

CITY OF SANDY OAKS, TEXAS

RESOLUTION NO. 2015-18A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANDY OAKS, ORDERING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 3, 2015, FOR THE PURPOSE OF FILLING A VACANCY ON THE CITY COUNCIL FOR THE UNEXPIRED TERM FOR MAYOR; DESIGNATING LOCATION OF POLLING PLACE; ORDERING NOTICE OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW IN CONNECTION WITH SUCH ELECTION; AUTHORIZING EXECUTION OF JOINT AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Mayor Jim Clement submitted his letter of resignation from the position as Mayor to the City Secretary and City Council; and

WHEREAS, on July 9, 2015, the City Council accepted the resignation of Mayor Jim Clement and declared a vacancy in the office of Mayor; and

WHEREAS, the City Council now finds it necessary to order a Special Election to fill the vacancy on the City Council for the unexpired term for Mayor on the next available uniform election date, November 3, 2015;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS:

Section 1. Purpose of Special Election and Election Date. A Special Election will be held in the City of Sandy Oaks, Texas, on Tuesday, November 3, 2015, within the hours of 7:00 a.m. and 7:00 p.m., for the purpose of filling a vacancy on the City Council for the unexpired term of Mayor (hereinafter the "Special Election"), by reason of the resignation of Mayor Jim Clement.

Section 2. Filing Deadline. Applications for a place on the ballot for the Special Election may be filed beginning August 14, 2015. The deadline to file an application for a place on the ballot for the Special Election is 5:00 p.m. on September 2, 2015.

Section 3. Precinct and Polling Place. The entire City of Sandy Oaks shall constitute one election precinct for holding the Special Election. The polling place designated for holding the Special Election shall be Freedom Elementary, 3845 S. Loop 1604 E, San Antonio, Texas 78264 or at a place determined by the Bexar County Election Department.

Section 4. Agreement with Bexar County Elections Administrator. The City agrees to enter into the Memorandum of Understanding with the Bexar County Elections Administrator ("Elections Administrator") attached as Exhibit "A" hereto ("MOU") and understands the MOU is a planning document necessary for the preparation and implementation of the Joint Agreement required by section 272.002(a) of the Texas Election Code. The Mayor Pro Tem and/or City Secretary is hereby authorized to enter into the Joint Agreement (or other required agreement) with the Elections Administrator for the purposes of conducting the Special Election. Presiding Election Judges and

Alternate Presiding Election Judges appointed to serve the authorized polling places and the early voting clerk and deputy early voting clerks shall be those election officials furnished by the Elections Administrator as provided by the Joint Agreement. The Mayor Pro Tem and/or City Secretary shall have further authority to approve any minor modifications as may be necessary in the best interest of the City. A voting system or systems meeting the standards and requirements of the Texas Election Code, as amended, is hereby adopted and approved for early voting by personal appearance and by mail and for election day voting.

Section 5. Early Voting.¹ The main early voting location will be the Bexar County Elections Department, 1103 S. Frio, San Antonio, Texas. In addition to the main early polling place, early voting will be conducted at the following locations:

