

**CITY OF SANDY OAKS, TEXAS PUBLIC HEARING AND  
SPECIAL CITY COUNCIL MEETING MINUTES**

**August 29, 2018 at 6:30 p.m.**

1. **Call to order and quorum call.** The meeting was called to order by Mayor Tanguma at 6:30 p.m. at the Sandy Oaks City Hall. Present for the meeting were Aldermen Thomas Repino, Doug Tomasini, Anthony Garcia, Charles Fillinger, and David Tremblay. Also, in attendance were City Attorney Cassandra Ortiz and City Clerk Katherine Yelton.
2. **Pledge of Allegiance.** Mayor Tanguma led the Pledge of Allegiance.
3. **Public Hearing on the Proposed 2018-2019 Fiscal Year Budget for the City of Sandy Oaks.** This budget will raise more total property taxes than last year's budget by \$11,405 and 4.3% and of that amount \$5,472.117 is tax revenue to be raised from new property added to the tax roll this year. This time is provided for citizens to address the Mayor and Council on the proposed budget. Please limit your time to a period not to exceed three (3) minutes. No citizens signed up to speak.
4. **Discuss, consider and/or possible action on the Proposed 2018-2019 Fiscal Year Budget for the City of Sandy Oaks.** Referring to the short sheet, Mayor Tanguma stated the proposal of \$0.238367 per \$100 is the highest the City can go without a public hearing after the County did our certified role without an election. With \$637,434.00 balance of unencumbered funds and after everything was assessed, the tax office recommended this is the highest our taxes can go. Along with the carryover from the previous budget, the Ad Valorem Taxes, Franchise Fees and Sales Taxes, the total income equals \$1,081,927.80.

Proceeding to the individual categories in the budget, no changes were made to City Council and Mayor total of \$35,200, Municipal Building total of \$20,000, or Bank Service Charge total of \$300.

Under City Marshal, Alderman Tremblay made a motion to remove \$100,000 from Animal Control's total of \$150,000 to be made available for other areas within the budget. The motion was seconded by Alderman Tomasini; those against were Aldermen Repino, Garcia, and Fillinger, motion denied. Alderman Fillinger then made a motion to move \$75,000 from Animal Control's total of \$150,000 to unencumbered funds. The motion was seconded by Alderman Repino and passed unanimously, which left the Total Animal Control at \$75,000.

Moving on to the Marshal Office portion of the budget, Alderman Tremblay made a motion to place an additional \$20,000 into Marshal Salaries for two part-time deputies, making a total of \$120,000, which would be taken from the unencumbered \$75,000 taken from Animal Control. The motion was seconded by Alderman Repino and passed unanimously. This left the Total City Marshal (to include Animal Control) at \$275,000.

Onto Contract Services, Alderman Fillinger made a motion to move \$20,000 from City Engineer's total of \$50,000 to be placed in unencumbered funds leaving the City Engineer balance with \$30,000. Alderman Garcia seconded the motion, which was passed unanimously. Alderman Tomasini made a motion to zero out the Accounting Fee of \$2,000 and Outside Contract Services line items of \$6,000 and place the \$8,000 to be used in other areas. The



motion was seconded by Alderman Repino and passed unanimously, leaving Total Contract Services with \$125,000.

No changes were made to Election Expenses \$10,000, Facilities and Equipment \$0, Municipal Court \$49,000, Operations \$21,300, Utility Electricity \$20,000, Utility Water \$5,000, or Insurance Liability \$5,000.

Onto Public Works, Alderman Tremblay made a motion to move \$3,000 from unencumbered funds to Litter Removal's \$1,000 for a total of \$4,000, which was seconded by Alderman Repino and passed unanimously. Alderman Tremblay then made a motion to move \$45,000 from unencumbered funds to Public Works Employees, making the total \$90,000. This motion was seconded by Alderman Repino and passed unanimously. Alderman Fillinger moved to take \$3,000 from unencumbered funds and add to the Street Signs fund for a total of \$6,000, which was seconded by Alderman Garcia and passed unanimously. Alderman Tremblay made a motion to move \$20,000 from unencumbered funds to be added to Park, City Grounds Project's \$5,000 for a total of \$25,000. This motion was seconded by Alderman Fillinger, those for were Aldermen Garcia and Repino, against was Alderman Tomasini, motion passed. Alderman Fillinger made a motion to move the remaining \$12,000 from unencumbered funds to Street Surface Maintenance for a total of \$112,000. This was seconded by Alderman Repino and passed unanimously, leaving a total for Public Works at \$256,000.

