

CITY OF SANDY OAKS, TEXAS

RESOLUTION NO. 2017-83

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS DIRECTING THE CITY CLERK TO PERFORM DUTIES OF WEBMASTER AND SETTING COMPENSATION OF THE CITY CLERK.

WHEREAS, the City Council of the City of Sandy Oaks, Texas (the "City") adopted Ordinance 2014-15 which created the position of City Clerk and provided for appointment, tenure, compensation, and the general duties of the City Clerk; and

WHEREAS, by Ordinance 2017-82 the City Council created the position of Webmaster; and

WHEREAS, the general duties of the Webmaster include working with the City Clerk at the direction of the City Council and therefore the City Council finds it in the best interest of the City for the City Clerk to assume the duties of Webmaster; and

WHEREAS, the City Council desires to increase the compensation of City Clerk from \$600 per month to \$1,000 per month for assuming the additional duties of Webmaster;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS:

Section 1. City Clerk Duties to Include Duties of Webmaster. The City Council hereby directs the City Clerk to perform the duties of Webmaster to provide services as described in Ordinance 2017-82 to the City in addition to the duties described in Ordinance 2014-15 and any other duties as requested by the City Council.

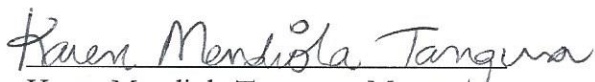
Section 2. Compensation. The City Clerk shall receive the following compensation and benefits:

- a) Salary of \$1,000.00 per month;
- b) Out-of-pocket expenses incurred as a result of her services as City Clerk to the City, subject to the approval of City Council. All operational expenses of the City Clerk must be preapproved by the City Council and allocated by the City's respective Fiscal Year Budget.

Section 3. Effective Date. This Resolution shall take effect immediately from and after its passage and approval.

PASSED AND APPROVED on this 14th day of December, 2017.

CITY OF SANDY OAKS, TEXAS


Karen Mendiola Tanguma, Mayor

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ATTEST:

A handwritten signature in cursive script that reads "Charlotte Rabe". The signature is written in black ink and is positioned above a horizontal line.

Charlotte Rabe, City Clerk