Bexar County Justice Center, 300 Dolorosa, San Antonio, Texas (Early voting will not be conducted on Saturdays or Sundays or after 6:00 p.m. on weekdays at this location)
Brookhollow Library, 530 Heimer Road, San Antonio, Texas
Castle Hills City Hall, 209 Lemonwood Dr., Castle Hills, Texas
Claude Black Center, 2805 East Commerce, San Antonio, Texas
Cody Library, 11441 Vance Jackson, San Antonio, Texas
Converse ED Kneupper Justice Center, 402 S. Seguin Rd., Converse, Texas
Copernicus Community Center, 5003 Lord Rd., San Antonio, Texas
East Central ISD Admin Building, 6634 New Sulphur Springs Road, San Antonio, Texas
Encino Branch Library, 2512 East Evans Rd., San Antonio, Texas
Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas
Great Northwest Library, 9050 Wellwood, San Antonio, Texas
Helotes City Hall, 12951 Bandera Road, Helotes, Texas
Henry A. Guerra, Jr. Library, 7978 W. Military Dr., San Antonio, Texas
John Igo Library, 13330 Kyle Seale Parkway, San Antonio, Texas
Johnston Library, 6307 Sun Valley Drive, San Antonio, Texas
Julia Yates Semmes Library (at Commanche Lookout Park, 15060 Judson Road, San Antonio, Texas
Las Palmas Library, 515 Castroville Rd., San Antonio, Texas
Leon Valley Conference Center, 6421 Evers Rd., Leon Valley, Texas
Lion's Field, 2809 Broadway, San Antonio, Texas
Maury Maverick, Jr. Library, 8700 Mystic Park, Texas
McCreless Library, 1023 Ada Street, San Antonio, Texas
Memorial Library, 3222 Culebra, San Antonio, Texas
Mission Library, 3134 Roosevelt Avenue, San Antonio, Texas
Northside Activity Center, 7001 Culebra, San Antonio, Texas
Olmos Park City Hall, 120 E. Prado W, Olmos Park, Texas
Parman Library (at Stoneoak), 20735 Wilderness Oak, San Antonio, Texas
Precinct 1 Satellite Office, 3505 Pleasanton Rd., San Antonio, Texas
Shavano Park City Hall, 900 Saddletree Ct, Shavano Park, Texas
Somerset High School, 7650 South 1604 West, Somerset, Texas
South Park Mall, 2310 S.W. Military, San Antonio, Texas
Tobin Library (at Oakwell), 4134 Harry Wurzbach, San Antonio, Texas
Universal City - City Hall, 2150 Universal City Blvd., Universal City, Texas

¹ The dates, times and locations of early voting are subject to change pursuant to the Bexar County Elections Department.

Windcrest Takas Park Civic Center, 9310 Jim Seal Dr., Windcrest, Texas
Wonderland Mall of the Americas (at Crossroads), 4522 Fredericksburg, San Antonio, Texas

The days and hours of early voting will be:

Monday, October 19, 2015 through Friday, October 23 2015: 8:00 a.m. to 6:00 p.m.

Saturday, October 24, 2015: 10:00 a.m. to 6:00 p.m.

Sunday, October 25, 2015: 12:00 p.m. to 6:00 p.m.

Monday, October 26, 2015 through Wednesday, October 28, 2015: 8:00 a.m. to 6:00 p.m.

Thursday, October 29, 2015 through Friday, October 30, 2015: 8:00 a.m. to 8:00 p.m.

Section 6. Notice and Publication. Notice of the Special Election shall be given by posting a notice in both English and Spanish at the Clubhouse at Waterwood Park located at 4451 Hickory Haven Dr., Sandy Oaks, Texas ("Waterwood Park") and on the entry gate to the Waterwood Park, and at each election precinct, not less than twenty-one (21) days prior to the date of the Special Election, and by publication of said notice at least once in a newspaper of general circulation not earlier than the 30th day nor later than the 10th day before the date of the Special Election, and said notices shall be posted in both English and Spanish.

Section 7. Form of Ballot. The City Secretary shall prepare the form of the ballot in accordance with the Texas Election Code.

Section 8. Drawing for Place on Ballot. The drawing to determine the order in which the names of candidates are to be printed on the ballot for the Special Election will be held at 6:30 p.m. on September 3, 2015, on the outside porch at the Club House at Waterwood Park, 4451 Hickory Haven Dr., Sandy Oaks, Texas.

Section 9. Applications for Ballot by Mail. Applications for ballot by mail shall be mailed to: Jacquelyn Callanen, Bexar County Elections Administrator, 1103 S. Frio, Ste. 100, San Antonio, Texas 78207. Applications for ballots by mail must be received no later than the close of business on October 23, 2015.

Section 10. Delivery of this Resolution. The City Secretary shall deliver a copy of this Resolution to the Elections Administrator and Voter Registrar immediately after ordering the election.

Section 11. Other Necessary Action. The Mayor Pro Tem and the City Secretary, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Texas Election Code and any other statute or federal law in carrying out and conducting the Special Election, whether or not expressly authorized herein.

Section 12. Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional, such holding shall not affect the validity of the remaining portions of this ordinance.

Section 13. Effective Date. This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED this 13th day of August, 2015.

Ernest R. Hay
Signature of Mayor Pro Tem

Douglas Tomasini
Alderman

[Signature]
Alderman

Christine Penick
Alderman

Wicki L. Ball
Alderman

ATTEST:

Charlotte Rabe
Charlotte Rabe, City Secretary