

CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING MINUTES
March 25, 2021 at 6:30 p.m.

1. **Call to order and quorum call.** – Mayor Ball called the meeting to order at 6:31 p.m. In attendance were Aldermen Fillinger, Bricken, Repino, Crickmer, and Puente, City Attorney Casandra Ortiz, and City Secretary Katherine Yelton.
2. **Mayor and Administrator Announcements/Updates.**
 - a) Mobile Vet Clinics
 - Mayor Ball stated Penny Paws will be here on Saturday, April 17, from 9-4 and the plan is for them to be here the third Saturday of every month.
3. **Citizens to be heard. Persons wishing to speak may sign up with the City Clerk at least two hours in advance of the meeting by emailing cityclerk@cityofsandyoaks.com or calling (210) 607-0834.** – No citizens signed up to speak.
4. **Consent Agenda.** All matters listed under Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.
 - a) Approve the minutes from the March 11, 2021 Regular City Council Meeting.
 - Alderman Repino made a motion to approve the Consent Agenda, as presented, which was seconded by Alderman and passed unanimously.
5. **Marshal**
 - a) Updates and Announcements from Marshal Lopez with possible discussion and action. There were no updates or announcements from Marshal Lopez.
 - b) Executive Session to deliberate the appointment, compensation, hours, duties, benefits, and start date for the Deputy Marshal pursuant to Texas Open Meetings Act, Chapter 551 of the Texas Government Code, Section 551.074 (Personnel Matters). Mayor Ball called for an executive session at 6:35 p.m. The executive session ended at 6:51 p.m. and Mayor Ball called the meeting back to order at 6:53 p.m.
 - c) Discuss and/or possible action on the appointment, compensation, hours, duties, benefits, and start date for the Deputy Marshal. Mayor Ball nominated Joel Magny who accepted the nomination. Alderman Repino made a motion to appoint Mr. Magny as Deputy Marshal, which was seconded by Alderman Fillinger and passed unanimously. Marshal Lopez stated the start date will be Monday, April 12, 2021, Mr. Magny will go through field training for the first three months and then work nights. The start pay will be \$36,000, which will be reviewed after six months of employment and contingent on successful field training. Benefits would be the same as those for every FTE. Alderman Fillinger made a motion to approve the start date, salary, and benefits, which was seconded by Alderman Repino and passed unanimously.
 - d) Administer Oath of Office for Deputy Marshal. Administered by Mayor Ball
 - e) Discuss and/or possible action on establishing a Citizen Complaint Review Board and appointment of members. Marshal Lopez provided his presentation on the purpose, guidelines, and goals of a Citizen Complaint Review Board (CCRB). After some discussion, Alderman Fillinger made a motion to instruct the city attorney to draft an

ordinance using notes from the discussion and bring back to Council for consideration. This was seconded by Alderman Crickmer and passed unanimously.

- f) Discuss and/or possible action on adopting a policy for Police Department. Alderman Fillinger made a motion to approve the amendments to what was the Sandy Oaks Marshal Department Policy to the Sandy Oaks Police Department Policy. The amendments were to the name change, all references to Sandy Oaks Marshal Office change to Sandy Oaks Police Department, all references to deputy and/or deputies to officer and/or officers, and all references to City Marshal and/or Marshal to Chief of Police and/or Chief. This was seconded by Alderman Repino and passed unanimously.

6. Animal Control

- b) Updates and Announcements from Animal Control Advisory Committee (“ACAC”) Chair Jennifer Puente with possible discussion and action. Alderman Puente announced the next ACAC meeting is scheduled for April 12 at 6:30 p.m. and she also acknowledged Michele Hesler for keeping in contact with Penny Paws to bring their vaccination services to the City.

7. Public Works/Parks

- b) Update and Announcements from Park Advisory Committee Chair Tom Repino with possible discussion and action. Alderman Repino announced the next meeting is scheduled for April 6 at 6:30 p.m.

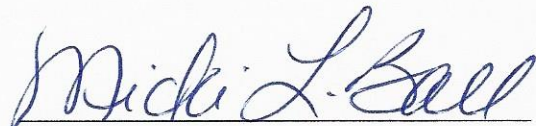
8. Administration

- a) Discuss and/or possible action on Ordinance 2021-178 Providing for Registration and Inspection of Residential Rental Properties Within the City. The following motions were made to the draft ordinance:
 - Section 2b, Alderman Bricken, with a second from Alderman Repino, made a motion to insert \$50.00 in the blank space for the fee. This passed unanimously.
 - Alderman Crickmer, with a second from Alderman Puente, made a motion to strike the entire paragraph K in section 3. This passed unanimously.
 - Alderman Crickmer made a motion to approve the ordinance, as amended, which was seconded by Alderman Repino and passed unanimously.
- b) Discuss and/or possible action on approving a resolution designating a professional engineering firm for the 2021-2022 TxCDBG Community Development application and project implementation, administered by the Texas Department of Agriculture. Mayor Ball explained that five engineering firms responded to the City’s request for qualifications. The next step was to have submissions evaluated and a rating sheet completed. The evaluators were Mayor Ball, Alderman Fillinger, and City Secretary Katherine Yelton. The following are the combined totals from each rating sheet for each submission:
 - KMEA 201
 - Southwest Engineering 274
 - 6S Engineering 225
 - Rakowitz 256 and
 - Mendez Engineering 259

Alderman Fillinger made a motion to adopt the resolution, as amended, with Southwest Engineering as the firm awarded the contract to provide Texas CDBG application and project related professional engineering services for the 2021-2022 Texas Community Development Block Grant Community Development Fund project. This was seconded by Alderman Repino and passed unanimously.

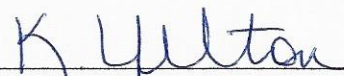
9. **Adjourn** – The meeting adjourned at 9:01 p.m.

PASSED AND APPROVED ON THIS 8th DAY OF APRIL 2021.



Mayor
Micki L. Ball

ATTEST:



City Secretary
Katherine Yelton