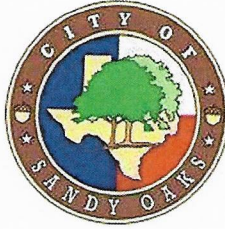


Mayor
Michael Martinez, Jr.
Alderman Place 1
John Crickmer
Alderman Place 2
David Tremblay
Alderman Place 3
Lamar McNeal



Alderman Place 4
CJ Walker
Alderman Place 5/Mayor Pro Tem
Monica Madero
City Administrator
Dr. Jamaine Johnson
City Attorney
Casandra C. Ortiz
City Secretary
Delma Doyal

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING, PUBLIC HEARING, AND TOWN HALL
MINUTES**

July 9, 2026, at 6:30 p.m.

1. Call to order and quorum call.

The regular meeting was called to order at 6:31 p.m. by Mayor Michael Martinez, Jr. A quorum was present.

Present: Mayor Michael Martinez, Jr.; Mayor Pro Tem Monica Madero; Alderman John Crickmer; Alderman David Tremblay; Alderman Lamar McNeal. Absent: Alderwoman CJ Walker.

Staff Present: City Administrator Dr. Jamaine Johnson; City Attorney Casandra C. Ortiz; City Secretary Delma Doyal; Director of Public Works Priscilla Schmitt; Animal Control Officer Ashley Cunningham; Code Official George Aguilar; Police Chief Enrique Alvarez; Detective Cecilia Palomares.

2. Pledge of Allegiance.

The Pledge of Allegiance to the United States Flag and the Texas State Flag were recited.

3. Town Hall moderated by the Mayor and City Administrator to allow for questions and public comment on a potential tax increase for 2026 to support the fiscal year 2027 budget beginning October 1, 2026, ending September 30, 2027. This is not a public hearing on the proposed tax rate or budget; a separate public hearing will be held prior to Council's consideration and adoption of the 2026 tax rate and budget for fiscal year 2027.

Town Hall Opened: 6:33 P.M. No comments were received regarding the proposed tax increase.

Joseph Almarznaai spoke during this time; his remarks are recorded under Citizens to be Heard (see Item 5). Town Hall closed at 6:37 P.M.

4. Public Hearing to receive public comment on rules governing plats and subdivisions within the City with possible Council discussion and/or action.

Public Hearing Opened: 6:37 P.M.

- a. Discuss and/or take possible action on Ordinance No. 2026-278 amending Ordinance No. 2023-219 regulating plats, plans, and subdivisions. (City Administrator Johnson)

Motion: Mayor Pro Tem Madero moved to adopt Ordinance No. 2026-277 (corrected at the meeting from No. 2026-278 as printed) amending Ordinance No. 2023-219, regulating plats, plans, and subdivisions, and to waive the second reading. Seconded: Alderman McNeal. Voted: Unanimous. The ordinance will be published in the Wilson County News. Public Hearing Closed: 6:41 P.M.

5. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.

Joseph Almarznaai addressed the Council regarding the Police Department's ICE 287(g) program (see also Item 10(c)); these remarks were offered during the Town Hall period (see Item 3) but were properly counted under this item.

Citizens to be Heard formally opened at 6:41 P.M. Angely Moreno Escobedo addressed the Council regarding a Police Department investigation. Closed at 6:45 P.M. Per the Texas Open Meetings Act,

no Council discussion or action was taken.

6. Mayor & Administrator Announcements/Updates

- a. July 25, 2026, at 10:30 AM: Town Hall at Sandy Oaks Community Center (4451 Hickory Haven, Sandy Oaks, TX 78112) to receive public comments on a proposed 2026 tax increase for the FY 2027 budget. (City Administrator Johnson)

City Administrator Johnson announced the July 25, 2026 Town Hall.

- b. Pursuant to the Truth-in-Taxation requirements under the Texas Property Tax Code, Ad Valorem Tax statements for tax year 2026 will be issued by the Bexar County Appraisal District in July 2026. (City Administrator Johnson)

City Administrator Johnson reported on Truth-in-Taxation requirements for the 2026 Ad Valorem Tax statements, noting that a Special Meeting would be needed once those figures are received; no date was finalized, pending Alderwoman Walker's availability.

7. Consent Agenda – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from June 25, 2026, Regular City Council and Town Hall Meeting. (Mayor Martinez)

Motion: Mayor Pro Tem Madero moved to insert “(via Zoom, camera operable)” after her name under Item 1 of the June 25, 2026, minutes. Seconded: Alderman Tremblay. Voted: Unanimous.

Motion: Mayor Pro Tem Madero moved to adopt the June 25, 2026, minutes as amended. Seconded: Alderman McNeal. Voted: Unanimous.

8. Staff and Committee Reports

- a. Animal Control: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Animal Control Officer. (City Administrator Johnson)
Animal Control Officer Ashley Cunningham's monthly report was received. The Mayor directed that the City's credit card policy be added to a future agenda.
- b. Code Enforcement Officer: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Code Enforcement Officer Aguilar. (City Administrator Johnson)
Code Enforcement Officer George Aguilar's monthly report was received.
- c. Community Center: Updates/Announcements and presentation with possible discussion and/or action. (City Administrator Johnson)
An update on the Community Center was received.
- d. Municipal Court: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Court Clerk Fernandez. (City Administrator Johnson)
Court Clerk Fernandez's monthly report was received.
- e. Park Advisory Committee: Updates/Announcements with possible discussion and/or action, presented by Alderman Crickmer. (City Administrator Johnson)
Park Advisory Committee updates were presented by Alderman Crickmer.
- f. Police Department: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Police Chief Alvarez. (City Administrator Johnson)
Police Chief Enrique Alvarez's monthly report was received. The Council directed that future reports include the number of cases referred to the District Attorney's office.
- g. Public Works: Updates/Announcements with possible discussion and/or action, presented by Public Works Director Schmitt. (City Administrator Johnson)
Director of Public Works Priscilla Schmitt's monthly report was received.

