

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS**  
**REGULAR MEETING MINUTES**  
**March 11, 2021 at 6:30 p.m.**

1. **Call to order and quorum call.** Mayor Ball called the meeting to order at 6:30 p.m. In attendance were Aldermen Fillinger, Bricken, Repino, Crickmer, and Puente, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Mayor and Administrator Announcements/Updates.**
  - a) Bexar County Pipeline to Plumbers Program.
    - County Commissioners allocated 5 million dollars to this program, which is only available to residents in suburban cities or unincorporated portions of Bexar County. Documents are on the main page of the City website that identify how to apply for the program. This only applies to homeowners, but not rental properties.
  - b) Nixle Update regarding City communications.
    - This form of communication recently allowed the City to get the word out of a missing teenager. Mayor Ball encouraged more people to sign up.
  - c) Market Days
    - Is scheduled from 9-2 on Saturday, March 20.

Mayor Ball moved to items 6 a, b, and c.

**6. Municipal Court**

- a) Discuss and/or possible action on resignation letter received from Judge Linda Molina. Alderman Fillinger made a motion to accept Judge Molina's resignation letter, which was seconded by Alderman Puente and passed unanimously.
- b) Discuss and/or possible action on procedures for filling the vacancy of Municipal Judge and/or fill vacancy for position of Municipal Judge. Alderman Fillinger made a motion to approve Ordinance 2021-179, as presented, which was seconded by Alderman Repino and passed unanimously. Mayor Ball then nominated Frank Dickson to fill the Municipal Judge vacancy. Alderman Fillinger made a motion to appoint Frank Dickson, which was seconded by Alderman Puente and passed unanimously. Mayor Ball nominated Joe Bohac to be appointed as Alternate Judge. Alderman Fillinger made a motion to appoint Joe Bohac, which was seconded by Alderman Repino and passed unanimously.
- c) Administer Oath of Office to appointee to Municipal Judge. Since this was a virtual meeting, the administering of the oath of office will occur later.

Mayor Ball continued with the agenda in order.

3. **Citizens to be heard.** No citizens signed up to speak.
4. **Financial/Budget Report.** The following information was reported by City Secretary Katherine Yelton. As of February 1, 2021, the beginning balance was \$271,850.65, Checks and Payments of \$78,229.78, Deposits and Credits of \$104,386.97, and an ending balance as of February 28, 2021 of \$298,007.84.
5. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
  - a) Approve January 2021 City Attorney Invoice No. 1269 from Kassahn & Ortiz not to exceed \$2,370.00.

- b) Approve the minutes from the February 11, 2021 Regular City Council Meeting.
- c) Approved the minutes from the February 25, 2021 Regular City Council Meeting.

Aldermen Fillinger and Bricken mentioned they did not receive copies of the draft minutes. Mayor Ball called for a ten-minute recess at 6:58 p.m. so that Aldermen Fillinger and Bricken could receive and read the minutes. Mayor Ball called the meeting back in order at 7:08 p.m. Alderman Fillinger made a motion to approve the consent agenda, as presented, which was seconded by Alderman Repino and passed unanimously.

## **7. Marshal**

- a) Updates and Announcements from Marshal Lopez with possible discussion and action. Marshal Lopez had no updates or announcements.
- b) Presentation of monthly report by Marshal Lopez with possible discussion and action. Marshal Lopez presented his monthly report for February 2021.
- c) Discuss and/or possible action on establishing the Sandy Oaks Police Department, designating the Chief of Police as an Officer of the City, providing for the appointment of the police chief, providing for the appointment and qualifications of police officers, establishing a reserve police force, abolishing the office of the Marshal and other matters related thereto. Alderman Fillinger made a motion to approve Ordinance 2021-180, as amended, which was seconded by Alderman Puente and passed unanimously. The amendments were to Section 7 to reference the established ordinance of 2014-12 and the amended ordinances of 2018-108 and 2019-154, to amend the Effective Date to say, "This ordinance shall take effect immediately upon final approval of applicable state agencies." and to change the Passed and Approved date to show March 2021.
- d) Discuss and possible action on a Citizen Complaint Review Board and policy for Police Department. This item was pulled by Mayor Ball.

## **8. Animal Control**

- a) Updates and Announcements from Animal Control Advisory Committee ("ACAC") Chair Jennifer Puente with possible discussion and action. Alderman Puente announced that she would be reaching out to committee members to resume meetings.
- b) Presentation of monthly report by ACO Maldonado with possible discussion and action. ACO Maldonado presented his monthly report for February 2021.

## **9. Public Works/Parks**

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino with possible discussion and action. Alderman Repino announced the next meeting will be Tuesday, March 16. Some committee members met last Saturday to discuss the placement of the shade carport and bench in the playground. There are plans for members to meet next Saturday to discuss the placement of baseball field bases and the flag pole.

## **10. Administration**

- a) Discuss and/or possible action on Ordinance 2021-178 Providing for Registration and Inspection of Residential Rental Properties Within the City. After some discussion, it was decided more input would be provided to Attorney Ortiz so that the draft agenda could be amended and brought back for consideration in a future meeting.
- b) Discuss and/or possible action quotes received for repairing the rock wall on the Waterwood Pass entrance. Alderman Fillinger made a motion to approve the quote from Daniel Avila Remodeling for a cost not to exceed \$2,600.00. This was seconded by Alderman Crickmer and passed unanimously.

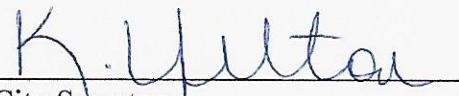
- c) Discuss and/or possible action on quotes received for interior locks in the new municipal building. Alderman Fillinger made a motion to approve the quote from Robbins Safe and Lock for a cost not to exceed \$3,290.00, which was seconded by Alderman Repino and passed unanimously.
- d) Discuss and/or possible action on quotes received replacing the front doors of the new municipal building. Pulled by Mayor Ball.
- e) Discuss and/or possible action on quotes received for stairs for the two emergency exits for new municipal building. Alderman Fillinger made a motion to approve the quote from Frank's Contracting for a cost not to exceed \$2,100.00, which was seconded by Alderman Crickmer and passed unanimously.

**11. Adjourn** The meeting adjourned at 8:54 p.m.

PASSED AND APPROVED ON THIS 25<sup>th</sup> DAY OF MARCH 2021.

  
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Mayor  
Micki L. Ball

ATTEST:

  
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City Secretary  
Katherine Yelton