

CITY OF SANDY OAKS, TEXAS

ORDINANCE NO. 2019-129

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2018-2019 FOR MUNICIPAL PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, by Ordinance No. 2018-102 the City Council of the City of Sandy Oaks, Texas ("City") adopted the City's Annual Budget for Fiscal Year 2018-2019, which was amended by Ordinance No. 2018-109, 2018-115 and 2018-119; and

WHEREAS, the City Council desires to make changes to the budget for municipal purposes as authorized by Chapter 102 of the Local Government Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS AS FOLLOWS:

Section 1. Findings. The City Council finds the statements made in the preamble above are true and correct and incorporates them into the body of this Ordinance as if fully stated herein.

Section 2. Budget Line Items. The City Council approves the budget amendments as shown in the attached Exhibit A.

Section 3. Budget Total. The City Council further finds the amended budget line items described in Section 2 herein will not cause the total expenditures in the budget to exceed the total original budgeted amount.

Section 4. Approval. The City's Amended Annual Budget for Fiscal Year 2018-2019 incorporating the amendments authorized by Section 2 herein is attached as Exhibit B and is hereby approved by the City Council.

Section 5. Authorization. The Mayor is authorized to make the transfers as set forth above, and file, or cause to be filed, a true and correct copy of this Ordinance, with the attached amended budget, with the City Secretary, and in the office of the County Clerk of Bexar County, Texas pursuant to section 102.009 of the Local Government Code. Additionally, the Mayor is authorized to make all expenditures that have been expressly approved and appropriated for in the attached budget.


Section 6. Severability. If any section, paragraph, sentence, clause, phrase or word of this Ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this

Ordinance, and the City Council hereby declares that it would have passed such remaining portions despite invalidity or unconstitutionality.

Section 7. Effective Date. This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED this 14th day of March 2019.

CITY OF SANDY OAKS, TEXAS



Micki L. Ball, Mayor

ATTEST:



Katherine Yelton, City Clerk

Proposed Budget Amendment

| | Actual | Budget Adjustment | |
|--|-----------------|-------------------|---|
| Revenue: | | | |
| Add line "Miscellaneous" | 7,765.92 | - | Refund from Bexar County Elections (2016 & 2017) |
| Add line "Petty Cash" | | | |
| Add line "Fines/Fees" | | | |
| Add line "Interest" | | | Court related |
| | <u>7,765.92</u> | <u>-</u> | Investment Income |
| Expense: | | | |
| Marshal | | | |
| Fuel - Marshal | | (6,500.00) | Move to Court Supplies |
| Marshal "Salary" | | 280.00 | Rename to Contracted Labor (BCSO off-duty) |
| Salary - Marshal | | (8,125.00) | Reduce annual of \$65K to be @ 10-1/2 months |
| Contracted Services | | | |
| Accounting Fees | | 1,280.00 | Rename to Fees - BCAD |
| City Administrator | | (8,605.00) | Move to Engineering Services |
| Engineering Services | | 8,000.00 | |
| Municipal Court | | | |
| Court - Equipment | | | Combine these two together under Court Supplies |
| Court - Supplies | | | |
| Court Supplies | | 6,500.00 | Includes \$6,500 from Marshal Fuel |
| Operations | | | |
| Post Office Box | | (80.00) | |
| Add line for "Petty Cash - Advance" | | 50.00 | |
| Payroll Expense | | | |
| Add line for Payroll Processing - SAPays | | 5,200.00 | Payroll Processing (\$200 per pay period average) |
| Public Works | | | |
| Add line for "Vehicle Maintenance" | | 2,000.00 | |
| | <u>7,765.92</u> | <u>-</u> | |

City of Sandy Oaks
KLY Fiscal Year 2018-2019 As Amended
as amended March 14, 2019

| | Oct '18 - Sep 19 |
|---|------------------|
| Ordinary Income/Expense | |
| Income | |
| Carryover Funds from Prior Year | |
| Additional Carryover Funds PY | 0.00 |
| Carryover Funds from Prior Year - Other | 497,454.20 |
| Total Carryover Funds from Prior Year | 497,454.20 |
| General Fund Revenues | |
| Ad Valorem Taxes | 302,035.75 |
| Franchise Fee | 80,552.74 |
| Interest | 0.00 |
| Miscellaneous Revenue | 0.00 |
| Sales Tax | 61,905.31 |
| WPPOA | 0.00 |
| General Fund Revenues - Other | 0.00 |
| Total General Fund Revenues | 444,493.80 |
| Uncategorized Income | 0.00 |
| Total Income | 941,948.00 |
| Gross Profit | 941,948.00 |
| Expense | |
| City Clerk | 0.00 |
| City Council & Mayor Expense | |
| Administrative Training & Educ | 1,500.00 |
| Community Programs | 2,000.00 |
| Conference, Convention, Meeting | 800.00 |
| Mayor & Council Supplies | 0.00 |
| Travel | 200.00 |
| Total City Council & Mayor Expense | 4,500.00 |
| Municipal Building | |
| ADA Compliance | 0.00 |
| Building, Maintenance | 15,000.00 |
| Land Acquisition | 0.00 |
| Municipal Building-Other | 5,000.00 |
| Total Municipal Building | 20,000.00 |
| Operating Expenses | |
| Bank Service Charges | 300.00 |
| City Clerk Salary | 32,000.00 |
| City Marshal | |
| Animal Control Officer | |
| Animal Control-Other | 0.00 |
| Containment/Facilities | 15,000.00 |
| Equipment and Supplies | 15,000.00 |
| Veterinarian Services | 10,000.00 |
| Animal Control Officer - Other | 0.00 |
| Total Animal Control Officer | 40,000.00 |
| City Marshal-Other | 0.00 |
| Contracted Labor | 280.00 |
| Equipment - Marshal | 50,000.00 |
| Fuel - Marshal | 3,500.00 |
| Other - Marshal | 5,000.00 |
| Salary - Marshal | 56,875.00 |
| Supplies - Marshal | 10,000.00 |
| Vehicle Maintenance-Marshal | 5,000.00 |
| City Marshal - Other | 0.00 |

