

Mayor
Michael Martinez, Jr.
Alderman Place 1
John Crickmer
Alderman Place 2
David Tremblay
Alderman Place 3
Lamar McNeal



Alderman Place 4
CJ Walker
Alderman Place 5/Mayor Pro Tem
Monica Madero
City Administrator
Dr. Jamaine Johnson
City Attorney
Casandra C. Ortiz
City Secretary
Delma Doyal

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AND PUBLIC HEARING AGENDA
August 13, 2026, at 6:30 p.m.**

Notice is hereby given that the City Council of the City of Sandy Oaks, Texas, will hold a regular meeting and public hearing on Thursday, August 13, 2026, at 6:30 p.m. at City Hall, 22870 Priest Road, Sandy Oaks, Texas. A quorum of the City Council will be present, and all agenda items may be acted upon.

Join the meeting at <https://us02web.zoom.us/j/85261332945> and enter Meeting ID 852 6133 2945

The public will be permitted to offer public comments in person, telephonically or by audio as provided by the agenda and as permitted by the presiding officer during the meeting by signing up with the City Secretary at least 15 minutes in advance of the meeting if providing comments in person, and at least two hours in advance of the meeting by emailing citysecretary@cityofsandyoaks.com or by calling (210) 607-0834 if speaking telephonically or by audio. An audio recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

1. Call to order and quorum call.

2. Pledge of Allegiance.

3. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above. This time is provided for citizens to address the City Council on issues and concerns related to the City of Sandy Oaks. Please note that the Texas Open Meetings Act prohibits the City Council from responding, commenting, or discussing items or topics during this portion of the meeting that are not included on the agenda. The City Council appreciates hearing from the citizens, and your thoughts and questions are valued; however, civility and a sense of decorum will be strictly followed. All speakers must address their comments to the City Council. Speakers shall refrain from public criticism of members of the City Council that is prohibited by law. This item will be open for up to 30 minutes, with 3 minutes to each speaker. One (1) person may speak on behalf of a group. Up to three (3) people may register on behalf of the group for the spokesperson to be allotted up to nine (9) minutes to speak. If there are more than ten (10) speakers, each will be given two (2) minutes or six (6) minutes for a group spokesperson.

4. Mayor & Administrator Announcements/Updates

- a. Election Candidate Filing Ends: August 17, 2026, at 5:00 p.m. (City Administrator Johnson)
- b. Development Block Grant (CDBG) Program Approved for \$656,500.00 for the Restless Deer Street Reconstruction Project. (Mayor Martinez Jr.)
- c. Updates: K3 Towing agreement, Municipal Court Judge RFQ, and disposition (surplus or salvage) of the 2017 Chevrolet Tahoe. (City Administrator Johnson)

5. Consent Agenda – All matters listed under the Consent Agenda are considered routine by the City

Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from July 23, 2026 Regular City Council and Town Hall Meeting. (Mayor Martinez Jr.)
- b. Approval of a Resolution of the City Council of the City of Sandy Oaks, Texas ordering a General Election to be held on November 3, 2026, for the purpose of electing the Mayor, Alderman Place 2, and Alderman Place 4, and ordering a Special Election to be held on November 3, 2026 for the purpose of electing Alderman Place 3 (unexpired term); designating location of polling place; ordering notice of election to be given as prescribed by law in connection with such election; authorizing execution of joint agreement; and providing for an effective date, and other related matters. (Mayor Martinez) *(Una resolución de Consejo Municipal de la Ciudad de Sandy Oaks, Texas pide una elección general que celebraran el 3 de Noviembre de 2026 con el proposito de elegir el alcalde, el concejal de lugar 2, y el concejal de lugar 4, y una elección especial que se celebraran el 3 de Noviembre de 2026 con el propósito de elegir el concejal de lugar 3 (duración restante del cargo); designacion de ubicacion del lugar de votacion; pedidos aviso de elección para darse prevista por la ley en relación con dicha elección; autorizar el acuerdo conjunto; y modo de una fecha efectiva, y otros asuntos relacionados.) (Alcalde Martinez Jr.)*

