

**NOTICE OF A REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS  
October 12, 2017 at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, October 12, 2017 at 6:30 p.m. The meeting will be held at the Braunig Lake RV Resort Lakeside Lodge meeting hall located at 13550 Donop Road, Elmendorf, Texas 78112. The following items may be discussed, to wit:

**CITY OF SANDY OAKS, TEXAS  
REGULAR CITY COUNCIL MEETING AGENDA**

1. Call to order and quorum call.
2. Pledge of Allegiance.
3. The City of Sandy Oaks is sending their condolences to the family of Mary Catherine Rhendal, in by way of a letter and recognition. She passed away on September 20, 2017 and received military honors during her funeral at Fort Sam Houston on October 6, 2017. In celebration of her life, a reception was given in honor at her home, where stories of her life were exchanged, which seemed rather appropriate, since she had hosted a community book exchange and candidate “meet and greets” at her home. Mary Catherine Rhendal was a good citizen. She regularly attended and participated in our city council meetings and supported transparency in government. Her eloquence in speech and clarity of thought will be sorely missed. Her family has been a pillar of our community for many years. Mary Catherine Rhendal’s father John A. Jones was the 10<sup>th</sup> person to buy a lot out here, specifically the one on which her and Don Hormachea’s house is located. The city again expresses their deepest sympathy on the loss of their loved one.
4. Citizens to be heard. This item will be open for up to 30 minutes, with 3 minutes to each speaker. If there are more than 10 speakers, each will be given 2 minutes.
5. Financial/Budget Report: The income and expenses will be reported by City Clerk Rabe.
6. Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a) Approval of the minutes from the Regular City Council Meeting, September 14, 2017.
  - b) Approval of the minutes from the Special City Council Meeting, September 28, 2017.
  - c) Approval for payment of invoice no. 1145 from Kassahn & Ortiz, P.C. for City Attorney services (not to exceed \$6,514.60).
  - d) Approval of renewal annual insurance with Texas Municipal League for an amount not to exceed \$1,125.00.

**Unfinished Business**

7. Discuss and/or possible action on a resolution of the City Council of the City of Sandy Oaks adopting a City Business Plan created by Marcus Jahns, Consultant to the City. (Mayor Tanguma)

8. Discussion, consideration and/or possible action on a resolution approving a contract with Marcus Jahns & Associates to provide municipal administrative management assistance and public policy coaching services regarding the implementation of the Sandy Oaks Business Plan (Mayor Tanguma).
9. Discuss and/or possible action on an ordinance making changes to the 2017-2018 Fiscal Year Budget to incorporate the City Business Plan. (Mayor Tanguma)
10. Discuss and/or possible action on an ordinance making changes to the 2016- 2017 Fiscal Year Budget for Equipment Rental and Maintenance, Rental, Parking, Storage Fees, Facilities and equipment, and Park, City Grounds Projects. (Mayor Tanguma).
11. Executive session to discuss pending purchase of SAWS property pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session) and/or Section 551.072 (Deliberations about Real Property).
12. Discuss and/or possible action on pending purchase of SAWS property and/or approval of a resolution on the contract for purchase of property. (Alderman Repino, Alderman Smith)
13. Discuss and/or possible action on a resolution adopting amended website policies and procedures for the City of Sandy Oaks. (Mayor Tanguma)
14. Discuss and/or possible action on an ordinance creating the Office of Webmaster and providing for procedure for appointment, tenure, compensation, duties, and removal. (Mayor Tanguma)
15. Discuss and/or possible action on an ordinance appointing a Webmaster. (Alderman Repino, Alderman Smith)

### **New Business**

16. Discuss and/or possible action on a resolution naming a public newspaper to serve as the official newspaper of the City for fiscal year 2017-2018. (Mayor Tanguma)
17. Discuss and/or possible action on responses to request for proposals for street repair. (Mayor Tanguma)
18. Discuss and/or possible action on responses to request for proposals for guardrail repair. (Mayor Tanguma)
19. Executive Session to deliberate the appointment and employment of City Engineer pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters). (Mayor Tanguma)
20. Discuss and/or possible action on responses to request for qualifications for City Engineer, matters discussed in executive session relating to City Engineer and/or approval of an ordinance on the appointment of a City Engineer. (Mayor Tanguma)

21. Discuss and/or possible action request for proposals for additional door for Municipal Building. (Mayor Tanguma)
22. Discuss and/or possible action on requests for proposals for Municipal Building ramp. (Mayor Tanguma)
23. Executive Session to deliberate the appointment, employment and duties of City Clerk pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters). (Mayor Tanguma)
24. Discuss and/or possible action on matters discussed in executive session relating to City Clerk and/or approval of an ordinance on the appointment of City Clerk. (Mayor Tanguma)
25. Discuss and/or possible action allowing the Park Volunteer Program to use city funds budgeted (not to exceed \$1,000.00) for repairs at the park, including but not be limited to barbeque pit, fence, signs, and picnic tables. (Alderman Tomasini, Alderman Smith)
26. Discuss and/or possible action on obtaining estimates and bids for mowing the park property and city right of ways. (Alderman Tomasini, Alderman Smith)
27. Discuss and/or possible action on a resolution authorizing the City Clerk to prepare and submit annual Eminent Domain Authority Report to the Comptroller. (Mayor Tanguma)
28. Adjourn.

City of Sandy Oaks Council meeting will adjourn today's meeting in honor and memory of:

**Mary Catherine Rhendal**

**NOTE:**

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the council in that particular order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code § 551.129(a).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. For assistance, please call 210-660-8255 or 210-300-6405. For additional information on any item on this agenda, please visit [www.cityofsandyoaks.com](http://www.cityofsandyoaks.com) or call 210-660-8255 or 210-300-6405.

I certify that the above notice of regular meeting was posted on the entrance gate to Waterwood Park on or before the 9<sup>th</sup> day of October, 2017, by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.



Dr. Karen Mendiola Tanguma, Mayor

10/09/2017