

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES**

May 27, 2021 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Ball called the meeting to order at 6:30 p.m. In attendance were Aldermen Fillinger, Bricken, Repino, Crickmer, and Puente, City Attorney Casandra Ortiz, and City Secretary Charlotte Rabe.
2. **Citizens to be heard.** Mayor Ball read an email from Doug Tomasini concerning the Animal Shelter Advisory Committee agendas and minutes.
3. **Consent Agenda.**
 - a) Approve the minutes from the April 8, 2021, Regular City Council meeting.
 - b) Approve the minutes from the April 22, 2021, Regular City Council meeting.
 - c) Approve the minutes from the May 13, 2021, Regular City Council MeetingAlderman Repino made a motion to approve the consent agenda. Seconded by Alderman Crickmer. Motion passed unanimously.

4. **Mayor & Administrator Announcements/Updates** Mayor Ball spoke with TxDot today about road concerns on Mathis/Priest Rd. and Bexar County Public Works is planning on repairing Mathis Rd. and should be done by September.

5. Marshal

- a) Updates and Announcements from Marshal Lopez with possible discussion and action. No updates or announcements from Marshal Lopez
- b) Discuss and/or possible action on a resolution appointing a Chief of Police and Department Head of the Sandy Oaks Police Department. Mayor Pro Tem Fillinger made a motion to approve Resolution 2021-133 appointing Felipe R. Lopez as Chief of Police and Department Head of the Sandy Oaks Police Dept. Seconded by Alderman Repino. Motion passed unanimously.
- c) Administer oath and swear in Chief of Police. Mayor Ball administered the oath and swore in Felipe R. Lopez as Chief of Police.
- d) Discuss and/or possible action on positions established by Chief of Police-appointee and appointment of members to the Sandy Oaks Police Department. Alderman Repino made a motion to approve the two Police Officers' appointment to the Sandy Oaks Police Dept. requested by Chief Lopez. Seconded by Alderman Crickmer. Motion passed unanimously.
- e) Administer oath and swear in members of the Sandy Oaks Police Department. Mayor Ball administered the oath and swore in Adrian Castillo and Joell Magny as officers of the Sandy Oaks Police Dept.

Mayor Ball then moved to item 9.

9. Municipal Court

- a) Discuss and or/possible action on appointing Katherine Yelton as Municipal Court Clerk. Alderman Repino made a motion to appoint Katherine Yelton as Municipal Court Clerk, Seconded by Alderman Bricken. Motion passed unanimously.
- b) Administer oath and swear in Katherine Yelton as Municipal Court Clerk. Mayor Ball administered the oath and swore in Mrs. Yelton as Municipal Court Clerk.

6. Animal Control

- a) Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair Jennifer Puente with possible discussion and/or action. Chair Puente announced the next Animal Control Advisory Committee meeting will be held June 14th at 6:30. There will be a guest speaker on the stray problem in the City.

7. Public Works/Parks

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino. The committee met at the park last Saturday to work on the butterfly area, but weather prevented any work. Ideas were discussed for next time. The next Park Advisory Committee meeting will be June 1, 2021 at 6:30 p.m.
- b) Discuss and/or possible action on quote(s) received for signs at new City Hall. Public Works Director provided quotes from Vulcan Inc. for street signs identifying directions to City Hall, the Courthouse and Police Department. Alderman Crickmer made a motion to approve the quote for 4 directional signs not to exceed \$550.00. Seconded by Alderman Repino. Motion passed unanimously.

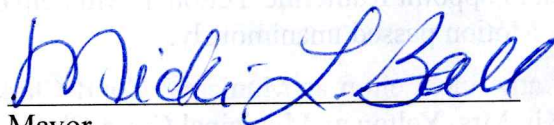
8. Administration

- a) Discuss and/or possible action on proposed services and quote for City Hall roof/building repairs. Silver Reef Transport installed the new municipal building in March of 2020. The city moved into the new building in April of 2021 and after the rainstorms in April, developed serious leakage problems. A claim thru our insurance was denied because it was due to poor workmanship. We will still file a claim on their insurance. The roof needs to be fixed now and cannot wait until the claim is settled. A quote was presented by Roof Fix for \$41,884.00. Scott Frazier from Roof Fix stated that this price came with a 20-year Labor & Materials & consequential damage Warranty and if approved tonight he said they could start the job in 2-3 weeks. Mayor Pro Tem Fillinger made a motion to approve have the roof repaired by Roof Fix at a cost not to exceed \$45,000.00. Seconded by Alderman Bricken. Motion passed unanimously.
- b) Discuss and/or possible action on retaining a consultant for development of the City's Zoning Ordinance. Mayor Ball reached out to Saint Mary's university for an intern to help develop the City's Zoning Ordinance. Jennifer Crystal Guerrero was recommended to us. She is working on her master's degree from St. Mary's University in Public Administration. Alderman Crickmer made a motion to hire Ms. Guerrero as a contractor at \$20.00 an hour for approximately 20 hours per month to help develop the City's Zoning Ordinance. Seconded by Alderman Repino. Motion passed unanimously.

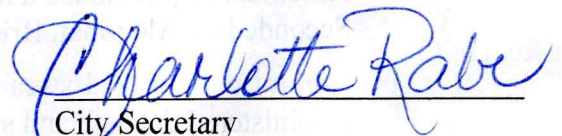
10. Adjourn. The meeting adjourned at 7:44 p.m.

PASSED AND APPROVED ON THIS 10TH DAY OF JUNE 2021.

ATTEST:



Mayor
Micki L. Ball



City Secretary
Charlotte Rabe