Total Reserve Funding remained at \$210,750.

From the Net Ordinary Income total of \$49,377.80, Alderman Fillinger made a motion to move \$7,600 and add a line item titled Employee Benefits under Total City Council and Mayor Expenses to place that money. This decreased the Net Ordinary Income to \$41,777.80 and increased the Total City Council and Mayor Expenses to \$42,800. Alderman Repino seconded the motion, which passed unanimously.

Alderman Tremblay moved to approve an ordinance adopting the 2018-2019 Fiscal Year Budget presented to the City Council by the Mayor, with amendments, for the support of the general government of the City of Sandy Oaks be fixed and determined for said terms in accordance with the expenditures shown in the City's Fiscal Year 2018-2019 Budget. This motion was seconded by Alderman Fillinger. Mayor Tanguma took a record vote; Alderman Tremblay for, Alderman Repino for, Alderman Tomasini for, Alderman Garcia for and Alderman Fillinger for. Motion passed to accept the budget.

**5. Discuss and/or possible action on an ordinance of the City Council of the City of Sandy Oaks ratifying the property tax increase reflected in the 2018-2019 Fiscal Year Budget.** City Attorney Casandra Ortiz pointed out that this is NOT the adoption of the tax rate, which will be held at a separate meeting, rather the ratification of the tax rate increase, which is required since the City is adopting a budget that requires more property tax revenue than last year. Alderman Repino made the following motion to ratify the tax rate in the adopted budget:

"Having adopted the Fiscal Year 2018-2019 Budget that will require raising more revenue from property taxes than in the previous year, I move to adopt an ordinance ratifying the property tax increase reflected in the Fiscal Year 2018-2019 Budget, which is the amount of \$11,405 or 4.3% and of that amount \$5,472.117 is tax revenue to be raised from new property tax added to the tax roll this year as reflected in the 2018-2019 Fiscal Year Budget adopted on August 29, 2018."

This motion was seconded by Alderman Tomasini and passed unanimously.

6. Discuss and/or possible action on approving a payroll service. Alderman Fillinger made a motion to enter into a month-to-month agreement with SA Pays and review in ninety days to evaluate the services received. Seconded by Alderman Repino and passed unanimously.

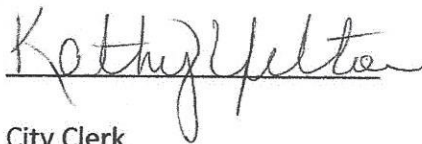
7. Discuss and/or possible action on approving physical exams for new hires. Alderman Fillinger felt that this should be addressed through a policy manual instead of individually; therefore, made a motion to table this agenda item indefinitely, which was seconded by Alderman Repino and passed unanimously.

8. Discuss and/or possible action on an ordinance of the City Council of the City of Sandy Oaks, Texas cancelling the special election to be held on November 6, 2018 for the purpose of electing Alderman Place 1 (Unexpired Term) and declaring unopposed candidate elected. (*Una ordenanza del conveyor municipal de la ciudad de Sandy Oaks, Texas cancelando la eleccion especial a celebrarse el 06 de noviembre 2018 con el propósito de elegir el concejal de lugar 1 (para el resto de mandado) y declarando candidato sin oposicion elegido*). Attorney Ortiz asked that Council table this item since a Certificate of Unopposed Status needs to be submitted to council before an ordinance can be considered. Alderman Repino made a motion to table this agenda item until the regular City Council meeting on Sep 13, 2018, which was seconded by Alderman Fillinger and passed unanimously.

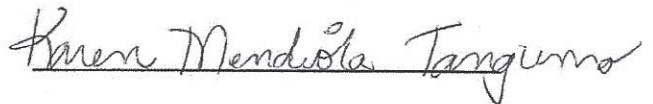
9. Adjourn. At 8:26 p.m., Alderman Fillinger made a motion to adjourn and seconded by Alderman Repino.

PASSED AND APPROVED ON THIS 13th Day of September, 2018

ATTEST:



City Clerk  
Katherine Yelton



Mayor  
Karen Mendiola Tanguma