

CITY OF SANDY OAKS, TEXAS

ORDINANCE NO: 2014-9

AN ORDINANCE ESTABLISHING THE CITY OFFICE OF MUNICIPAL ENGINEER; PROCEDURE FOR APPOINTMENT; TENURE, COMPENSATION; DUTIES; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER DETAILS REALTING TO THE PASSAGE OF THIS ORDINANCE.

WHEREAS, in accordance with Section 22.071 of the Texas Local Government Code, the City Council of the City of Sandy Oaks has determined that in addition to the members of the city council, the other officers of the municipality are the secretary, treasurer, assessor and collector, municipal attorney, marshal, municipal engineer,, and any other officers or agents authorized by the Council.

WHEREAS, in accordance with Section 22.071 of the Texas Local Government Code, the City Council by ordinance shall provide for the election or appointment of the officers provided by the section referenced above.

WHEREAS, in accordance with Section 22.071 of the Texas Local Government Code, the City Council may confer on other municipal officers the powers and duties of an officer provided for by the section referenced above.

WHEREAS, the secretary shall perform all other duties required by law, ordinance, resolution, or order of the governing body.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS:

SECTION 1. The facts and matters set out above in the recitations are found to be true and correct.

SECTION 2. OFFICE ESTABLISHED

That the office of Municipal Engineer is hereby established. The Municipal Engineer may also be known as the City Engineer.

SECTION 3. APPOINTMENT OF MUNICIPAL ENGINEER

The Municipal Engineer shall be appointed by the Mayor, subject to an affirmative vote of the City Council.

SECTION 4. TERM OF MUNICIPAL ENGINEER

The Municipal Engineer shall serve for such a term that the Mayor may desire.

SECTION 5. COMPENSATION OF MUNICIPAL ENGINEER

The compensation of the Municipal Engineer shall be as from time to time determined by the City Council.

SECTION 6. GENERAL DUTIES OF MUNICIPAL ENGINEER

- a. Plan, implement and direct comprehensive engineering related programs intended to update City infrastructure including streets, storm drainage, potable water distribution and wastewater collection.
- b. Provide traffic engineering studies, evaluation and make recommendations for improvements or installation of traffic control devices in conformity with the requirements of the Manual on Uniform Traffic Control Devices.
- c. Evaluate methods used in providing engineering, drafting and plans inspection services; make recommendations for areas of improvement; implement appropriate recommendations.
- d. Monitor project compliance with appropriate Federal, State and local laws and regulations.
- e. Assist in development and administration of City development policies, standards and procedures.
- f. Review plans and specifications for public improvement projects; establish technical criteria and standards for making technical engineering and planning related decisions.
- g. Oversee the engineering review of private development projects; general plans, subdivision plats, development site plans and improvement construction plans.
- h. Manage any Street and Storm water Capital Improvement Program; act as liaison to outside public and private agencies
- i. Act as Flood Plain Administration; direct the enforcement of ordinances related to plain administration; oversee City participation in the National Flood Insurance Program.
- J. Perform other engineering work on a case by case basis as directed by the City Council.

SECTION 7. REMOVAL

- a. The City Council may remove the Municipal Engineer for in competency, corruption, misconduct, or malfeasance in office after providing the officer with due notice and an opportunity to be heard.
- b. If the City Council lacks confidence in the Municipal Engineer, the Council may remove the officer at any time. The removal is effective only if two-thirds of the elected alderman vote in favor of a resolution declaring the lack of confidence.

SECTION 8. SEVERABILITY

If any section, paragraph, sentence, clause, phrase or word of this ordinance of the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not

affect the validity of the remaining portion of this ordinance, and the City Council hereby declares that it would have passed such remaining portions despite invalidity or unconstitutionality.

SECTION 9. AMENDMENT OR REPEAL

A two-thirds (2/3) vote of the City Council shall be required to amend, abolish or supersede this ordinance.

PASSED, APPROVED AND ADOPTED THIS 11th DAY OF SEPTEMBER, 2014


James H. Clement, Mayor

ATTEST:


ART MARTINEZ ~~del~~ City Attorney