6. Staff and Committee Reports

- a. Animal Control: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Animal Control Officer. (City Administrator Johnson)
- b. Code Enforcement Officer: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Code Enforcement Officer Aguilar. (City Administrator Johnson)
- c. Community Center: Updates/Announcements and presentation with possible discussion and/or action. (City Administrator Johnson)
- d. Municipal Court: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Court Clerk Fernandez. (City Administrator Johnson)
- e. Park Advisory Committee: Updates/Announcements with possible discussion and/or action, presented by Alderman Crickmer. (City Administrator Johnson)
- f. Police Department: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Police Chief Alvarez. (City Administrator Johnson)
- g. Public Works: Updates/Announcements with possible discussion and/or action, presented by Public Works Director Schmitt. (City Administrator Johnson)

7. Administration – Unfinished Business

- a. Financial Report: Report on income and expenses for June 2026 with possible discussion and/or action. Presenter: City Secretary Doyal (City Administrator Johnson)
- b. Discuss and/or possible action on an ordinance adopting the 2027 Fiscal Year Budget beginning October 1, 2026 and ending September 30, 2027 for the City of Sandy Oaks, by RECORD VOTE or postpone adoption of Fiscal Year 2027 Budget to a later date. (Mayor Martinez Jr.)
- c. Discuss and/or possible action on an ordinance ratifying the property tax increase reflected in the 2027 Fiscal Year Budget beginning October 1, 2026 and ending September 30, 2027,

by RECORD VOTE. (Mayor Martinez Jr.)

8. Administration – New Business

- a. Discuss and/or possible action on the appointment, employment, duties, discipline, or dismissal of Animal Control Officer Ashley Cunningham. (City Administrator Johnson)
- b. Discuss and/or possible action on the appointment, employment, duties, discipline, or dismissal of City Secretary Delma Doyal. (City Administrator Johnson)
- c. Discuss and/or possible action on the appointment, employment, duties, discipline, or dismissal of Public Works Director Priscilla Schmitt. (City Administrator Johnson)
- d. Discuss and/or take possible action on a resolution approving a leave of absence of Alderwoman CJ Walker. (Mayor Martinez Jr.)
- e. Discuss and/or possible action on the hiring of a City Administrator. (Mayor Martinez Jr.)
- f. Discuss and/or possible action on hiring an Information Technology Contractor. (City Administrator Johnson)
- g. Discuss and/or possible action on an ordinance establishing the position of Office Manager and advertising to fill the position for purposes of recruitment and potential future appointment. (Mayor Martinez)
- h. Discuss and/or take possible action on implementing a freeze on all Municipal department budgets and for the remainder of the fiscal year. (Alderman Tremblay, Alderman Crickmer)
- i. Discuss and/or take possible action on implementing a Citywide hiring freeze on all vacant for the remainder of the fiscal year. (Alderman Tremblay, Alderman Crickmer)
- j. **Public Hearing** to consider the proposed 2026 tax rate increase to support the Budget for Fiscal Year 2027 beginning October 1, 2026 and ending September 30, 2027. This time is provided for citizens to address the Mayor and Council on the proposed 2026 tax rate to support the 2027 Fiscal Year budget, which proposed rate is not to exceed \$0.568357 on each \$100 valuation of property. Please limit your time to a period not to exceed three (3) minutes.
- k. Discuss and/or possible action by record vote on an ordinance adopting the levying of Ad Valorem Taxes for 2026 for the use and support of the municipal government for the City of Sandy Oaks, Texas for the Fiscal Year 2027 beginning October 1, 2026 and ending September 30, 2027 not to exceed \$0.568357 on each \$100 valuation of property; providing for apportioning each levy for specific purposes; proving when taxes shall become due and when same shall be delinquent if not paid; providing for a severability clause, and providing for an effective date. (Mayor Martinez Jr.)
- l. Discuss and/or possible action, if necessary, on a resolution of the City Council of the City of Sandy Oaks, Texas ordering a special election to be held on November 3, 2026 for the purpose of submitting to the voters a proposition of a property tax rate that exceeds the greater of the voter-approval rate or de minimus rate; designating location of polling place; ordering notice of election to be given as prescribed by law in connection with such election; authorizing execution of a joint agreement; and providing for an effective date, and related matters. (Mayor Martinez Jr.) *(Discuta y/o posible acción, si es necesario, sobre una resolución del Consejo Municipal de la Ciudad de Sandy Oaks, Texas, pide una elección especial que se celebrará el 3 de noviembre de 2026 con el propósito de someter a los votantes una propuesta de una tasa de impuesto la propiedad que exceda la mayor de la tasa impuestos aprobada por los votantes o la tasa de minimus; designando el lugar de votación; ordenando que se dé aviso de elección según lo establece la ley en relación con dicha elección; autorizando la firma de un acuerdo conjunto; y estableciendo una*