9. Administration – Unfinished Business

- a. Discuss and/or take possible action on the Agreement for Services for Municipal Court Judge for the City of Sandy Oaks Municipal Court with Frank Dickson. (City Administrator Johnson)
No action taken; the matter was deliberated in Executive Session (see Item 11(b)).
- b. Discuss and/or possible action on invoice from Frank Dickson for municipal judge services rendered March 24, 2026, through May 22, 2026, not to exceed \$3,582.50. (Mayor Martinez)
Motion: Mayor Pro Tem Madero moved to approve payment of the invoice, not to exceed \$3,582.50. Seconded: Alderman McNeal. Voted: Unanimous.
- c. Discuss and/or take possible action on Milestone 2 (Design Approval), including acceptance of design changes, under the City's website development agreement with Ventured Sole LLC. (Mayor Martinez)
No action taken; design updates not yet incorporated.
- d. Discuss and/or possible action on invoice for Milestone 2 (Design Approval) under the City's website development agreement with Ventured Sole LLC, in the amount of \$7,200.00. (Mayor Martinez)
No action taken; payment contingent on design approval (see Item 9(c)).
- e. Discuss and/or take possible action on Ordinance No. 2026-277 amending Ordinance No. 2023-231 regulating garage sales. (City Administrator Johnson)
Motion: Mayor Pro Tem Madero moved to adopt Ordinance No. 2026-278 (corrected at the meeting from No. 2026-277 as printed) amending Ordinance No. 2023-231, regulating garage sales, and to waive the second reading. Seconded: Alderman Crickmer. Voted: Unanimous.
- f. Discuss and/or take possible action on Ordinance No. 2026-279 amending Ordinance No. 2021-178 regulating residential rental property. (City Administrator Johnson)
Motion: Mayor Pro Tem Madero moved to adopt Ordinance No. 2026-279 amending Ordinance No. 2021-178, and to waive the second reading. Seconded: Alderman McNeal. Voted: Unanimous.

10. Administration – New Business

- a. Discuss and/or take possible action to approve or deny a proposed weekly community health and wellness program at the Sandy Oaks Community Center, every Monday from 9:00 AM to 10:00 AM, for all ages, featuring indoor Chair Yoga and Outdoor Cardio, Resistance Training, weather permitting, presented by Southside Collaborative Program Manager, Mayra Brown. (City Administrator Johnson)
Not adopted at this time, pending a liability waiver and memorandum of understanding. The Council directed the City Attorney to prepare these and bring the item back at the next meeting.
- b. Discuss and/or possible action on adjustment in compensation for Animal Control Technician Casandra Gorzell. (City Administrator Johnson)
Motion: Alderman Tremblay moved to approve a \$1.25 per hour compensation adjustment for Animal Control Technician Casandra Gorzell, effective the next pay period. Seconded: Alderman McNeal. Voted: Unanimous.
- c. Discuss and/or take possible action on the Sandy Oaks Police Department's (SOPD) participation in the U.S. Immigration and Customs Enforcement (ICE) 287(g) Program, presented by Police Chief Alvarez. (City Administrator Johnson)
No separate motion or vote taken; informational only. The Council directed that data on ICE-related calls be incorporated into the Police Department's regular monthly report.

11. Executive Session

The Council recessed into closed Executive Session at 8:15 P.M. pursuant to Texas Government Code §551.074 (Personnel Matters) and §551.071 (Consultation with Attorney) to deliberate Items 11(a) and 11(b).

- a. Executive session to discuss the employment and duties to include compensation of Animal

Control Technician Casandra Gorzell pursuant to Texas Government Code section 551.074 (Personnel Matters). (City Administrator Johnson)

Deliberated in Executive Session; resulted in the compensation adjustment reflected in Item 10(b).

- b. Executive Session to deliberate the Agreement for Services for Municipal Court Judge for the City of Sandy Oaks Municipal Court with Frank Dickson to consult with attorney regarding legal issues of agreement pursuant to Government Code Section 551.071 (on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act). (City Administrator Johnson)

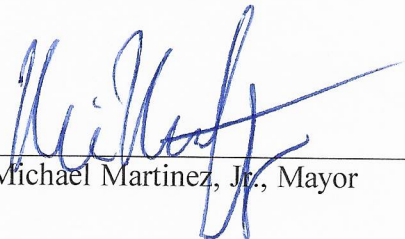
Deliberated in Executive Session – No Action Taken (see Item 9(a)).

The Council reconvened in Open Session at 8:32 P.M.

12. Adjourn

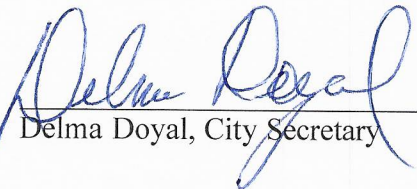
8:35 P.M.

Passed and approved this 23rd day of July, 2026.



Michael Martinez, Jr., Mayor

ATTEST:



Delma Doyal, City Secretary