal de lugar 3, y el concejal de lugar 5; designacio n de ubicacio n del lugar de votacio n; pedidos aviso de eleccio n para darse prevista por la ley en relacio n con dicha eleccio n; autorizar el acuerdo conjunto; y modo de una fecha de vigencia*). (Mayor Tanguma)
8. Discuss, consider and/or possible action on a resolution approving a hazard mitigation plan. (Mayor Tanguma)

9. Discuss, consider and/or possible action on a timeline and procedures for adopting the 2017-2018 fiscal year budget and approval of the tax rate. (Mayor Tanguma)
10. Discuss, consider and/or possible action regarding the scheduling of a Town Hall Meeting(s) to hear and discuss citizen comments regarding a Business Plan for the City. (Mayor Tanguma)
11. Presentation from Utility Engineering Group, PLLC for municipal engineering services and discuss, consider, and/or possible action on an ordinance approving the appointment of a municipal engineer and approving a contract with Utility Engineering Group, PLLC. (Mayor Tanguma)
12. Discuss, consider and/or possible action ratifying the spending of \$12,039.09 for the Municipal Building (municipal building rehabilitation, building and ground security equipment, demolition of water line capped, shut off value to municipal replaced, leak, and fencing). (Mayor Tanguma)
13. Discuss, consider and/or possible action ratifying the spending of \$16,660 for the Marshal's Office (equipment, fuel and security). (Mayor Tanguma)
14. Discuss, consider and/or possible action ratifying the spending of \$526.19 for Facility and Equipment (equipment rental and maintenance). (Mayor Tanguma)
15. Discuss, consider and/or possible action ratifying the spending of \$295.00 for Public Works (demolition of single wide in park). (Mayor Tanguma)
16. Discuss, consider and/or possible action ratifying the spending of \$1,000.00 for mowing and litter cleanup in park. (Mayor Tanguma)
17. Discuss, consider and/or possible action ratifying the spending of \$1,000.00 for Parks and City Ground Projects in Waterwood Park. (Mayor Tanguma)
18. Discuss, consider and/or possible action ratifying the spending of \$582.52 for Street Barricades and Guardrails. (Mayor Tanguma)
19. Discuss, consider and/or possible action on an ordinance making changes to the 2016- 2017 Fiscal Year Budget for Marcus Jahns Consulting services, municipal building expenses, SAWS bill, park project, Park Volunteer Program and animal control services. (Mayor Tanguma).
20. Discuss, consider and/or possible action on issuing a Request for Proposal for Guardrail Repair ("Guardrail Repair RFP"), authorizing the City Attorney to prepare a Guardrail Repair RFP and instructing the City Clerk to publish the Guardrail RFP in the newspaper and/or other online sources. (Aldermen Tomasini, Smith).
21. Discuss, consider, and/or possible action approving an inspection and repairs of the Municipal Building ramp to ensure the ramp's compliance with ADA requirements and approving payment not to exceed \$2,700.00 for such inspection and repairs. (Aldermen Tomasini, Smith).
22. Discuss, consider, and/or possible action regarding the water leak at the Waterwood Park and authorizing repairs. (Mayor Tanguma)
23. Discuss, consider and/or possible action on continued security at city council meetings, in Waterwood Park, and municipal building areas. (Mayor Tanguma).
24. Discuss, consider and/or possible action on applicants for the City Clerk position and/or filling City Clerk position and/or discuss, consider and/or possible action regarding re-posting or publishing of job opening to fill the position. (Mayor Tanguma)

25. Discuss, consider and/or possible action on re-posting and/or publishing for applications to fill the Public Works Director/Animal Control Officer position. (Mayor Tanguma)
26. Discuss, consider and/or a possible action on Mayor's return of and statement of objections to resolution requiring two signatures on all checks, drafts, withdrawals and uses of municipal funds and designating and authorizing certain city officers as signatories passed and approved on June 1, 2017, reconsider the vote by which the resolution was adopted, and/or discuss, consider and/or possible action on revisions to resolution, if necessary. (Mayor Tanguma).
27. Discuss, consider and/or possible action on approving Aldermen's attendance at and costs associated with the Texas Municipal League's "Newly Elected City Officials' Orientation" on August 3-4, 2017 in San Antonio. (Mayor Tanguma)
28. Discuss, consider and/or possible action on issuing Request for Proposal for Street Repair ("Street Repair RFP"), authorizing the City Attorney to prepare a Street Repair RFP and instructing the City Clerk to publish the Street Repair RFP in the newspaper and/or other online sources. (Aldermen Tomasini, Smith)
29. Discuss, consider and/or possible action on an ordinance establishing a volunteer program to allow volunteers to assist with clean-up, beautification, maintenance and improvement of the property known as Waterwood Park, establishing rules, policies, and procedures for volunteers to assist with Waterwood Park, approving costs associated with program, and approving forms and agreements for such services. (Aldermen Tomasini, Smith)
30. Adjourn.

**NOTE:**

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the council in that particular order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code § 551.129(a).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. For assistance, please call 210-660-8255 or 210-300-6405. For additional information on any item on this agenda, please visit [www.cityofsandyoaks.com](http://www.cityofsandyoaks.com) or call 210-660-8255 or 210-300-6405.

I certify that the above notice of the regular meeting was posted on the entrance gate to the Waterwood Park on or before the 10th day of July, 2017, by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Digitally signed by  
*Karen Tanguma*  
DN: cn=Karen Tanguma, o=City of Sandy Oaks, ou=City of Sandy Oaks, email=k.tanguma@cityofsandyoaks.com

7/10/2017 Dr. Karen Mendiola Tanguma, Mayor