fecha de vigencia, y asuntos relacionados.) (Alcalde Martinez Jr.)

- m. Discuss and consider a resolution on approval on action required under Texas Government Code 2254, for City of Sandy Oaks to provide a Written Statement and Finding of the Need for Specialized Contingent Fee Legal Services and approval of Revival and Extension Agreement with Linebarger Goggan Blair & Sampson, LLP and the City of Sandy Oaks for the Collection of Delinquent Property Taxes. (City Administrator Johnson)
 - n. Discuss and/or take possible action on a resolution amending the meeting schedule, including cancellation of the Regular Meetings of September 24, 2026, November 26, 2026, and December 24, 2026, and calling a Special Meeting on October 1, 2026. (City Administrator Johnson)
 - o. Discuss and/or take possible action on Milestone 3 (Go-live Approval), under the City's website development agreement with Ventured Sole LLC. (Mayor Martinez Jr.)
 - p. Discuss and/or take possible action on renaming the City's "Public Works" department to the "City Maintenance" department, including any conforming amendments to the City's ordinances, organizational chart, and related administrative materials. (Mayor Martinez Jr.)
9. **Executive Session** (Discussion only – closed to the Public) The Council may close the meeting at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney—on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters) or another authorized provision of Chapter 551 on any of the above items. The Open Meetings Act permits a governing body to consult with its attorney privately in executive session by telephone conference call, video conference call, or communications over the Internet. Tex. Gov't Code 551.129(a).
- a. Executive Session to deliberate the appointment, employment, duties, discipline, or dismissal of Animal Control Officer Ashley Cunningham, pursuant to Government Code section 551.074 (personnel matters). (Mayor Martinez Jr.)
 - b. Executive Session to deliberate the appointment, employment, duties, discipline, or dismissal of City Secretary Delma Doyal, pursuant to Government Code section 551.074 (personnel matters). (Mayor Martinez Jr.)
 - c. Executive Session to deliberate the appointment, employment, duties, discipline, or dismissal of Public Works Director Priscilla Schmitt, pursuant to Government Code section 551.074 (personnel matters). (Mayor Martinez Jr.)
 - d. Executive Session to deliberate on a leave of absence of Alderwoman CJ Walker and related matters pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.071 (Consultations with Attorney—on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session) (Mayor Martinez Jr.)
 - e. Executive Session to deliberate the possible action on the hiring of a City Administrator, pursuant to Government Code section 551.074 (personnel matters). (Mayor Martinez Jr.)

10. Adjourn

Taxpayer Impact Statement

This notice informs taxpayers of the potential impact of the proposed budget and tax rate for Fiscal Year 2027, beginning October 1, 2026 and ending September 30, 2027, comparing what would be paid under the no-new-revenue tax rate versus the proposed tax rate.

	Total Tax Rate (per \$100 of value)	Median-Valued Homestead Property	Tax on Average Homestead
2025-2026 Budget Adopted Rate	\$0.341800	\$136,478	\$466.48
2026-2027 Proposed Budget No-New-Revenue Rate	\$0.331092	\$140,891	\$466.48
2026-2027 Proposed Budget Proposed Rate	\$0.56837	\$140,891	\$800.78

I certify that the above notice of a regular meeting and public hearing was posted at City Hall at 5:00 p.m. and on the City's website on August 7, 2026. The notice remained posted continuously in accordance with the Texas Open Meetings Act.

Delma Doyal City Secretary