

**NOTICE OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
November 8, 2018 at 6:30 p.m.**

Notice is hereby given that a Regular Meeting of the City Council of the City of Sandy Oaks, Texas will be held on Thursday, November 8, 2018 at 6:30 p.m. The Meeting will be held at Sandy Oaks City Hall located at 4451 Hickory Haven, Sandy Oaks, Texas 78112.

**CITY OF SANDY OAKS, TEXAS
REGULAR CITY COUNCIL MEETING AGENDA**

1. Call to order and quorum call.
2. Pledge of Allegiance.
3. Citizens to be heard. This item will be open for up to 30 minutes, with 3 minutes to each speaker. If there are more than 10 speakers, each will be given 2 minutes.
4. Financial/Budget Report: The income and expenses will be reported by City Clerk Katherine Yelton and possible discussion.
5. Consent Agenda. All matters listed under Consent Agenda are considered to be routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a) Approval of the minutes from the Regular City Council Meeting, October 11, 2018.
 - b) Approval of the minutes from the Special City Council Meeting, October 25, 2018.
 - c) Discuss and/or possible action on approval for payment of August invoice no. 1176 from Kassahn & Ortiz, P.C. for city attorney services not to exceed \$7,061.23.
 - d) Discuss and/or possible action on approval for payment of September invoice no. 1179 from Kassahn & Ortiz, P.C. for city attorney services not to exceed \$4,050.00.

Unfinished Business

6. Executive Session to deliberate the employment, compensation, hours, duties, benefits, and start date for the City Marshal pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters). (Mayor Tanguma)
7. Executive Session to deliberate the employment, compensation, hours, duties, benefits, and start date for the Public Works employee pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters). (Mayor Tanguma)
8. Discuss and/or possible action on the employment, compensation, hours, duties, benefits, and start date for the City Marshal. (Mayor Tanguma)
9. Discuss and/or possible action on the employment, compensation, hours, duties, benefits, and start date for the Public Works employee. (Mayor Tanguma)

10. Discuss and/or possible action on an Ordinance adopting a Records Control Plan and corresponding state records control schedules. (Mayor Tanguma)

New Business

11. Discuss and/or possible action of an Ordinance to follow the Bexar County Fire Marshal's order for a Burn Ban whenever it is instituted and/or regulating outdoor burning within the City limits. (Alderman Repino, Alderman Tremblay)
12. Discuss and/or possible action of an Ordinance prohibiting the placement of refrigerators, ice boxes, and other airtight/semi-airtight contains pursuant to Texas Health and Safety Code Title 9, Chapter 756, Sections 756.011, 756.012, and 756.013. (Alderman Tremblay, Alderman Repino)
13. Discuss and/or possible action on a Resolution authorizing the City Clerk to prepare and submit an annual Eminent Domain Authority Report. (Mayor Tanguma)
14. Discuss and/or possible action on a Resolution naming a public newspaper to serve as the official newspaper of the City for fiscal year 2018-2019. (Mayor Tanguma)
15. Discuss and/or possible action approving a contract with Wayne Beyer of Beyer & Company and a Resolution retaining Beyer & Company to perform the annual audit for fiscal year ending September 30, 2017 for the city. (Mayor Tanguma)
16. Discuss and/or possible action on adopting an Employee Leave Policy. (Alderman Tremblay, Alderman Garcia)
17. Discuss and/or possible action on adopting a Hiring and Selection Policy. (Mayor Tanguma)
18. Discuss and/or possible action on approval of funds for repair of swings in City Park. (Alderman Tomasini, Alderman Tremblay)
19. Discuss and/or possible action authorizing the City Clerk to apply for a Pilot Fleet Fuel credit card for use in refueling city vehicles. (Alderman Tremblay, Alderman Repino)
20. Discuss and/or possible action on an additional street lights identified in CPS's internal audit and/or approval of the installation of new 100-watt equivalent LED streetlights. (Mayor Tanguma)
21. Discuss and/or possible action on approving the purchase of Dragon Professional Individual v15 Voice Recognition Transcription Software (not to exceed \$150.00). (Alderman Tremblay, Alderman Tomasini)
22. Discuss and/or possible action on SAWS' release of the Sanitary Control Easements on the former 2.18 acres SAWS tract. (Mayor Tanguma)
23. Discuss and/or possible action on an ordinance amending the 2018-2019 Fiscal Year budget for Public Works Fuel. (Mayor Tanguma)
24. Discuss and/or possible action on purchasing or leasing a storage building for Public Works Department equipment. (Alderman Tomasini, Alderman Tremblay)

25. Adjourn.

NOTE:

Enumerated agenda items are assigned numbers for ease of reference only and will not necessarily be considered by the council in that particular order.

EXECUTIVE SESSION (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney--on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or any other authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code § 551.129(a).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. For assistance, please call 210-607-0834. For additional information on any item on this agenda, please visit www.cityofsandyoaks.com or call 210-607-0834.

I certify that the above notice of regular meeting was posted at City Hall on or before the 5th day of November 2018, by 6:30 P.M. and notice remained posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with the Texas Open Meetings Act.

Handwritten signature of Karen Tanguma in cursive.

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Karen Tanguma, Mayor

11/05/2018