

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS

REGULAR MEETING MINUTES

January 14, 2021 at 6:30 p.m.

1. **Call to order and quorum call.** Mayor Ball called the meeting to order at 6:30 p.m. In attendance were Aldermen Fillinger, Bricken, Repino, Crickmer, and Puente, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton
2. **Pledge of Allegiance.**
3. **Mayor and Administrator Announcements/Updates**
 - a) Items donated from AACOG – Mayor Ball mentioned that AACOG was moving from their former location and were giving away office furniture and other office items to members. The City was able to obtain a plethora of desks and filing cabinets.
 - b) Mayor Ball recognized the passing of former Alderman BJ Gillespie on Tuesday, January 12, 2021.

Mayor Ball moved to agenda item 8.

8. **Presentation** from Jennifer Whiddon with Everbridge/Nixle with possible discussion and/or action. Ms. Whiddon delivered her presentation to Council. Mayor Ball mentioned the cost of this product is \$3000 annually and designed for communities up to 10,000 people. Alderman Fillinger questioned the cost of mailing a quarterly newsletter, which Mayor Ball said runs between \$2,500 to \$3,000 a quarter. Alderman Fillinger made a motion to authorize the purchase of the Nixle service, which was seconded by Alderman Crickmer and passed unanimously.

Mayor Ball moved to agenda item 9.

9. **Marshal**
 - a) Updates and Announcements from Marshal Lopez with possible discussion and/or action. Marshal Lopez did not have any updates or announcements.
 - b) Presentation of monthly report by Marshal Lopez with possible discussion and/or action. Marshal Lopez presented his report to Council for December 2020.

Mayor Ball moved to agenda item 4.

4. **Citizens to be heard.** Mr. Douglas Tomasini submitted a written statement to be read by Council.

Mayor Ball moved to agenda item 10.

10. Animal Control

- a) Updates and Announcements from Animal Control Advisory Committee with possible discussion and/or action. Alderman Bricken thanked citizens for their donations to Animal Control for food, blankets, and other needs.
- b) Presentation of monthly report by ACO Maldonado with possible discussion and/or action. ACO Maldonado presented his report to Council for December 2020. After ACO Maldonado's presentation, Mayor Ball stated the focus of the Animal Control department will change immediately to picking up vicious animals only, which will include animal-on-animal-bites, animal-on-human bites, and animals that need to be quarantined. She also stated these animals will not be put up for adoption. If there is an owner, the owner will be charged for any expenses accrued and possibly cited. If there is no owner, after 72 hours a decision will be made to possibly euthanize the animal.

- c) Discuss and possible action on quote received for two tires for the ACO's 2012 Ford F150. Alderman Bricken made a motion to approve the purchase not to exceed \$593.00, which was seconded by Alderman Repino and passed unanimously.

Mayor Ball moved to agenda items 5, 6, and 7.

5. **Quarterly Investment Report.** Receive brief from Alderman Repino on Quarterly Investment Report and possible discussion and/or action. Alderman Repino presented the Quarterly Investment report. Alderman Repino made a motion to approve the report, as presented, which was seconded by Alderman Puente and passed unanimously.
6. **Financial/Budget Report.** City Secretary Katherine Yelton reported a beginning balance as of December 1, 2020 of \$112,385.76, check and payments of \$53,953.71, deposits and credits of \$186,145.62, one uncleared transaction of \$85.16, leaving an ending balance as of December 31, 2020 of \$244,492.51. Mayor Ball stated adjustments will be made to the October, November, and December reports because the ad valorem taxes are deposited into the general fund bank account. Those monies will be moved to the road bond account and new reports will be generated. Alderman Fillinger made a motion to accept the report as presented which was seconded by Alderman Bricken and passed unanimously.
7. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a) Approve November 2020 City Attorney Invoice No. 1266 from Kassahn & Ortiz not to exceed \$2,535.00.
 - b) Approve the minutes from the November 12, 2020 Regular City Council Meeting.
 - e) ~~Approve the minutes from the December 10, 2020 Regular City Council Meeting.~~

Mayor Ball pulled item 7c as the minutes from December 10, 2020 were not ready for consideration. Alderman Fillinger made a motion to approve the remaining items of the consent agenda, which was seconded by Alderman Bricken and passed unanimously.

Mayor Ball continued with the agenda in the remaining order.

11. Public Works/Parks

- a) Update and Announcements from Park Advisory Committee Chair Tom Repino with possible discussion and/or action. Alderman Repino announced a Park Committee meeting is scheduled for Tuesday, January 19. Also, the bench that was approved in a past meeting has been received at a price at almost half at what was previously approved and will be installed in the playground area soon.
- b) Discuss and possible action on approval to purchase two flagpole kits including solar lights, and U.S. and Texas Flags for emplacement at the future community center and the new administrative plaza. From Flag and Banner Inc. at a substantial discount from the previously quoted price. Alderman Repino made a motion to approve the purchase for a cost not to exceed \$1,400.00, which was seconded by Alderman Fillinger and passed unanimously.

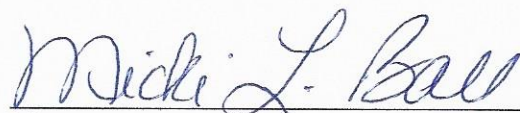
11. Administration

- a) Discuss and possible action on an Ordinance 2020-177 amending Ordinance 2020-164 Adopting Regulations for Manufactured Homes (second reading). Alderman Bricken made a motion to table this item indefinitely, which was seconded by Alderman Fillinger and passed unanimously.

- b) Discuss and possible action on ratifying agreement to participate in the Bexar County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update project and document signed by the Mayor for the Bexar County Hazard Mitigation "Opt-In". Alderman Fillinger made a motion to approve ratifying the signing of this document, which was seconded by Alderman Repino and passed unanimously.
- c) Schedule a public hearing for 1/28/21 as part of the regular meeting to discuss/review the possible grant opportunity for Lowman/Hilltop Peaks drainage project. Alderman Fillinger made a motion to schedule the public hearing for January 28, 2021, which was seconded by Alderman Bricken and passed unanimously.
- d) Discuss and possible action to approve awarding the work to install new piping, repair and modify existing piping and possible shower addition. Alderman Fillinger made a motion to award the work to TexMade Plumbing and authorize an additional \$500.00 to provide the shower stall as well as authorize Alderman Fillinger to oversee the project for a cost not to exceed \$10,000.00. This was seconded by Alderman Bricken and passed unanimously.
- e) Discuss and possible action to award a contract for electrical installation for the new Municipal building. Alderman Fillinger made a motion to award the work to Quinney Electric, Inc. for a cost not to exceed \$10,000 and authorize Alderman Fillinger to oversee the project. This was seconded by Alderman Repino and passed unanimously.


12. Adjourn The meeting adjourned at 8:23 p.m.

PASSED AND APPROVED ON THIS 28th DAY OF JANUARY 2021.



Mayor
Micki L. Ball

ATTEST:



City Secretary
Katherine Yelton