City of Sandy Oaks
KLY Fiscal Year 2018-2019 As Amended
as amended March 14, 2019

| | Oct '18 - Sep 19 |
|---------------------------------------|------------------|
| Total City Marshal | 170,655.00 |
| Contract Services | |
| Audit Services | 20,000.00 |
| City Administrator | 30,395.00 |
| City Clerk | 0.00 |
| Engineering Services | 38,000.00 |
| Fees-BCAD | 1,280.00 |
| Legal Fees | 55,000.00 |
| Outside Contract Services | 0.00 |
| Contract Services - Other | 0.00 |
| Total Contract Services | 144,675.00 |
| Election Expense | 10,000.00 |
| Facilities and Equipment | |
| Equip Rental and Maintenance | 0.00 |
| Rental, Parking, Storage Fees | 0.00 |
| Facilities and Equipment - Other | 0.00 |
| Total Facilities and Equipment | 0.00 |
| Municipal Court | |
| Court Clerk | 6,000.00 |
| Court Supplies | 9,500.00 |
| Equipment | 0.00 |
| Municipal Court-Other | 7,500.00 |
| Municipal Judge | 13,201.00 |
| Prosecutor | 12,400.00 |
| Municipal Court - Other | 0.00 |
| Total Municipal Court | 48,601.00 |
| Operations | |
| Books, Subscriptions, Reference | 1,000.00 |
| Newspaper Publishing | 2,500.00 |
| NNO Sponsorship | 0.00 |
| Operating Supplies | 2,472.00 |
| Petty Cash - Advance | 50.00 |
| Post Office Box | 120.00 |
| Postage & Mailing Service | 1,000.00 |
| Printing and Copying | 3,500.00 |
| Telephone, Telecommunications | 9,350.00 |
| Total Operations | 19,992.00 |
| Utilities - Electricity | 24,522.00 |
| Utilities - Water | 752.00 |
| Total Operating Expenses | 451,497.00 |
| Other Types of Expenses | |
| Employee Benefits/Healthcare | 26,026.00 |
| Insurance - Liability, D and O | 5,000.00 |
| Workers Comp Insurance | 5,000.00 |
| Total Other Types of Expenses | 36,026.00 |
| Payroll Expenses | |
| ER Tax | 8,600.00 |
| Payroll Processing - SAPays | 5,200.00 |
| Payroll Expenses - Other | 0.00 |
| Total Payroll Expenses | 13,800.00 |
| Public Works | |
| Demolish single wide (park) | 0.00 |
| Fuel - Public Works | 3,000.00 |

City of Sandy Oaks
KLY Fiscal Year 2018-2019 As Amended
as amended March 14, 2019

| | Oct '18 - Sep 19 |
|----------------------------------|-------------------|
| Litter Removal | 4,000.00 |
| Mowing | 1,010.00 |
| Park & City Grounds Projects | 25,000.00 |
| Park Volunteer Project | 0.00 |
| Pool Expenses | 0.00 |
| Public Works Employees | 36,400.00 |
| Street Barricades & Guardrails | 7,000.00 |
| Street Maintenance | 112,000.00 |
| Street Signs | 6,000.00 |
| Tools and Equipment | 18,965.00 |
| Vehicle Maintenance - PW | 2,000.00 |
| Total Public Works | 215,375.00 |
| Reserve Funding | |
| GASB54 - Assigned | |
| Legal Expenses | 0.00 |
| Master Plan | 75,000.00 |
| Total GASB54 - Assigned | 75,000.00 |
| GASB54 - Restricted | |
| Operating Fund Reserves | 125,750.00 |
| Total GASB54 - Restricted | 125,750.00 |
| Total Reserve Funding | 200,750.00 |
| Total Expense | 941,948.00 |
| Net Ordinary Income | 0.00 |
| Net Income | 0.00 |